Pinellas County Schools

Regular School Board Meeting

Vision: 100% Student Success Tuesday, April 23, 2019 @ 5:00 PM
City of Gulfport - City Hall
2401 53rd Street South

2401 53rd Street South Gulfport, FL 33707 https://www.pcsb.org Mission:
"Educate and prepare each
student for college, career
and life."



Agenda

- I. Call to Order
- II. Amendments to the Agenda
- III. Adoption of Agenda
- IV. Invocation: Reverend Dr. Jerry Partney Jr., First United Methodist Church of Gulfport, 2728 53rd St. South, Gulfport, Florida 33707
- V. Pledge of Allegiance

National Anthem

Video: Maria Edmonds Hispanic Achievement Awards

VI. Introduction of Professional and Community Organization Reps

Lisa M. Wolf, Public Information Officer

- VII. Presentation by Student Rights and Responsibilities: Boca Ciega High School
- VIII. Special Order Agenda
 - 1. Presentation of the Proclamation Recognizing May as Better Hearing and Speech Month, Presented by Evelyn Mowatt, Executive Director, Exceptional Student Education
 - Proclamation Better Hearing and Speech (PDF)
 - 2. Presentation of Proclamation Acknowledging the Contribution of Our Teachers During Teacher Appreciation Week Presented by Paula Texel, Assistant Superintendent, Human Resources Services
 - Teacher Appreciation Proclamation (PDF)

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IX. Public Comments on Agenda Items

X. Unfinished Business

XI. Consent

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 2. Request Approval of the Personnel Appointments April 23 2019 FINAL HR Board Agenda Sets A.B (PDF) 	40
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 4. Request Approval of Yearbook Bid Selection Yearbook bid Selection Countryside HS (PDF) 	122
 5. Request Approval of Amendment to Renewed Employment Agreement with Heather J. Wallace as Assistant School Board Attorney Amendment to Renewed Employment Agreement Assistant School Board Attorney (PDF) 	124
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 9. Request Approval of the Financial Statements for the Month Ending January 31, 2019 Financial Statements (January 2019) (PDF) 	150
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11. Request Approval of Substantial Completions for New Construction, Remodel and Renovations Which are a Portion of the Project at Richard O. Jacobson Technical High School (Formally Known as Pinellas Technical High School) at Seminole, Project No. 9141	158
 Jacobson Technical HS 9141 Bldg. 2 Outdoor Dining Substantial Completion (PDF) Building 41 Tractor Carport (PDF) 	
 12. Request Approval of Substantial Completions for Campus Renovations Which are Portions of the Project at Pinellas Technical College-Clearwater, Project No. 4518 Building 5 C and D (PDF) All new roofings (PDF) 	162

Entire Site (PDF)

• PTC Clw 4518 Bldg. 5 Substantial Completion

• PTC Clw 4518 Bldg. 7 Substantial Completion

(PDF)

(PDF)

169 13. Request Approval of Substantial Completion for the Main Student Courtyard as of February 8, 2019, Which is a Portion of the Project at Tarpon Springs High School, Project No. 9092 Tarpon Springs HS 9092 Student Courtyard Substantial Completion (PDF) 14. Request Approval of Amendment No. 1 to Agreement With Creative Contractors, Inc. 172 for a Partial Guaranteed Maximum Price (GMP) in the Amount of \$6,922,560 in Connection With the New Construction, Renovation, Remodeling, and Site Work at St. Petersburg High School, Project No. 9188 St. Pete HS CM Amendment to Agreement (PDF) 15. Request Approval of Selling the District's Surplus Equipment on the 176 PublicSurplus.com Internet Auction Site • Warehouse for Sell Items for Board Approval (PDF) 178 16. Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets Warehouse for Recycle Items Warehouse Scrap-Cann Items for Board Approval (PDF) 17. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance With 185 Bid Policies and Statutes Bids (4-23-19) (PDF) Nonconsent 244 1. Request Approval of Amendment No. 4 to Agreement With JE Dunn Construction Company for Preconstruction and Construction Services in Connection With the New Veterinary Science Building in the Amount of \$364,746.09 at Richard O. Jacobson Technical High School at Seminole, Project No. 9141 Jacobson Technical HS 9141 Amendment to Agreement 4 (2)

XIII. New Business

Gvmnasium

XII.

- A. Items Introduced by Superintendent
- B. Items Introduced by School Board Attorney
- C. Items Introduced by the Board
- D. Review of Board Requests
- E. School Board Meeting Evaluation

XIV. Adjournment

2. Request Approval of Naming Gibbs High School Gymnasium the Freddie Dyles

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1.	The above liste	d recommendations to the School Board of Pinellas County
	are submitted f	or consideration and approval at the meeting of April 23,
	2019.	Superintendent of Schools

2. Public ParticipationMeeting Procedures

The Board welcomes public comment. For those who wish to speak to the Board, please note the following:

You are given three separate opportunities to speak. The first is during "Public Comment" on a topic not included in the agenda but pertaining to the general business of the district, and this opportunity occurs after adjournment of regular meetings. The second is on one or more agenda items upon which the Board will vote, and this opportunity occurs after the special order agenda at regular meetings and as appropriate at special meetings. The third is at public hearings, such as budget hearings, and second readings on Board policy, when you are able to speak to the Board before it takes action.

In each case, (1) you must register to speak with the Superintendent's designee at the entrance to the meeting room as described below; (2) you will be called in the order you registered with the Superintendent's designee; (3) you will be allotted three (3) minutes, which may only be extended with the approval of the chairperson; and (4) you may not yield your time to any other person. To avoid repetition, speakers supporting or opposing the same issue are encouraged to designate a spokesperson and have the spokesperson request that members of the audience supporting the position stand during the presentation.

If you wish to speak to agenda items, you must register prior to the time the Chairperson calls for speakers or before the last speaker on agenda items concludes his or her comments whichever is later. If you wish to speak during the Public Comment period, you must register prior to the time the Chairperson calls for speakers or before the last speaker concludes his or her comments, whichever is later. If you wish to speak during a Public Hearing, you must register prior to the time the Chairperson calls for speakers or before the last speaker during the Public Hearing concludes his or her comments, whichever is later.

The following additional procedures apply depending upon the specific speaking opportunity:

- 1.Public Comment. The Board will hear public comment on the general business of the district after adjournment of regular meetings. The Board will not act on any matter you may raise during your presentation.
- 2.Numbered Agenda Items. Time will be set aside immediately following the special order agenda at regular meetings and as appropriate at special meetings for you to address numbered agenda items upon which the Board will vote. You may address as many agenda items as you wish during your three (3) minute period, other than items pertaining to employee or student discipline, or any other matter listed in Section 286.0114(3), F.S., such as ministerial acts or emergencies.
- 3. Public Hearings. Time will be set aside at each public hearing for you to speak on the agenda item. You must confine your comments to the agenda item.

Regulation of Disruptive Speech

Board meetings are a limited open forum for First Amendment purposes, and your exercise of your First Amendment right of free speech in that context will be recognized and protected, subject to reasonable restrictions as to time, place, and manner. Applause is permitted only when awards are granted.

To ensure the expeditious and orderly process of Board meetings, the Chairperson may:

- 1.Interrupt or terminate a speaker when his/her statement is not relevant, exceeds the time allotted, or is abusive, threatening, defamatory, obscene, profane, loud, interruptive, or otherwise of a disruptive or disorderly nature; and
- 2.Order the removal of any person interfering with the expeditious or orderly process of the meeting, provided the Chairperson has first issued a warning that continued interference with the orderly processes of the meeting will result in removal.

Nothing herein is intended, nor shall anything be construed, to limit or restrain negative, positive, or neutral comments about the manner in which Board employees, agents, the Superintendent, and Board members carry out their duties in public employment or office.

Recording of Board Meetings

Recordings are permitted under the following conditions:

- 1. No obstructions are created between the Board and the audience.
- 2.No interviews are conducted in the meeting room while the Board is in session.
- 3.No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

Revised 8/28/15

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



SCHEDULED

PRESENTATION (ID # 7326)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Presentation of the Proclamation Recognizing May as Better Hearing and

Speech Month, Presented by Evelyn Mowatt, Executive Director, Exceptional

Student Education

BACKGROUND:

Every May the American Speech-Language-Hearing Association celebrates Better Hearing and Speech Month. This is an opportunity to raise awareness about communication disorders and the role that speech-language pathologists (SLP) and audiologists have in schools. This year the theme is "Communication Across the Lifespan."

Speech, language, and hearing disorders are among the most common disabilities in the United States. The following information is from Centers for Disease Control and Prevention, National Center for Health Statistics. 2012.

- Nearly 1 in 12 U.S. children ages 3-17 has had a disorder related to voice, speech, language, or swallowing in the past 12 months
- Boys ages 3-17 are more likely than girls to have a communication or swallowing disorder (9.6 percent compared to 5.7 percent)
- The prevalence of communication or swallowing disorders is highest among children ages 3-6 (11 percent) compared to children ages 7-10 (9.3 percent) and children ages 11-17 (4.9 percent)

Schools SLP's evaluate, diagnose and serve students with speech and/or language impairments. Audiologists evaluate and diagnose hearing loss and recommend the appropriate device to accommodate for the degree of hearing loss. Each and every day SLPs, audiologists and teachers of the deaf and hard of hearing work tirelessly on behalf of students to facilitate access to the curriculum through identification of communication barriers which inhibit effective communication in the academic setting and daily life. The speech-language pathologists and audiologists in Pinellas County Schools collaboratively and creatively work with their coworkers, administrators and students to recognize speech and/or language impairments and support accommodations for hearing loss with the goal of increasing student success.

The district and the departments of Exceptional Student Education and Communication Disorders, recognize May as Better Hearing and Speech Month. We recognize the Pinellas County speech-language pathologists and audiologists who provide support to students with exceptional needs related to speech-language and hearing and thank them for serving our students.

STRATEGIC DIRECTION: Student Achievement

Prepared: 4/15/2019 4:17 PM by Heather Rochkind

<u>SUBMITTED BY:</u> Kevin Hendrick, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

Proclamation - Better Hearing and Speech (PDF)

Proclamation

for the month of May Better Hearing and Speech Month Proclamation by the Pinellas County School Board

WHEREAS, Pinellas County Schools encourages options for an active and healthy lifestyle; and

WHEREAS, in the best interests of the public, audiological services should be provided by a certified Audiologist; and speech-language services by a certified Speech-Language Pathologist to achieve effective communication skills; and

WHEREAS, through a national effort, community members are encouraged to join together to raise awareness of the importance of better hearing and speech during the month of May 2019; and

WHEREAS, this effort will bring awareness to our schools and community of the roles of Audiologists and Speech-Language Pathologists in schools;

NOW, THEREFORE, we, the School Board of Pinellas County, Florida, do hereby proclaim, May 2019 as Better Hearing and Speech Month in Pinellas County Schools.

Chairperson

Superintendent

Date: April 23, 2019

04/23/19 05:00 PM

Pinellas County Schools

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

SCHEDULED



PRESENTATION (ID # 7338)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Presentation of Proclamation Acknowledging the Contribution of Our Teachers

During Teacher Appreciation Week Presented by Paula Texel, Assistant

Superintendent, Human Resources Services

BACKGROUND:

Since 1984, National PTA has designated one week in May as a special time to honor the men and women who lend their passion and skills to educating our children. May 6-10, 2019, is designated as "Teacher Appreciation Week" with "Teacher Appreciation Day" celebrated May 7, 2019.

Pinellas teachers fill many dedicated roles - as listeners, explorers, role models, motivators and mentors. Teachers work with passion to open student minds to ideas, knowledge, dreams and ultimately, their futures. Teachers change the lives of children every day, and their work and impact extends far beyond the boundaries of the classroom.

American historian Henry Adams stated, "A teacher affects eternity; he can never tell where his influence stops." We all remember that one special teacher who influenced our lives in a positive way. This is a week in which we celebrate the pivotal role they play in our children's lives, inspiring a lifelong love of learning and discovery and making a difference in their well-being and long-term success.

We request the School Board of Pinellas County adopt the attached proclamation designating the week of May 6-10, 2019, as "Pinellas County Schools Teacher Appreciation Week" and May 7, 2019, as "Pinellas County Schools Teacher Appreciation Day" and recognize and thank all our dedicated teachers for their commitment to the highest academic standards, safe schools, and lifelong learning for all students.

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

ATTACHMENTS:

Teacher Appreciation Proclamation (PDF)

Prepared: 4/16/2019 1:07 PM by Jodi Ruzecki







WHEREAS, teachers open children's minds to the magic of ideas, knowledge and dreams: and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators, and mentors; and

WHEREAS, great teachers make great public schools; and

WHEREAS, teachers continue to influence us long after our school days are only memories;

Now, therefore, We, the School Board of Pinellas County.

do hereby proclaim the week of May 6-10, 2019, as Teacher Appreciation Week and Tuesday May 7, 2019, as Pinellas County Schools' Teacher Appreciation Day

We urge that all observe this week by taking time to recognize and acknowledge the impact teachers have had on our lives.

Signed this 23rd day of April, 2019



Michael A. Grego, Ed.D., Superintendent, Pinellas County Schools



04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770



Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID #7336)

Request Approval of Minutes: To Approve the Minutes of the Regular School Board Meeting of March 26, 2019; and, the Regular School Board Meeting of April 9, 2019

ATTACHMENTS:

- board meeting minutes 032619 (PDF)
- board meeting minutes 040919 (PDF)

Prepared: 4/15/2019 11:24 AM by Ann Simonetti

Pinellas County School Board



Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

https://www.pcsb.org

~ Minutes ~

Ann Simonetti

Tuesday, March 26, 2019

10:00 AM

School Administration Building

I. Call to Order

The meeting was called to order at 10:00 a.m., at the School Board Administration Building, 301 4th Street SW, Largo, Florida.

Attendee Name	Title	Status	Arrived
Nicole Carr	Board Member	Present	
William Dudley	Board Member	Present	
Lisa Cane	Board Member	Present	
Carol J. Cook	Board Member	Present	
Rene Flowers	Chairperson	Present	
Joanne Lentino	Board Member	Present	
Eileen Long	Board Member	Present	
Michael A. Grego	Superintendent	Present	
William Corbett	Deputy Superintendent	Present	
David Koperski	Board Attorney	Present	
Kevin Smith	Associate Superintendent/Finance Business Services	Present	
Clinton Herbic	Associate Superintendent/Operations	Present	
Ann Simonetti	Administrative Assistant and Clerk to the Board	Present	

II. Amendments to the Agenda

At this time, Dr. Grego stated that there were no amendments to the agenda.

III. **Adoption of Agenda**

RESULT: ADOPTED [UNANIMOUS] MOVER: Eileen Long, Board Member SECONDER: Carol J. Cook, Board Member

Carr, Dudley, Cane, Cook, Flowers, Lentino, Long AYES:

IV. **Invocation: Pastor Kenny McNatt, Seminole Assembly Ministries, 10600** 113th St., Largo, Florida 33778

Pastor Kenny McNatt delivered the Invocation.

٧. **Pledge of Allegiance**

The Pledge of Allegiance followed the Invocation.

National Anthem

The National Anthem was sung by the Largo High School Chamber Choir. They performed a second song, *Through the Dark* by Andrea Ramsey.

Video: Pinellas Technical College - Preparing Students for a Career in a Year

The video highlighted Career and Technical Education. There is a renewed focus in the Florida Legislature and across the nation for these programs. Pinellas Technical College has been providing high quality technical education since 1962; their programs are a vital part of Pinellas County Schools.

VI. Introduction of Professional and Community Organization Reps

Lisa M. Wolf, Public Information Officer

Ms. Lisa M. Wolf, public information officer, introduced the following individuals: Nelly Henjes, PESPA; Mike Gandolfo, PCTA; Cindy Ehrenzeller, PCCPTA; Maria Cantonis, Arts for a Complete Education; Megan Reeves, Tampa Bay Times; and Carson Chambers and Brad Davis, ABC Action News.

VII. Presentation by Student Rights and Responsibilities: Largo High School

Lisa M. Wolf, public information officer, introduced Amanda Sanchez and Riley Henson, student rights and responsibilities committee members from Largo High School. They addressed the board to share information regarding programs and activities taking place at their school.

VIII. Special Order Agenda

1. Presentation of the Proclamation Designating April 2019 as National Autism Awareness Month

Ms. Lynne Mowatt, executive director, exceptional student education, spoke about autism.

Carol Cook read the proclamation aloud. It was moved by Carol Cook; seconded by Eileen Long; and, carried with a 7-0 vote to approve the Proclamation Designating April 2019 as National Autism Awareness Month.

(Copy to be found in Supplemental Minute Book #178)

2. Presentation of the Proclamation Designating April 2019 as National Occupational Therapy Month

Ms. Lynne Mowatt, executive director, exceptional student education, spoke of the work of occupational therapists.

Nicole Carr read the proclamation aloud. It was moved by Eileen Long; seconded by Lisa Cane; and, carried with a 7-0 vote to approve the Proclamation Designating April 2019 as National Occupational Therapy Month.

(Copy to be found in Supplemental Minute Book #178)

IX. Public Comments on Agenda Items

The following individuals shared their comments on specific agenda items:

1. Keith Bylander

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

He spoke in favor of naming the school after Elisa Nelson.

2. Casey Cane

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

He spoke, on behalf of the Palm Harbor Chamber, in favor of naming the school after Elisa Nelson.

3. Michael Levin

Consent Agenda Item # 8: Request Approval of School Opening and Closing Times for 2019-2020 and Authorize the Superintendent to Make Additional Changes as Required by Statute or by Factors Affecting the Length of the Instructional Day

He spoke in favor of later start times.

4. Bob Angle

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

He spoke in favor of naming the school after Elisa Nelson.

5. Reverend Nehls

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

He spoke in favor of naming the school after Elisa Nelson.

6. Vicki Shuman

Consent Agenda Item # 8: Request Approval of School Opening and Closing Times for 2019-2020 and Authorize the Superintendent to Make Additional Changes as Required by Statute or by Factors Affecting the Length of the Instructional Day

She spoke in favor of high school start times later than 8:30 a.m.

7. Mark Klutho

Consent Agenda Item # 8: Request Approval of School Opening and Closing Times for 2019-2020 and Authorize the Superintendent to Make Additional Changes as Required by Statute or by Factors Affecting the Length of the Instructional Day

Consent Agenda Item # 11: Request Approval of Change Order No. 2 to the Agreement With Cutler Associates for the Campus Renovations at Lakewood High School. This change order will increase the Guaranteed Maximum Price (GMP) by \$518,313.31 with a one hundred twelve (112) day time extension at Lakewood High School, Project No. 9091.

Consent Agenda Item # 12: Request Approval of Substantial Completion for Boiler Replacement (Building 34, Room 2) as of February 12, 2019, Which is a Portion of the Project at Dixie Hollins High School, Project No. 9232

Consent Agenda Item # 13: Request Approval of Substantial Completion for Windows, Storefronts and Doors Replacement as of February 8, 2019, Which is a Portion of the Project at Madeira Beach Fundamental K-8 School, Project No. 9116

He spoke in favor of later high school start times and shared his viewpoint on the environmental impact of our school buildings.

8. Mike Gandolfo (PCTA)

Consent Agenda Item # 8: Request Approval of School Opening and Closing Times for 2019-2020 and Authorize the Superintendent to Make Additional Changes as Required by Statute or by Factors Affecting the Length of the Instructional Day

He spoke in favor of the proposed school start times.

9. David Wladaver

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

He spoke in favor of naming the school after Elisa Nelson.

10. Melissa Gallivan

Consent Agenda Item # 8: Request Approval of School Opening and Closing Times for 2019-2020 and Authorize the Superintendent to Make Additional Changes as Required by Statute or by Factors Affecting the Length of the Instructional Day

She spoke in favor of high school start times later than 8:30 a.m.

11. Kyle Mueller

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

He spoke in favor of naming the school after Elisa Nelson.

12. Debbie Nelson

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

She spoke in favor of naming the school after Elisa Nelson.

13. Jeff Nelson

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

He spoke in favor of naming the school after Elisa Nelson. Elisa was his sister.

14. Dr. Donait-Waddell

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

She spoke in favor of naming the school after Elisa Nelson.

15. Kylie Bryan (YMCA, Palm Harbor)

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

She spoke in favor of naming the school after Elisa Nelson.

16. Betsy Rutkowski

Nonconsent Agenda Item #1: Request Approval of the Naming of the Former Palm Harbor Elementary School Site

She spoke in favor of naming the school after Elisa Nelson.

X. Unfinished Business

XI. Consent

RESULT: APPROVED [UNANIMOUS]

MOVER: William Dudley, Board Member

SECONDER: Eileen Long, Board Member

AYES: Carr, Dudley, Cane, Cook, Flowers, Lentino, Long

1. Request Approval of Minutes: To Approve the Minutes of the School Board Workshop of February 19, 2019; and, the Regular School Board Meeting of February 26, 2019

Approved, as submitted.

2. Request Approval of the Personnel Recommendations

- 3. Request Approval of the Administrative Appointment of the Police Major, Schools Police Appointment approved- Cheryl A. Johnson.
- 4. Request Approval of the Contract With Southern Light d/b/a Uniti Fiber for Dedicated Wide-area Network (WAN) Fiber Connectivity

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

5. Request Approval of Budget Amendment No. 3 (November 2018) to the District's 2018-2019 School Year Budget

Approved, as submitted.

- 6. Request Approval of the Financial Statements for the Month Ending November 30, 2018 Approved, as submitted.
- 7. Request Approval of the Health Science Education Clinical Agreement with Menorah Manor

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

8. Request Approval of School Opening and Closing Times for 2019-2020 and Authorize the Superintendent to Make Additional Changes as Required by Statute or by Factors Affecting the Length of the Instructional Day

Approved, as submitted.

9. Request Approval of Vehicle Use Agreements to Non-Profit Organizations for a Period of One-Year

(Copy to be found in Supplemental Minute Book #178)

 Request Approval of Florida Inventory of School Houses Certification of Facilities Data Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

11. Request Approval of Change Order No. 2 to the Agreement With Cutler Associates for the Campus Renovations at Lakewood High School. This change order will increase the Guaranteed Maximum Price (GMP) by \$518,313.31 with a one hundred twelve (112) day time extension at Lakewood High School, Project No. 9091.

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

12. Request Approval of Substantial Completion For Boiler Replacement (Building 34, Room 2) as of February 12, 2019, Which is a Portion of the Project at Dixie Hollins High School, Project No. 9232

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

13. Request Approval of Substantial Completion for Windows, Storefronts and Doors Replacement as of February 8, 2019, Which is a Portion of the Project at Madeira Beach Fundamental K-8 School, Project No. 9116

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

14. Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site

Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets 15.

Approved, as submitted.

16. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance With Bid **Policies and Statutes**

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

XII. Nonconsent

1. Request Approval of the Naming of the Former Palm Harbor Elementary School Site

Dr. Grego began by sharing with the public the process that was used to receive input from the community regarding the naming of the former Palm Harbor Elementary School. He stated that the community was notified of the process through our website, media outlets, social media. press releases, and Peachiar flyer. As a result of this process 107 names were proposed. All the suggestions and letters received were shared with school board members.

Mr. Ward Kennedy, area superintendent, spoke of the collaborative effort of all district departments working to re-open the school. He explained the process for the naming. Each board member has a voting sheet. They will write their school name preference and sign their name to the ballot. The ballots will be collected. If a majority vote is obtained on the first round; the recommendation will be made for that name. If not, a second ballot process will occur with the preferred names. This process will continue until one name receives a majority vote.

The voting process was conducted.

On the first vote the name Elisa Nelson Elementary received a unanimous vote.

It was moved by Eileen Long to name the school Elisa Nelson Elementary; it was seconded by Bill Dudley; and carried with a 7-0 vote to approve.

Mrs. Cane stated that she was born and raised in Palm Harbor and was moved by the support of the community to name the school after Elisa Nelson.

Ms. Flowers thanked everyone who attended the meeting and supported the family and community in this effort. She thanked the Elisa Nelson Foundation for their fundraising and support of education. She said that your voice does not have to be loud to be heard.

Attachment: board meeting minutes 032619 (7336: Request Approval of Minutes)

RESULT: **APPROVED [UNANIMOUS]** MOVER: Eileen Long, Board Member SECONDER: William Dudley, Board Member

AYES: Carr, Dudley, Cane, Cook, Flowers, Lentino, Long

XIII. New Business

A. Items Introduced by Superintendent

Dr. Grego's report included the following:

- 1) He thanked school board members for their patience and effort in the naming process of the new Elisa Nelson Elementary School - it's good to see that the community supports the name and the school board supports the community.
- 2) He congratulated Linda Burris, principal, Largo Middle School. She was recognized by the State Board of Education as a top three finalist for Principal of the Year.
- 3)He spoke about Gulfport Montessori. The school was recently featured in Scholastic's EDU blog for an event they hosted to encourage families of K-2nd grade students to help reinforce reading skills at home. This initiative was praised for bringing the community together and for closing the achievement gap for young readers.
- 4) He shared information about a book titled Show, Tell, Build; Twenty Key Instructional Tools and Techniques for Education English Learners from the Harvard Education Publishing Group which features a form developed by Dr. Natasa Karac, K-12 ESOL specialist, titled, English Learner's Road to Graduation-HS. He distributed the form to the board.
- 5) He mentioned that the Tarpon Springs High School Jazz Ensemble was one of fifteen schools across the country chosen to compete at this year's 2019 Essentially Ellington Competition in New York City on May 9-11, 2019. Initially 5,300 schools registered and 112 schools were given the opportunity to submit recordings for consideration. This is the first time that Tarpon Springs High School will participate in this competition.
- 6) He said that he is excited to attend the 2nd annual Take Stock in Children New Signing, tonight, March 26, St. Petersburg Coliseum. Mayor Kriseman will be there along with others who partner with us to sign up hundreds of additional students for this scholarship opportunity.
- 7) He said he is proud to recognize Lakewood High School senior Naseem Hamed, who received the 34th Lightning Community Hero Award. Naseem received a \$50,000 donation from the Lightning Foundation and the Lightning Community Heroes program, and will donate half to the Advance Technology Program through the Pinellas Education Foundation. He will use the other half for a scholarship for his own education.
- 8) He stated that Dixie Hollins High School recently earned the College Board's AP Computer Science Female Diversity Award. Dixie Hollins High School has one of the highest percentages of female students attending AP computer science courses in the country.
- 9) He said it was a pleasure meeting Jacob Harrison, a junior at Largo High School. Jacob received a perfect SAT Score of 1600. Jacob tutors other students, is very involved in various

March 26, 2019

sports, and is totally focused on his learning. He also recognized three students from Lakewood High School who earned the highest possible ACT composite score of 36. Nathan Hamilton, William Kline, and one other student who prefers not to be named, will graduate this spring from Lakewood's Center for Advanced Technologies. This program is a nationally recognized Academy of Excellence that offers advanced and accelerated coursework in science, technology, engineering, and mathematics.

- 10) He spoke about Clearwater High School's fourth annual Civil Rights Tour that occurs during spring break. The four-day tour is a project-based personalized learning opportunity which involved 24 students who researched and organized the entire trip.
- 11) He said that he is pleased to announce that there were 13 Pinellas County students who received a National Scholastic Arts and Writing Award out of approximately 340,000 nation-wide participants. This is the nation's longest-running and most prestigious recognition for creative teens in grades 7 12.

B. Items Introduced by School Board Attorney

Mr. Koperski stated that he had no report.

C. Items Introduced by the Board

Ms. Lentino: 1) She spoke about the annual Teacher Appreciation Day, coming up on Tuesday, May 7, 2019. 2) She attended the Tiger Bay Club and shared that part of the conversation included the need for affordable housing in St. Petersburg. 3) She attended the Pinellas County Council PTA fundraising event on Friday evening and enjoyed it.

Dr. Carr: 1) She addressed high school start times and thanked those who spoke during the public comments on agenda items. She shared her appreciation for the work done by Mr. Clint Herbic, associate superintendent, operational services, and the Task Force he organized to review this issue. 2) She thanked area superintendents for their daily work and for staff working on unit allocations, she understands it is a labor intensive process.

Mrs. Long: 1) She spoke about the dual language program at Garrison Jones Elementary. She said it is a phenomenal program and would love to see it expanded into middle and high school; she requested it be discussed at a board workshop.

Ms. Flowers: 1) She gave a shout out to Joel Heller, music teacher, Perkins Elementary School and Al Ruechel (Bay News9) for his report on this outstanding educator. 2) She thanked Douglas L. Jamerson Elementary for their recent program, Take Your Family to School: Literacy Night on Tuesday, March 19th from 6-7:30 PM. The theme was camping. There were guest readers reading around a "campfire," a s'mores station, and reading under the stars in the cafeteria. She was one of the guest readers. 3) She referenced the Alpha Kappa Alpha sorority, of which she is a member. Twenty-one young ladies made application; a large part of the requirement is community service hours. 4) She advised the public to call your legislators. Members are meeting in committees and bills are moving quickly. Currently the House supports arming teachers. 5) She thanked the Florida School Boards Association for their updates on legislation. Anyone can access this information at FSBA.org. They are doing a great job delivering the facts on the issues. 6) She spoke with Interfaith Tampa Bay on March 21st at a breakfast meeting. They requested she speak with them about our schools. 7) She thanked our mental health services staff, guidance counselors, social workers, and teachers, who assist students and families with their specific needs. This is very important work. Pinellas County

Attachment: board meeting minutes 032619 (7336: Request Approval of Minutes)

Schools is doing a good job and it is important for the community to know they can reach out to us for services.

D. Review of Board Requests

- Dr. Corbett shared the following board requests:
- to discuss the potential of expanding the dual language program that is currently offered at Garrison-Jones Elementary at a board workshop

E. School Board Meeting Evaluation

The evaluation of the meeting, followed the adjournment of the meeting, and the results are as follows:

Pluses:

- -clarification of speakers
- -respectful speakers
- -good meeting
- -area supt clarification of R. P.

Opportunities:

- -clarification should have been earlier
- -volume of some speakers

XIV. Adjournment

There being no further business to be brought before the School Board, this meeting adjourned at 11:54 a.m.

Chairperson
Superintendent and Ex-Officio Secretary

XV. Public Speakers

Following the adjournment of the meeting, these individuals presented their comments:

1. Lenore Faulkner

Ms. Faulkner shared her personal experiences.

2. Judith Mcginity (FAST)

Ms. Mcginity asked that all board members attend the Nehemiah Action on April 8.

3. Janice Metz (FAST)

Ms. Metz asked that all board members attend the Nehemiah Action on April 8.

4. Mike Gandolfo (PCTA)

Mr. Gandolfo promoted the idea that everyone in education should wear red on Wednesdays "Wear Red to Support Public Ed" (a national grassroots effort).

5. Patricia Peterson (FAST)

Ms. Peterson, retired PCSB teacher, visited Louisville, KY, to see how their district is using restorative practice; requested the district's plan for the same program.

6. Chrisandra Harris

Ms. Harris spoke about restorative practice. Her son attends Pinellas Park High; he is having better outcomes as a result of the program.

7. Cynthia Lippert (FAST)

Ms. Lippert asked that all board members attend the Nehemiah Action on April 8.

8. Kelvin Foster

Chaplain Foster, 1st Baptist Church, St. Petersburg, mentors students. He asked that all board members attend the Nehemiah Action on April 8.

9. Jennifer Daysa (FAST)

Ms. Daysa asked that all board members attend the Nehemiah Action on April 8.

10. Polly Kraus (FAST)

Ms. Kraus asked that all board members attend the Nehemiah Action on April 8; supports later school start times; and, not in favor of arming teachers.

11. Mark Klutho

Mr. Klutho shared his viewpoint on environmental issues.

12. Leslie Wahlbolt (FAST)

- Ms. Wahlbolt spoke in favor of restorative practice.
- 13. Ron Hughes
- Mr. Hughes spoke in favor of restorative practice.
- 14. Marty Moore (FAST)
- Ms. Moore spoke in favor of restorative practice; she volunteers at Plumb Elementary.
- 15. Joel Rambo (FAST)
- Mr. Rambo spoke in favor of restorative practice and the importance of teaching students communication skills so they are better able to get their point across.
- 16. Karen Berman (FAST)
- Ms. Berman asked that all board members attend the Nehemiah Action on April 8.
- 17. Reverend Keith Walbolt (FAST)

Reverend Walbolt, Church of the Good Shepherd, Seminole, asked that all board members attend the Nehemiah Action on April 8.

- 18. Ed Dickey (FAST)
- Mr. Dickey asked that all board members attend the Nehemiah Action on April 8.
- 19. Judy Charmatz (FAST)
- Ms. Charmatz spoke in favor of restorative practice.
- 20. Barbara Wolf (FAST)
- Ms. Wolf spoke in favor of restorative practice.
- 21. Sara Rice (FAST)
- Ms. Rice spoke in favor of restorative practice and thanked the board for their support.
- 22. Beverly Kelly (FAST)
- Ms. Kelly spoke in favor of restorative practice.

Ms. Lentino stated that Pinellas County Schools is in its first year implementing the restorative practice program; we are in the beginning stages and should not be compared to other districts.

Ms. Flowers spoke to the comments of FAST members who stated that the school board intentionally scheduled our Pride Awards ceremony on April 8, the same date as the Nehemiah Action.

Dr. Grego stated that it was disrespectful to the board. The district reserves Ruth Eckerd Hall a year in advance. He added that he has yet to receive the invitation to the Nehemiah Action.

Attachment: board meeting minutes 032619 (7336 : Request Approval of Minutes)

Ms. Flowers said that all school board members received a "save the date" notification on November 1 from the office of teaching and learning for the Pride Awards on April 8. The FAST invitation is dated December 17, 2018; however, the board office did not receive it until March 6, 2019. It was date stamped when received.

Ms. Flowers called upon Ms. Patricia Wright and Mr. Bob Poth, area superintendents, who were tasked with implementing restorative practice in our district.

Ms. Wright stated that the district was interested in restorative practice to create a shift. We began training principals and assistant principals over a year ago. The district is working with the International Institute of Restorative Practice (IIRP); teachers were trained; this is the first year of implementation. Our district is using the program in all of our schools; this is not a pilot program. Over 6,500 staff have been trained. Mr. Poth added that IIRP confirmed that we are taking an aggressive approach by implementing it in all schools. We are doing the train-thetrainer model; every school has a certified trainer. We are familiar with the implementation in Louisville; they are not utilizing it at all schools. He stated that the FAST organization was sent a letter, from IIRP, sanctioning the work being done in our district. We continue to look ahead, this is the initial implementation phase. We have partnered with the Pinellas County Classroom Teachers Association; they support this training. Ms. Wright added that we are right on point with our implementation.

Dr. Grego noted that our district is one of the largest, with an aggressive roll out of the program to all schools. He thanked the board for supporting the funding of this initiative.

Ms. Flowers concluded by stating that the district is using the entire restorative practice program from IIRP with fidelity; as with any new program there is a learning process.

The session ended at 1:17 p.m.

Pinellas County School Board



Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770 https://www.pcsb.org

~ Minutes ~

Ann Simonetti

Tuesday, April 9, 2019

10:00 AM

School Administration Building

I. Call to Order

The meeting was called to order at 10:00 a.m., at the School Board Administration Building, 301 Fourth Street SW, Largo, Florida.

Attendee Name	Title	Status	Arrived
Nicole Carr	Board Member	Present	
William Dudley	Board Member	Present	
Lisa Cane	Board Member	Present	
Carol J. Cook	Board Member	Present	
Rene Flowers	Chairperson	Present	
Joanne Lentino	Board Member	Absent	
Eileen Long	Board Member	Present	
Michael A. Grego	Superintendent	Present	
William Corbett	Deputy Superintendent	Present	
David Koperski	Board Attorney	Present	
Kevin Smith	Associate Superintendent/Finance Business Services	Present	
Clinton Herbic	Associate Superintendent/Operations	Present	
Ann Simonetti	Administrative Assistant and Clerk to the Board	Present	

II. Amendments to the Agenda

At this time, Dr. Grego shared the following changes to the agenda:

Nonconsent Agenda Item # 2: Request Approval of a Two-Year Charter Renewal for MYcroSchool Pinellas Charter School (Page 291)

Nonconsent Agenda Item # 3: Request Approval of a Two-Year Charter Renewal for Plato Academy Pinellas Park Charter School (Page 352)

These items are being removed and all pre-existing agenda items have been renumbered accordingly.

Ms. Flowers stated that as board chair she found good cause to amend the agenda.

III. Adoption of Agenda

Nicole Carr pulled consent agenda item # 4: Request Revision of School Opening and Closing Times for Elementary Fundamental Schools for 2019-2020, for discussion.

RESULT: ADOPTED AS AMENDED [UNANIMOUS]

MOVER: Carol J. Cook, Board Member SECONDER: Eileen Long, Board Member

AYES: Carr, Dudley, Cane, Cook, Flowers, Long

ABSENT: Joanne Lentino

IV. Invocation Pastor Joe Adams, Christ The King Lutheran Ministries, 11220 Oakhurst Road, Largo, FL 33774

Pastor Joe Adams delivered the Invocation.

V. Pledge of Allegiance

The Pledge of Allegiance followed the Invocation.

National Anthem

The National Anthem was sung by Osceola Fundamental High School's choral group *Oasis*. They performed a second song, *True Colors*.

Video: Global fashion designer Rebecca Minkoff visits her alma mater Gibbs High School

The video highlighted Rebecca Minkoff, a Gibbs High School PCCA graduate. She now leads a global fashion brand with four retail stores in the United States, eight international locations, and 900 stores carrying her designs worldwide. She recently visited her alma mater to share her story and inspire students to pursue their dreams. Pinellas County Schools has countless successful graduates that are entrepreneurs, business and community leaders, members of Congress, television and film actors, professional athletes, and even an astronaut.

VI. Introduction of Professional and Community Organization Reps

Elizabeth Herendeen, Director, Strategic Communications

Ms. Elizabeth Herendeen, director, strategic communications, introduced the following individuals: Nelly Henjes, PESPA; Mike Gandolfo, PCTA; Cindy Ehrenzeller, PCCPTA; and Madeline Dunsizer, Arts for a Complete Education.

VII. Presentation by Student Rights and Responsibilities: Osceola High School

Ms. Elizabeth Herendeen, director, strategic communications, introduced Ben Allen, Tyre Hill, Krista Marrocco, student rights and responsibilities committee members from Osceola Fundamental High School. They addressed the board to share information regarding programs and activities taking place at their school.

VIII. Special Order Agenda

 Presentation of the Proclamation Designating April as School Library Month and April 7-11, 2019, as National Library Week, Presented by Laura Woods, Program Coordinator, Library Media

Ms. Laura Woods, program coordinator, library media, spoke about school library month and school library week.

Bill Dudley read the proclamation aloud from Governor DeSantis, acknowledging April 2019 as School Library Month in Florida.

Eileen Long read the proclamation aloud acknowledging April 7-13, 2019 as national Library Week.

It was moved by Eileen Long; seconded by Carol Cook; and, carried with a 6-0 vote to approve the Proclamation designating April as School Library Month in Florida, and April 7-11, 2019 as National Library Week.

Ms. Flowers thanked Dr. Connie Kolosey, director, media text and digital learning, for sending the book bus into the community; this brings reading to the forefront.

(Copy to be found in Supplemental Minute Book #178)

2. Recognition of the 2018-2019 Family and Community Involvement Award Winners, Presented by Valerie Brimm, Ed.D., Director, Office of Strategic Partnerships

Dr. Valerie Brimm, director, office of strategic partnerships, spoke about two of our schools that have been nominated for the Florida 2018-2019 Family and Community Involvement Award; Bauder Elementary School's Science Fair Expo Model and Countryside High School's College and Career Fair.

Joanne Leichman, principal, Bauder Elementary, and Gerald Schlereth, principal, Countryside High, were greeted and congratulated by the board.

3. Recognition of the Florida Department of Education 2019 Principal of the Year Finalist, Presented by Barbara Hires, Ed.D., Area 2 Superintendent

Dr. Barbara Hires, area superintendent, spoke about the Florida Department of Education Principal of the Year finalist, Ms. Linda Burris, principal, Largo Middle School.

Ms. Burris was greeted and congratulated by the board.

IX. Public Comments on Agenda Items

The following individual shared their comments on specific agenda items:

-Mark Klutho

Consent Agenda Item # 3: Request Approval of 2019-2020 Property and Boiler and Machinery

Insurance Program Effective April 15, 2019 - April 15, 2020

Consent Agenda Item # 17: Request Approval of Change Order No. 1 to the Agreement With Charles Perry Partners, Inc. This change order will increase the Guaranteed Maximum Price (GMP) by \$530,730.87 with a one hundred twenty-two (122) day time extension at Orange Grove Elementary School, Project No. 9149.

Nonconsent Agenda Item #2: Request Approval of the Amendments to the Charter School Contracts for Plato Academy to Change the Primary Science Curriculum

Mr. Klutho spoke about environmental concerns related to our insurance and construction projects; and, against charter schools.

X. **Unfinished Business**

Ms. Flowers stated prior to voting on items that Ms. Lentino was not in attendance and the voting would reflect six votes.

Public Hearing to Consider the Amendment to Policy 9270- HOME EDUCATION (This is 1. the second reading. There have been no changes since the first reading.)

There were no public speakers for the public hearing on Policy 9270.

Ms. Jennifer Dull, director, strategic planning and policy, shared that there were no changes since the first reading and the policy was reviewed at the March 19, school board workshop.

RESULT: APPROVED [UNANIMOUS] MOVER: Carol J. Cook, Board Member SECONDER: Eileen Long, Board Member

AYES: Carr, Dudley, Cane, Cook, Flowers, Long

ABSENT: Joanne Lentino

2. Public Hearing to Consider the Amendment to Policy 9800- CHARTER SCHOOLS (This is the second reading. There have been no changes since the first reading.)

The following individual spoke during the public hearing on Policy 7288:

- Mark Klutho

Mr. Klutho spoke against charter schools.

Ms. Jennifer Dull, director, strategic planning and policy, shared that there were no changes since the first reading and the policy was reviewed at the March 19, school board workshop.

Ms. Flowers stated that the policy changes relate to legislative updates.

Attachment: board meeting minutes 040919 (7336: Request Approval of Minutes)

RESULT: APPROVED [UNANIMOUS]

MOVER: Eileen Long, Board Member

SECONDER: William Dudley, Board Member

AYES: Carr, Dudley, Cane, Cook, Flowers, Long

ABSENT: Joanne Lentino

XI. Consent

RESULT: APPROVED [UNANIMOUS]

MOVER: William Dudley, Board Member

SECONDER: Carol J. Cook, Board Member

AYES: Carr, Dudley, Cane, Cook, Flowers, Long

ABSENT: Joanne Lentino

1. Request Approval of Minutes: To Approve the Minutes of the School Board Workshop of March 19, 2019

Approved, as submitted.

2. Request Approval of Personnel Appointments

Approved, as submitted.

3. Request Approval of 2019-2020 Property and Boiler and Machinery Insurance Program Effective April 15, 2019 - April 15, 2020

Approved, as submitted.

4. Request Revision of School Opening and Closing Times for Elementary Fundamental Schools for 2019-2020

Nicole Carr pulled this item for discussion at the adoption of the agenda. See XII. Consent Agenda Items Pulled for Discussion.

5. Request Approval of the 2019-2020 Department of Juvenile Justice School Calendar Approved, as submitted.

6.	Request Approval of the Student Services Agreement With Thaise Educational and
	Exposure Tours, Inc.

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

7. Request Approval of the Health Science Education Clinical Agreement With Medrock Pharmacy

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

8. Request Approval of Budget Amendment No. 4 (December 2018) to the District's 2018-2019 School Year Budget

Approved, as submitted.

- Request Approval of the Financial Statements for the Month Ending December 31, 2018
 Approved, as submitted.
- 10. Request Approval of the Investment Portfolio Financial Statements for the Quarter Ended December 31, 2018

Approved, as submitted.

11. Request Approval of the Supplemental Educational Plant Survey 6.6

Approved, as submitted.

12. Request Approval of the Resolution to Designate North Ward Elementary School Unnecessary for Educational Purposes and Release it for Sale

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

Request Approval to Enter Into a Contract With the City of Clearwater for the Sale of 13. **North Ward Elementary School**

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

Request Approval of the Second Fiscal Quarter 2018-2019 Report of the Facility Leases, 14. Joint-Use Activities, and Other Community Uses Processed by the Real Estate **Department**

Approved, as submitted.

15. Request Approval of Vehicle Use Agreements to Non-Profit Organizations for a Period of One Year

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

Request Approval of Agreement With A.D. Morgan Corporation for Construction 16. Management (CM) Services in Connection With Campus Renovations in the Amount of \$16,686.38 at Lealman Avenue Elementary School, Project No. 9253

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

17. Request Approval of Change Order No. 1 to the Agreement With Charles Perry Partners, Inc. This change order will increase the Guaranteed Maximum Price (GMP) by \$530,730.87 with a one hundred twenty-two (122) day time extension at Orange Grove Elementary School, Project No. 9149.

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

Request Approval of Substantial Completion for Building 4 Restroom Renovation in its 18. Entirety as of December 27, 2018, Which is a Portion of the Project at Safety Harbor Elementary School, Project No. 01800305-00

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

19. Request Approval of Substantial Completion for Site Work, Restroom and Sanitary Sewer Renovations in Buildings 1, 2, 3, 6 and 7 as of December 13, 2018, Which is a Portion of the Project at Starkey Elementary School, Project No. 9200

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

20. Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site

Approved, as submitted.

21. Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets

Approved, as submitted.

22. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance With Bid Policies and Statutes

Approved, as submitted.

(Copy to be found in Supplemental Minute Book #178)

XII. Consent Agenda Items Pulled for Discussion

Consent Agenda Item # 4: Request Revision of School Opening and Closing Times for Elementary Fundamental Schools for 2019-2020

This item was pulled for discussion by Nicole Carr at the adoption of the agenda.

Dr. Carr noted that the elementary fundamental schools times are adjusted because transportation is not provided for this choice option. She wants to look at the possibility of offering transportation to afford equal access to elementary fundamental programs.

Ms. Flowers stated that it can be discussed at a workshop.

Attachment: board meeting minutes 040919 (7336: Request Approval of Minutes)

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Long, Board Member
SECONDER: Carol J. Cook, Board Member

AYES: Carr, Dudley, Cane, Cook, Flowers, Long

ABSENT: Joanne Lentino

XIII. Nonconsent

1. Request Approval of the District English Learners (EL) Plan

Dr. Karac, K-12 ESOL specialist, stated that this is submitted to the Department of Education annually.

(Copy to be found in Supplemental Minute Book #178)

RESULT: APPROVED [UNANIMOUS]

MOVER: Carol J. Cook, Board Member

SECONDER: Eileen Long, Board Member

AYES: Carr, Dudley, Cane, Cook, Flowers, Long

ABSENT: Joanne Lentino

2. Request Approval of a Two-Year Charter Renewal for MYcroSchool Pinellas Charter School

This item was removed during Item II. Amendments to the Agenda.

RESULT: WITHDRAWN

3. Request Approval of a Two-Year Charter Renewal for Plato Academy Pinellas Park Charter School

This item was removed during Item II. Amendments to the Agenda.

RESULT: WITHDRAWN

4. Request Approval of the Amendments to the Charter School Contracts for Plato Academy to Change the Primary Science Curriculum

Mr. Rick Wolfe, director, charter schools and home education, spoke about the request by Plato Academy to change the primary science curriculum. This was discussed at the March 19, school board workshop.

(Copy to be found in Supplemental Minute Book #178)

Attachment: board meeting minutes 040919 (7336: Request Approval of Minutes)

RESULT: **APPROVED [UNANIMOUS]** MOVER: Carol J. Cook, Board Member SECONDER: Lisa Cane. Board Member

AYES: Carr, Dudley, Cane, Cook, Flowers, Long

ABSENT: Joanne Lentino

5. Request to Approve the Purchase of All Hazards Emergency Software and Solutions From SafePlans, LLC

Mr. Herbic, associate superintendent, operational services, spoke about the benefits of this program. It will allow district plans to be connected to law enforcement; they will be able to access the layout real-time and determine course of action. All school templates will be uniform.

APPROVED [UNANIMOUS] RESULT: MOVER: William Dudley, Board Member SECONDER: Carol J. Cook, Board Member

AYES: Carr, Dudley, Cane, Cook, Flowers, Long

ABSENT: Joanne Lentino

XIV. New Business

A. Items Introduced by Superintendent

Dr. Grego's report included the following:

- 1) He said this is the season of student recognition. The Hispanic Achievement Awards on April 6 at Ruth Eckerd Hall, recognized just under 700 students. He thanked Ms. Flowers and Mrs. Cook for attending.
- 2) He shared that Boca Ciega High School has been designated an AVID (Advancement Via Individual Determination) School wide Site of Distinction. This honor is awarded to a small number of AVID schools that have demonstrated outstanding commitment to their students. This isn't the first AVID honor for Boca Ciega High. In 2017, the school was designated an AVID National Demonstration School.
- 3) He spoke about Holly Schwarzmann, school librarian at Largo Middle School. She was selected for the 2019 American Association of School Librarians Frances Henne Award. The \$1,250 award, sponsored by ABC-CLIO, recognizes a school librarian with five years or less experience who demonstrates leadership qualities with students, teachers and administrators. She will attend the 2019 ALA Annual Conference in Washington, D.C. in June to receive her award.
- 4) He said that two district seniors were awarded an Amazon Future Engineer scholarship and another was named a member of the 16th class of Dell Scholars. Roy Harrison from Pinellas Park High School and Nathan Hamilton from Lakewood High Schools Center for Advanced Technology (CAT) program are one of 100 high school seniors across the country to be awarded an Amazon Future Engineer scholarship. Both students will receive \$10,000 per year

Attachment: board meeting minutes 040919 (7336: Request Approval of Minutes)

for four years to study computer science at a college of their choice. They will also receive a guaranteed paid internship offer at Amazon after their freshman year to gain work experience. Pedro Garcia-Zaragoza, a senior at Pinellas Park High, was named a member of the 16th class of Dell Scholars. Pedro will receive \$20,000, a laptop, textbook credits, tutoring and other direct support during college. He is one of 500 scholars selected across the country.

- 5) He shared that Tracy Ellis, a volunteer at Ridgecrest Elementary, is the 2018-19 Florida Outstanding Volunteer of the Year for Region IV, Adult category. The announcement was made last week by Education Commissioner Richard Corcoran. She will be acknowledged at the Outstanding School Volunteer Breakfast on April 11th.
- 6) He said our district was named the 2019 ENERGY STAR® Partner of the Year by the Environmental Protection Agency (EPA). The district was awarded 92 ENERGY STAR® building certifications in 2018, which makes them the highest-ranked district in the state of Florida for 2018. The achievement also designates the district as among the top 25 percent of energy-efficient buildings nationwide. The district has witnessed a 17.5 percent reduction in energy consumption and a total of \$21.9 million in energy cost avoidance within the past four years. He thanked Mr. Clint Herbic for his lead on this project and thanked the board for their support.
- 7) He spoke about great summer learning opportunities. STEM Summer Camps are for students entering grades 2-7 next school year. STEM Honors Summer Camps are for students entering grades 8 and 9 next school year. Our visual arts department also offers summer camps. Details are on our website under that department.

B. Items Introduced by School Board Attorney

Mr. Koperski stated that he had no report.

C. Items Introduced by the Board

Eileen Long: She attended the PREPaRE 1 workshop as a member of the district safety and security committee. She said it was very educational and thanked Mr. Clint Herbic, Mr. Dennis Russo, and Chief Luke Williams for their dedicated efforts in keeping us safe. She asked that the content of this training be reviewed at a school board workshop.

Carol Cook: 1) She congratulated Mr. Clint Herbic for his work in garnering the district the 2019 ENERGY STAR® Partner. 2) She spoke of her trip to Tallahassee as part of the FSBA Day in the Legislature. She left messages for several legislators and attended the session sponsored by the Greater Florida Consortium of School Boards. The discussions concentrated on the Base Student Allocation (BSA), the Safe Schools Initiative, the funds from the Required Local Effort, and the expansion of Career, Technical and Adult Education. The tone this year was more conversational. Our Legislative Priorities card that was distributed to legislators has been helpful; especially the graph comparing the BSA, actual FEFP, and the Consumer Price Index. She heard Commissioner Corcoran speak. She shared that he has a better understanding now of the good things public education is achieving.

Bill Dudley: He reminded students that prom and graduation are ahead. It is a time to celebrate, but to be mindful of what you are doing. Think twice. He asked parents to exercise their parental control.

Rene Flowers: 1) She attended The Lincoln Cemetery Chronicles facilitated by Dr. Alicia Isaac and students from Boca Ciega High School. She cited two books they have for purchase on this topic, 2) She attended the Hispanic Achievement Awards on Saturday, April 6, at Ruth Eckerd Hall. It was well done and well attended. 3) She visited Azalea Middle School. Students were preparing for testing. She said each student receives a ticket with the room and seat location for their test. The school has been successfully working with students to reduce test anxiety. 4) She spoke about the City of St. Petersburg Youth Development Grant which is focused around learning, civics, job skills, and financial planning. 5) She shared her congratulations for the 2019 ENERGY STAR® Partner. 6) She thanked Dr. Rita Vasquez, director, high school education, for her work in assisting students with meeting graduation requirements. She thanked Mr. Bill Lawrence, director, student assignment, for working with families. She thanked Ms. Lori Matway, associate superintendent, community and student services, for her work on the upcoming Vyrle Davis Awards, She thanked Ms. Paula Texel, assistant superintendent, human resources services, and her staff for their work helping employees. 7) She noted that Pinellas Technical College has numerous certification programs and encouraged small business owners to get this education to build their knowledge. 8) She thanked Mr. Kevin Hendrick, associate superintendent, teaching and learning services, for the Pride Awards. It was a great event. She acknowledged her fellow school board members who attended the FAST Nehemiah Action on the same evening as the Pride Awards.

D. Review of Board Requests

- Dr. Corbett shared the following board requests:
- -to discuss providing transportation for elementary fundamental schools
- -to share information about the PREPaRE 1 workshop training with board members

E. School Board Meeting Evaluation

The evaluation of the meeting, followed the adjournment of the meeting, and the results are as follows:

Pluses

- -went well
- -clear acoustics
- -good chorus
- -stayed on topic
- -great final quote

Opportunities

XV. Adjournment

There being no further business to be brought before the School Board, this meeting adjourned at 11:37 a.m.

Chairperson
Superintendent and Ex-Officio Secretary

XVI. Public Speakers

Following the adjournment of the meeting, these individuals presented their comments:

1. Lenore Faulkner

Ms. Faulkner spoke about her personal experiences and distributed a poster of the Periodic Table of the Elements to school board members.

2. Mark Klutho

Mr. Klutho cited grammatical errors, spoke against the district receiving the ENERGY STAR® Partner award, and shared his viewpoint on environmental issues.

Ms. Flowers ended the meeting on a positive. She read this quote "It's not about having expectations because we all do. It's about managing your expectations and making sure that they are realistic."

The session ended at 11:45 a.m.

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

DCS @

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 7337)

Request Approval of the Personnel Appointments

ATTACHMENTS:

April 23 2019 FINAL HR Board Agenda Sets A.B (PDF)

Prepared: 4/16/2019 1:09 PM by Jodi Ruzecki

Set A

MEMORANDUM April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT SUBJECT: Recommendation of Superintendent on Personnel – 2018/2019 The following personnel matters are submitted to you for your approval: Page Job Descriptions: http://www.pcsb.org/Page/1660 Instructional Appointments of Probationary Contract 21 1 Appointments of Annual Contract 26 2 **Cost Center Changes** 1 3 Leave of Absences 28 3-4 **Terminations** Resignations 27 4-5 Retirements 2 5 Contracted Services 142 5-17 Appointments of Substitutes 37 17 Co-Teacher Out-of-Field 1 18

CTAE = Career, Technical, and Adult Education

ELP = Extended Learning Program

ESE = Exceptional Student Education

ESOL = English Speakers of Other Languages

FDLRS = Florida Diagnostic and Learning Resources System

FSA = Florida Standards Assessment

JROTC = Junior Reserve Officer Training Corps

Teaching Out-of-Field (Long-Term Substitutes)

PCS = Pinellas County Schools
PCCA = Pinellas County Center for the Arts
PD = Professional Development
STEM = Science, Technology, Engineering, and Mathematics
VPK = Voluntary Pre K

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RECOMMENDATION OF SUPERINTENDENT ON INSTRUCTIONAL PERSONNEL - 2018/2019

April 23, 2019

APPOINTMENT TO PROBATIONARY CONTRACT

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Abad, Javier	Gibbs High School	JROTC	03/08/19
Acess, Lauren A	Forest Lakes Elementary	Elementary	03/20/19
Bahringer, Charles P	Pinellas Technical College St Petersburg	Vocational (11.5-Month)	03/18/19
Boyle, Savannah M	School Social Work/Full Service Schools	Social Worker	04/01/19
Carlson, Michele L	Pinellas Technical College St Petersburg	Vocational (11.5-Month)	03/18/19
Clark, Aaron M	St Petersburg High	Varying Exceptionalities	03/25/19
Curry, Shannon E	Meadowlawn Middle	Varying Exceptionalities	03/27/19
Danner, Brett A	Westgate Elementary	Elementary	03/20/19
Duquet, Denice R	OT-PT/Medicaid	Occupational Therapist	03/20/19
Gliatta, Gabriella M	Pinellas Park High	Mathematics	02/27/19
Green, Albertha	Melrose Elementary	Varying Exceptionalities	03/26/19
Heglund, Jacob M	Tarpon Springs Middle	Music	03/07/19
Hodgson, William A	Pinellas Technical College St Petersburg	Vocational (11.5-Month)	03/25/19
Hord, Karen A	Communication Disorders	Speech Correction	03/26/19
Khan, Mackenzie K	Pinellas Technical College St Petersburg	Vocational (11.5-Month)	03/18/19
Lacarra, Ana I	Gibbs High School	Foreign Language	03/18/19
Lovett, Danielle E	Azalea Middle	Social Studies	04/08/19
Maisel, Ivy Marie R	Lealman Innovation Academy	Alternative Education	04/01/19
Martin, Lindsey N	Perkins Elementary	Elementary	03/19/19
Roop, Joshua W	Clearwater High	Varying Exceptionalities	03/25/19
Stone, Brett A	Psychological Services	Psychologist	04/01/19

RECOMMENDATION OF SUPERINTENDENT ON INSTRUCTIONAL PERSONNEL - 2018/2019 April 23, 2019

APPOINTMENT TO ANNUAL CONTRACT

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Abbas, Bridget M	Thurgood Marshall Fundamental Middle	Language Arts	01/25/19
Aran, Yeeli	Stephens ESE Center	Speech Correction	04/03/19
Barbella, Nicholas J	Meadowlawn Middle	Independent Varying Exceptionalities	03/01/19
Del Orbe, Carlos L	Largo Middle	Mathematics	08/02/18
Dobbert, Amy T	Lakewood Elementary	Instructional Staff Developer	04/19/19
Edwards, Faith U	Skycrest Elementary	Kindergarten	08/02/18
Gatie, Brad M	Dixie Hollins High	Varying Exceptionality	08/02/18
Gayden, Holly E	Lakewood Elementary	Reading Literacy Coach	08/02/18
Hogan, Kathryn A	Safety Harbor Middle	Language Arts	01/28/19
Hornbeck, Allison M	Lew Williams Early Learning Center	Library Media Technology Specialist	02/13/19
Irizarry Caraballo, Gabriel E	Largo High	Music	08/02/18
Jackson, Courtney E	Midtown Academy	Elementary	08/02/18
Kline, Kamarie L	Highland Lakes Elementary	Music	08/02/18
Kmet, Nathan A	Bardmoor Elementary	Autism Spectrum Disorder	03/28/19
Leiper, Christopher W	Pinellas Park High	Music	01/09/19
Levine, Tawny B	Kings Highway Elementary Magnet School	Elementary	03/12/19
Mack, Kelly F	Fitzgerald Middle	Mathematics	04/10/19
Minichillo, Heather L	Largo High	Language Arts	08/02/18
O'Brien, Shannon A	Largo High	Language Arts	08/02/18
O'Connell, Cody	Palm Harbor Middle	Mathematics	01/17/19
Pridham, Erika L	Meadowlawn Middle	Mathematics	02/27/19
Renaud, Serge	Clearwater High	Industrial Arts	10/23/18
Schwarzmann, Holly L	Largo Middle	Library Media Technology Specialist	04/09/19
Shanahan, Kyle W	John Hopkins Middle	Social Studies	09/28/18
Waligunda, William M	Woodlawn Elementary	Emotional Behavior Disorder	08/02/18
Young-Nguyen, Heather T	Pinellas Park Middle	Language Arts	04/03/19

RECOMMENDATION OF SUPERINTENDENT ON INSTRUCTIONAL PERSONNEL - 2018/2019 April 23, 2019

COST CENTER CHANGES

NAME	FROM	то	EFFECTIVE
Turini, Lisa L	Middle School Language Arts & Reading	Tyrone Middle	03/22/19

LEAVE OF ABSENCE

LEAVE OF ABSENCE				
NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE	
Anestin, Monica	Carwise Middle	Behavior Specialist	03/07/19	
Angelo, David	Northeast High	Behavior Specialist	02/28/19	
Baker, Angela J	Lake St George Elementary	Elementary	03/18/19	
Bauer, Concetta M	Elementary Language Arts & Reading	Instructional Staff Developer	03/01/19	
Bruner, Aurora	Tomlinson Adult Learning Center	Adult Education	03/04/19	
Cocks, Robin L	Communication Disorders	Speech Correction	01/29/19	
Dimassi, Karen E	Bardmoor Elementary	Kindergarten	02/12/19	
Fonseca, Candra D	Communication Disorders	Speech Correction	03/04/19	
Fritschle, Samantha K	Maximo Elementary	Elementary	03/04/19	
Gibson, Bridget M	John Hopkins Middle	Teacher on Special Assignment	03/25/19	
Hartley, Dawn M	Clearwater Intermediate	Alternative Education	03/06/19	
James, Veronica D	Pinellas Secondary School	Alternative Education	02/05/19	
Kapsalakis, Ipapanti K	Tarpon Springs Elementary	Kindergarten	03/18/19	
Leptrone, Shelby A	Plumb Elementary	Elementary	03/07/19	
Lewellen, Diana F	East Lake High	Business Education	02/28/19	
Morris, Earl	Lealman Innovation Academy	Alternative Education	03/21/19	
Oduah, Vanessa I	Lakewood High	Science	03/25/19	
Perez, Deanna C	Blanton Elementary	Elementary	03/18/19	
Pope, Katrin	East Lake High	Foreign Language	02/11/19	
Rogers, Jennifer E	Largo Middle	Reading	03/18/19	
Romaine, Kaitlyn M	John Hopkins Middle	Reading	03/18/19	
Ryan, Teresa L	Lealman Ave Elementary	Music	02/28/19	

RECOMMENDATION OF SUPERINTENDENT ON INSTRUCTIONAL PERSONNEL - 2018/2019 April 23, 2019

LEAVE OF ABSENCE (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Schuler, Alexandria V	Brooker Creek Elementary	Elementary	03/18/19
Stephens, Christa A	Seventy-Fourth Street Elementary	Music	03/18/19
Swift, Krystle A	Ponce de Leon Elementary	Varying Exceptionalities	03/19/19
Tassillo, Tamara E	Cypress Woods Elementary	Kindergarten	03/21/19
Vinciguerra, Brittany C	St Petersburg High	Science	03/18/19
Wood IV, Daniel S	Seminole Middle	Music	03/18/19

TERMINATIONS

NAME	COST CENTER	EFFECTIVE
<u>RESIGNATIONS</u>		
Abernethy, Lindsey B	Sutherland Elementary	05/30/19
Altman, Rebecca J	Dunedin Elementary	05/30/19
Berry, Misty R	Palm Harbor University High	03/15/19
Bohrnsen, Kathleen S	Pinellas Central Elementary	03/29/19
Cannon II, Ernest J	Bay Point Elementary	03/07/19
Carey, Kaitlyn E	Campbell Park Elementary	03/18/19
Dea, Michelle	Fitzgerald Middle	03/19/19
Easterling, Mark E	Azalea Middle	03/26/19
Engwall, Beatrice M	Campbell Park Elementary	03/22/19
Garcia, Lori A	Countryside High	04/11/19
Hunt, James L	Clearwater Adult Education Center	03/28/19
John, Brooke A	Melrose Elementary	03/20/19
Kehoe, Jennifer L	New Heights Elementary	04/05/19
Lenas, Paige M	Curlew Creek Elementary	05/30/19
Mcintyre, Clarence M	Pinellas Secondary School	03/22/19
Mercer, Kristen B	Carwise Middle	03/29/19
Mitchell, Shane C	Clearwater High	08/02/18
Nickerson, Karleen M	Tyrone Middle	04/12/19

TERMINATIONS (Continued)

RESIGNATIONS (Continued) nellas Virtual Franchise ealman Innovation Academy nellas Secondary School unedin Highland Middle earwater High dgecrest Elementary	03/21/19 03/15/19 03/04/19 03/15/19 03/29/19
ealman Innovation Academy nellas Secondary School unedin Highland Middle earwater High dgecrest Elementary	03/15/19 03/04/19 03/15/19 03/29/19
nellas Secondary School unedin Highland Middle earwater High dgecrest Elementary	03/04/19 03/15/19 03/29/19 03/29/19
unedin Highland Middle earwater High dgecrest Elementary	03/15/19 03/29/19 03/29/19
earwater High dgecrest Elementary	03/29/19 03/29/19
dgecrest Elementary	03/29/19
•	
and a Link	
unedin High	05/30/19
nellas Technical College Clearwater	03/29/19
ildred Helms Elementary	03/22/19
<u>RETIREMENTS</u>	
w Prevalence	04/19/19
ırpon Springs High	02/20/19
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Funding Source: District Operating Funds

ADVANCED STUDIES/ACADEMIC EXCELLENCE

Working with AVID district directors to transition and acclimate schools to upcoming role as an ISD

Harris, Janet R

02/27/19 - 06/02/19

\$1,000.00

Writing curriculum and summer assignments for AP US Government

Adang, Ross W

01/08/19 - 02/28/19

\$400.00

Writing curriculum and summer assignments for AP US World History

Pierce, Kathryn E

01/08/19 - 02/28/19

\$400.00

Funding Source: District Operating Funds (Continued)

CAREER TECHNICAL ADULT EDUCATION POSTSECONDARY

Developing and maintaining resources regarding opportunities in CTAE programs, which will be sent to partners, community members, and other stakeholders

Canavan, Amy L	03/01/19 - 06/30/19	\$250.00
Cornelius, Ninamarie	03/01/19 - 06/30/19	\$250.00
Hamand, Kathleen F	03/01/19 - 06/30/19	\$250.00
Kostka, Jocee R	03/01/19 - 06/30/19	\$250.00
Reid, David	03/01/19 - 06/30/19	\$250.00
Schnell Jr, Ronald H	03/01/19 - 06/30/19	\$250.00

EARLY CHILDHOOD EDUCATION

Writing and planning Kindergarten curriculum

Davenport, Michelle I 01/08/19 - 05/31/19 \$600.00

ELEMENTARY LANGUAGE ARTS & READING

Module training, various professional development, writing curriculum/modules

Amend - Increase hours from 40 to 80 \$800.00

Schuler, Necole L 01/11/19 - 06/30/19

Organizing and scoring the submissions for the Cross Creek Chronicles \$600.00

Hosford, Mary 02/22/19 - 06/30/19

ESOL

Providing state-mandated training that leads to ESOL endorsement (2 Contracts - Essentials) \$5,280.00

Santos, Izabel 01/14/19 - 06/24/19

Providing state-mandated training that leads to ESOL endorsement (Testing)

Litten, Margaret D 06/03/19 - 06/20/19

\$3,600.00

PAYMENT TO CONTRACTED SERVICES EMPLOYEES (Continued)		
nding Source: District Operating Funds (Cont	inued)	
ESOL (Continued)		
•	leads to ESOL endorsement (Curriculum)	
Ouzoun-Ash, Emine M	06/03/19 - 06/20/19	\$3,600.00
Providing state-mandated training that	leads to ESOL endorsement (Applied Linguistics)	
Keritsis, Natalia V	06/03/19 - 06/13/19	\$2,400.00
FINANCIAL AID/ADMISSIONS ADVISORY		
Reviewing student transcripts for grade	e forgiveness	
Wassermann, Jamie L	03/04/19 - 06/30/19	\$200.00
HIGH SCHOOL LANGUAGE ARTS & READ	ING	
Facilitating professional development		
Hess, Kimberly Q	02/11/19 - 05/31/19	\$1,000.00
Providing professional development ar	nd curriculum writing	
McCullough, Sara E	03/25/19 - 06/28/19	\$3,000.00
HIGH SCHOOL EDUCATION		
Facilitating check and connect training	as part of the Bridging the Gap plan	
Comegys, Janine W	01/15/19 - 02/13/19	\$480.00
Farrow, Kelley I	01/15/19 - 02/13/19	\$480.00
Oliver, Janet H	01/15/19 - 02/13/19	\$480.00
Smalios, Athina	01/15/19 - 02/13/19	\$480.00
LAKEWOOD HIGH		
Preparing for pre-music performance a	assessment	
Taylor, Daniel E	02/26/19 - 02/26/19	\$200.00
Toney Jr, Hubert	02/26/19 - 02/26/19	\$200.00

PAYMENT TO CONTRACTED SERVICES EMPLOYEES (Continued)
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Funding Source: District Operating Funds (Continued)

OT-PT/MEDICAID

Providing Educational Interpreting services for K-12 or ADA

Bins, Kelly L 01/08/19 - 05/30/19 \$1,000.00

PRE K-12 PERFORMING ARTS

Conducting camera work at the All-County concerts

Bottger, Edward C 02/01/19 - 02/04/19 \$500.00

PRE K-12 SOCIAL STUDIES

Assisting with National History Day duties and responsibilities

Latherow, Richard L 02/22/19 - 03/02/19 \$500.00

PRE K-12 VISUAL ARTS

Mentoring and providing support to new art teachers

Amend - Increase hours from 14 to 16

Huse, Wipoj 08/20/18 - 12/21/18 \$40.00

PRE K-12 WORLD LANGUAGES

Assisting the world languages curriculum writing team with projects, assessment updates, and curriculum for Spanish-speaker courses

Munoz, Emily 05/29/19 - 06/30/19 \$960.00

Creating, editing, and recording texts related to district common assessments, curriculum guides, and thematic units

Browett, Michelle L	05/30/19 - 06/30/19	\$960.00
Carter, Susana	05/30/19 - 06/30/19	\$360.00
Coller, Annette M	05/30/19 - 06/30/19	\$960.00
Olson, Ivette	05/30/19 - 06/30/19	\$960.00
Remon, Astrid I	05/30/19 - 06/30/19	\$960.00
Salazar, Ann K	05/30/19 - 06/30/19	\$360.00
Tave. Carolina	05/30/19 - 06/30/19	\$360.00

Funding Source: District Operating Funds (Continued)

PRE K-12 WORLD LANGUAGES (Continued)

Creating, editing, and recording texts related to district common assessments, curriculum guides, and thematic units (Continued)

Ziesmer, Jean M 05/30/19 - 06/30/19 \$960.00

Curriculum training and planning

Ricalde, Marlene G 05/01/19 - 06/30/19 \$960.00

Preparing materials for Spanish Summer Immersion, curriculum writing, data analysis, and district common assessment updates

Gonzalez-Wright, Esther M 03/15/19 - 06/30/19 \$1,080.00 Guerra, Arabella A 03/15/19 - 06/30/19 \$1,080.00

Kessler, Pamela A 03/15/19 - 06/30/19 \$1,080.00

Parks, Kristen 03/15/19 - 06/30/19 \$1,080.00

Santiago, Linda L 03/15/19 - 06/30/19 \$1,080.00

PROFESSIONAL DEVELOPMENT

Interim Director for Professional Development

Hawkins, Victoria E 03/28/19 - 06/27/19 \$17,683.70

Planning and providing professional development for clinical educator training

Turini, Lisa L 04/01/19 - 06/30/19 \$480.00

Funding Source: Federal Funds

AZALEA MIDDLE

Providing targeted interventions for struggling students during the instructional day and/or extended learning

Driscoll, Catherine 03/18/19 - 05/29/19 \$7,050.00

BEAR CREEK ELEMENTARY

Facilitating connect for success training sessions

Hinton-Ruoff, Nicole J 08/13/18 - 05/29/19 \$1,200.00

Funding Source: Federal Funds (Continued)
BELCHER ELEMENTARY

Collaborative planning

Baird, Heidi L	03/01/19 - 05/10/19	\$100.00
Boatwright, Cassidy N	03/01/19 - 05/10/19	\$100.00
Bullock, Rebecca L	03/01/19 - 05/10/19	\$100.00
Christena, Sarah M	03/01/19 - 05/10/19	\$100.00
Clarkson, Lisa J	03/01/19 - 05/10/19	\$100.00
Copechal, Crystal R	03/22/19 - 05/10/19	\$100.00
Desir, Monique L	03/01/19 - 05/10/19	\$100.00
Doe, Cara D	03/01/19 - 05/10/19	\$100.00
Fike, Deborah L	03/01/19 - 05/10/19	\$100.00
Finn, Scott T	03/01/19 - 05/10/19	\$100.00
Ford-Liddell, Susan A	03/01/19 - 05/10/19	\$100.00
Fox, Anne C	03/01/19 - 05/10/19	\$100.00
Janiak, Zayda J	03/01/19 - 05/10/19	\$100.00
Jenkins, Rebecca L	03/01/19 - 05/10/19	\$100.00
Kassem, Meghan T	03/01/19 - 05/10/19	\$100.00
Kizilelma, Kathleen F	03/01/19 - 05/10/19	\$100.00
Lee, Brittany N	03/01/19 - 05/10/19	\$100.00
Malcolm, Celia M	03/01/19 - 05/10/19	\$100.00
Muldoon, Pasqua S	03/01/19 - 05/10/19	\$100.00
Oij, Lance R	03/01/19 - 05/10/19	\$100.00
Page, Stephanie A	03/01/19 - 05/10/19	\$100.00
Parker, Joshua D	03/01/19 - 05/10/19	\$100.00

PAYMENT TO CONTRACTED SERVICES EMPLOYEES (Continued)	
03/01/19 - 05/10/19	\$100.00
03/01/19 - 05/10/19	\$100.00
03/22/19 - 05/10/19	\$100.00
03/01/19 - 05/10/19	\$100.00
03/01/19 - 05/10/19	\$100.00
03/18/19 - 05/14/19	\$200.00
02/28/19 - 05/14/19	\$300.00
essions	
02/27/19 - 05/29/19	\$460.00
s" training	
02/20/19 - 02/20/19	\$60.00
to ensure timely services prior to state survey reporting	g and training new ESOL teachers
1/18 to 06/30/19, increase hours from 100 to 255	
07/16/18 - 06/30/19	\$3,105.00
gling students during the instructional day and/or exte	nded learning
03/04/19 - 05/29/19	\$10,260.00
	03/01/19 - 05/10/19 03/01/19 - 05/10/19 03/22/19 - 05/10/19 03/01/19 - 05/10/19 03/01/19 - 05/10/19 03/01/19 - 05/10/19 03/18/19 - 05/14/19 02/28/19 - 05/14/19 essions 02/27/19 - 05/29/19 s" training 02/20/19 - 02/20/19 to ensure timely services prior to state survey reporting 1/18 to 06/30/19, increase hours from 100 to 255 07/16/18 - 06/30/19 gling students during the instructional day and/or exterpions of the state survey and the state survey reporting 1/18 to 06/30/19, increase hours from 100 to 255

PAYMENT TO CONTRACTED SERVICES EMPLOYEES (Continued)		
gling students during the instructional day and/or exten	ded learning	
02/21/19 - 05/29/19	\$9,600.00	
03/01/19 - 05/30/19	\$80.00	
03/25/19 - 05/24/19	\$80.00	
03/25/19 - 05/24/19	\$80.00	
03/25/19 - 05/24/19	\$80.00	
03/25/19 - 05/24/19	\$80.00	
03/25/19 - 05/24/19	\$80.00	
private school location		
02/27/19 - 05/17/19	\$935.00	
a month to support families with Reading and Math		
03/22/19 - 05/11/19	\$240.00	
03/22/19 - 05/11/19	\$240.00	
ool night to provide parents information about the upco for 5th grade students	ming assessments for 3rd-5th grade	
03/18/19 - 03/18/19	\$40.00	
03/18/19 - 03/18/19	\$40.00	
03/18/19 - 03/18/19	\$40.00	
03/18/19 - 03/18/19	\$40.00	
	02/21/19 - 05/29/19 03/01/19 - 05/30/19 03/25/19 - 05/24/19 03/25/19 - 05/24/19 03/25/19 - 05/24/19 03/25/19 - 05/24/19 03/25/19 - 05/24/19 a private school location 02/27/19 - 05/17/19 a month to support families with Reading and Math 03/22/19 - 05/11/19 03/22/19 - 05/11/19 ool night to provide parents information about the upcofor 5th grade students 03/18/19 - 03/18/19 03/18/19 - 03/18/19	

Funding Source:	Federal Funds	(Continued)
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SKYCREST ELEMENTARY (Continued)

Planning and facilitating FSA/Middle School night to provide parents information about the upcoming assessments for 3rd-5th grade students and middle school opportunities for 5th grade students (Continued)

Hopkins-Flory, Jennifer A	03/18/19 - 03/18/19	\$40.00
Ladd, Michelle E	03/18/19 - 03/18/19	\$40.00
Murphy, Melva R	03/18/19 - 03/18/19	\$40.00

STUDENT SERVICES

Training to create a safe learning environment to reduce bullying behavior

Daughtry, Dorene E	02/28/19 - 06/30/19	\$1,000.00
Reubens, Joan E	02/28/19 - 06/30/19	\$1,000.00
Facilitating Trauma Informed Care training	ng	
Koller, Vicki M	02/01/19 - 06/30/19	\$1,200.00

Funding Source: School Operating Funds

BAY POINT MIDDLE

Administrator working on the master schedule

Peifley, Samantha	06/13/19 - 06/25/19	\$1,874.00
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BOCA CIEGA HIGH

Administrator working on the master schedule

Craun, Derrik	06/17/19 - 06/20/19	\$937.00
Lane, Edward S	06/13/19 - 06/13/19	\$234.25
Van Dora, Kathleen D	06/24/19 - 06/27/19	\$937.00

COUNTRYSIDE HIGH

Accompanist for choir concert, MPA, and rehearsals

Emenheiser, Brigitte R 02/11/19 - 02/27/19 \$300.00

PAYMENT TO CONTRACTED SERVICES EMPLOYEES (Continued)			
Funding Source:	School Operating Funds (Continu	red)	
CYPRESS	WOODS ELEMENTARY (Continued	1)	
Adn	ninistrator working on the master sche	edule, SIP plan, and curriculum planning	
	Stevens, Christopher S	06/24/19 - 06/28/19	\$1,171.25
DUNEDIN	HIGH		
Ass	istant Principal for working on the ma	ster schedule	
	Gallucci, Nicole	06/17/19 - 06/27/19	\$1,874.00
Ass	isting with vocal instruction, orchestra	l accompaniment for musical	
	Costas Butcher, Daniel J	04/05/19 - 05/05/19	\$300.00
EAST LAK	E HIGH		
Adn	ninistrative tasks, procedures, and rec	uired forms for the choral department	
	Dempsey, Kimberly R	02/01/19 - 04/01/19	\$2,000.00
Adn	ninistrator planning and supervising E	LP and Summer Bridge and preparing for the new school	ol year
	Csaszar, Katherine H	06/13/19 - 06/28/19	\$937.00
	Latimore, Dwight S	06/13/19 - 06/28/19	\$937.00
	Toscani, Kris J	06/13/19 - 06/28/19	\$937.00
EAST LAK	E MIDDLE SCHOOL ACADEMY OF	ENGINEERING	
Des	signing color guard and dance choregi	raphy	
	Lamostre, Sidney	03/25/19 - 04/26/19	\$1,000.00
LAKEWOO	DD HIGH		
Ass	isting with building a new hurricane sh	nelter website for Pinellas County Schools	
	Warren, William M	01/14/19 - 06/30/19	\$4,000.00
MADEIRA	BEACH FUNDAMENTAL K-8		
Ass	isting with preparation of test set up/re	oll out beyond the contracted day	
	Foushee, Lisa L	04/01/19 - 05/22/19	\$100.00
	Motte, Malinda L	04/01/19 - 05/22/19	\$200.00

Eva, Ger'vontez L

nding Source: School Operating Funds (Cont	inued)	
MADEIRA BEACH FUNDAMENTAL K-8 (Co	ontinued)	
Assisting with preparation of test set u	p/roll out beyond the contracted day (Continued)	
Owen, Patricia A	04/01/19 - 05/22/19	\$100.0
Santos, Valerie	04/01/19 - 05/22/19	\$200.0
Vermillion, Kristin R	04/01/19 - 05/22/19	\$200.0
Planning choreography for 3 choral en	sembles teaching choreography to all 5 chorus class perio	ods
Allen, Bethany L	01/30/19 - 04/17/19	\$300.00
MILDRED HELMS ELEMENTARY		
Assisting with parent workshop scienc	e night	
Coil, Christina C	03/25/19 - 05/24/19	\$80.00
James, Lauren M	03/25/19 - 05/24/19	\$80.00
Khoury, Barbara L	03/25/19 - 05/24/19	\$80.00
Lannon, Lisa M	03/25/19 - 05/24/19	\$80.00
Levine, Tara T	03/25/19 - 05/24/19	\$80.00
MacNeil, Kaitlin M	03/25/19 - 05/24/19	\$80.00
McMahon, Caroline R	03/25/19 - 05/24/19	\$80.00
Riser, Mary A	03/25/19 - 05/24/19	\$80.00
Rodriguez, Celimar	03/25/19 - 05/24/19	\$80.00
Scott, Melissa M	03/25/19 - 05/24/19	\$80.00
Yuncker, Jerrie L	03/25/19 - 05/24/19	\$80.0

02/04/19 - 03/29/19

\$1,000.00

16

PAYMENT TO CONTRACTED SERVICES EMPLOYEES (Continued)

Funding Source: School Operating Funds (Continued)

OSCEOLA MIDDLE

Accompanying for school chorus rehearsals and performances for FVA (Florida Vocal Association) and MPA (Music Performance Assessments)

Dannewitz, Brenda M 02/05/19 - 03/01/19 \$150.00

PALM HARBOR UNIVERSITY HIGH

Assisting with the spring chorus concert

Emenheiser, Brigitte R 04/29/19 - 04/30/19 \$165.00

Choreographer for musical "Mary Poppins"

Fee, Amy E 01/28/19 - 04/06/19 \$1,475.00

PINELLAS PARK HIGH

Providing after school driving hours for first semester students

Boylson, Norman H 02/11/19 - 03/07/19 \$370.00

RIDGECREST ELEMENTARY

Developing, planning, and implementing the science fair

Dirks, Shari L 08/13/18 - 04/30/19 \$500.00

SEMINOLE HIGH

Musical accompanist playing harp for school musical; including concerts and rehearsals

Garcia, Vicki V 04/03/19 - 04/14/19 \$640.00

Performing as a musician for the spring musical

Baldridge, Robert E 01/08/19 - 04/14/19 \$640.00

THURGOOD MARSHALL FUND MIDDLE

Musical director for "The Lion King"

Logan, Jennifer L 01/22/19 - 04/26/19 \$1,540.00

Funding Source: School Operating Funds (Continued)

TYRONE MIDDLE

Pianist for rehearsals and musical performance assessment at Trinity Presbyterian Church

Titara, Vincent M

02/25/19 - 02/28/19

\$340.00

WALSINGHAM ELEMENTARY

Administrator covering Summer Bridge (2 Contracts: Southern Oak Elementary and Walsingham Elementary)

Duffy, Kimberly A

06/17/19 - 06/21/19

\$1,171.25

APPOINTMENTS OF SUBSTITUTES

It is recommended that the persons named on this list be appointed as substitute teachers. Their names are submitted with the understanding that they will comply with all regulations of the State Department of Education and the School Board of Pinellas County, Florida, that pertain to substitute teachers.

NAME	NAME	NAME
Abdelmasieh, Hoda	Brill, Shelby D	Bruce, Brent M
Carey, Lorraine A	Collins, Ashley N	Cornetta, Stacy E
Daywalt, Christine A	Dydzuhn, Karen A	Edwards, Tiffany N
Elaraj, Samantha K	Eldridge Jr, Richard D	El-Tall, Rana M
Ford, Katherine C	George, Renee R	Goerke, Heather R
Graham, Asaph L	Graham, Gabriel H	Herrick, David B
Kellenberger, Dustin L	Koulianos, Francis T	Kuebler, Scott A
Mangano, Erika N	Mula, Tyler A	Oneill, Liberty J
Ornelas, Christina M	Riley, Candace E	Rocke, Jamaal R
Ruiz, Ashley-Mar	Schultz, Glen I	Servo, Jillian B
Shingjergji, Jonida	Sinicrope, Peggy L	Smith, Jennifer V
Uhlenbrauck Jr, Henry A	Vandien, Jeffrey J	Whiting, Kiara M
Wolff, Madison E		

CO-TEACHER OUT-OF-FIELD

The following co-teachers are teaching one or more courses not covered by Florida teaching certificates. Board approval is necessary in order that teachers may be considered as "qualified instructional personnel" under State Board Rule 6A-1.0503, which reads in part as follows: "A qualified instructional staff member who holds a valid Florida educator's certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the Board to teach out-of-field.

COST CENTER	NAME	SUBJECT
Ridgecrest Elementary	Glem, Kerry A	Gifted

LONG-TERM SUBSTITUTES OUT-OF-FIELD

The following long-term substitute teachers are teaching one or more courses not covered by Florida teaching certificates. Board approval is necessary in order that teachers may be considered as "qualified instructional personnel" under State Board Rule 6A-1.0503, which reads in part as follows: "A qualified instructional staff member who holds a valid Florida educator's certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the Board to teach out-of-field."

COST CENTER	NAME	SUBJECT
Bay Vista Fundamental Elementary	Kaddis, Christina W	Elementary Education K-6
Dunedin Elementary	Ballester, Karen M	Varying Exceptionalities
Dunedin High	Fazio, Victor M	Algebra
Garrison-Jones Elementary	Bayer, Beau W	Autism Spectrum Disorder and Kindergarten
Gulfport Elementary	Mejia, Janette D	Elementary Education K-6
Lealman Innovation Academy	Robinson, Kiana K	Elementary Education K-6
Northwest Elementary	Dudzinski, Julia	Elementary Education K-6
Palm Harbor Middle	Abrams, Justin A	Social Science, and Physical Science Honors
Palm Harbor Middle	Pellicane, Peter J	ESE, Varying Exceptionalities
Palm Harbor University	Garver, Tisha L	Biology
Ponce de Leon Elementary	St Louis, Jacqueline A	Guidance Counselor
Skyview Elementary	Joslin, Kathryn D	Elementary Education K-6

Set B

MEMORANDUM April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2018/2019

The following personnel matters are submitted to you for your approval:

Page

Job Descriptions: http://www.pcsb.org/Page/1660

Supporting Services

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ESE = Exceptional Student Education

ESOL = English for Speakers of Other Languages

FS = Food Services

FT = Full Time

IDEA = Individuals with Disabilities Education Act

PT = Part Time

RECOMMENDATION OF SUPERINTENDENT ON SUPPORTING SERVICES PERSONNEL - 2018/2019

April 23, 2019

APPOINTMENTS

NAME	COST CENTER	POSITION	EFFECTIVE
Atwater, Jamoi A	Lakewood High	Plant Operator	03/04/19
Avery, Jarelle S	Nina Harris ESE Center	ESE Associate	03/25/19
Benjamin, Maurina	Skycrest Elementary	ESE Associate	03/26/19
Callihan, Lillian J	Meadowlawn Middle	Paraprofessional	03/18/19
Cooper, Rodneycia A	Woodlawn Elementary	Paraprofessional	03/27/19
Damann, Jaysen D	Pinellas Park High	Plant Operator	03/25/19
Douthitt, Bobbi	Nina Harris ESE Center	ESE Associate	03/27/19
Fletcher, Amanda D	Carwise Middle	ESE Associate	03/04/19
Fuller, June A	Food and Nutrition	Food Service Assistant	03/04/19
Gentile, Anthony A	Azalea Middle	Plant Operator	03/06/19
Grimm, Donald R	Osceola Fundamental High	Plant Operator	03/11/19
Guevara, Maria Helen J	Curlew Creek Elementary	ESE Associate	03/05/19
Hall, Nicole S	Campbell Park Elementary	Paraprofessional	03/25/19
Hannas, Levi B	Dunedin High	Plant Operator	03/18/19
Hein Da Silva, Ricardo	Transportation	Bus Driver	04/01/19
Hilbert, Don C	Palm Harbor University High	Groundskeeper I	03/27/19
Hulett, Teresa A	Transportation	Bus Driver	04/01/19
Jimenez, Michael A	Campbell Park Elementary	ESE Associate	03/04/19
Kaya, Zekiye N	Tarpon Springs High	Plant Operator	03/06/19
Knight, Jennifer D	Pinellas Technical College Clearwater	School Office Clerk I	04/08/19
Lovejoy, Cynthia M	Pinellas County Schools Police	Police Dispatcher	04/01/19
Marasco, Susan N	Osceola Middle	ESE Associate	03/21/19
Mcrae, Ryan M	Bardmoor Elementary	Plant Operator	03/25/19

RECOMMENDATION OF SUPERINTENDENT ON SUPPORTING SERVICES PERSONNEL – 2018/2019 April 23, 2019

APPOINTMENTS

NAME	COST CENTER	POSITION	EFFECTIVE
Moroney, Virginia A	Nina Harris ESE Center	ESE Associate	03/18/19
Mulliken Jr, Carroll E	Boca Ciega High	Paraprofessional	03/18/19
Ouard, Deborah L	Transportation	Bus Driver	04/01/19
Shiffer, Curtis A	Calvin Hunsinger	ESE Associate	03/18/19
Sullivan, Robert F	Osceola Fundamental High	Plant Operator	03/20/19
Tinch, Robert C	Azalea Middle	Plant Operator	03/06/19
Toms, Danielle P	Campbell Park Elementary	Paraprofessional	03/25/19
Vindas III, Carlos A	Tarpon Springs High	Plant Operator	03/04/19
White Mailles, Zoey L	East Lake High	Plant Operator	03/04/19
Willhite, Kristina L	Calvin Hunsinger	School Office Clerk I	03/19/19
Winston, Jonathan M	Kings Highway Elementary Magnet	Plant Operator	03/04/19
Zelevizhda, Etleva	Tarpon Springs High	Plant Operator	03/20/19
Zelevizhda, Nuri	Tarpon Springs High	Plant Operator	03/20/19

PART-TIME APPOINTMENTS

NAME	COST CENTER	POSITION	EFFECTIVE
Abdalla, Rania W	Palm Harbor University High	Food Service Assistant	03/04/19
Bivins, Ernest E	Belleair Elementary	Plant Operator	03/20/19
Glover, Felicia A	Gibbs High School	Food Service Assistant	03/18/19
Gonzalez Ortiz, Juanita	Palm Harbor University High	Food Service Assistant	03/04/19
Harris, Brittany D	Sawgrass Lake Elementary	Food Service Assistant	03/04/19
Karren, Melissa D	Tarpon Springs Fund Elementary	Family and Community Liaison	03/18/19
Kline, Tanya J	Largo High	Food Service Assistant	03/18/19
Locks, Shekemia C	Perkins Elementary	Food Service Assistant	03/04/19
Pappolla, Samantha A	Largo High	Student	03/18/19
Pope, Dejon X	Osceola Middle	Plant Operator	03/04/19
Robinson, Victoria N	Mount Vernon Elementary	Food Service Assistant	03/18/19

RECOMMENDATION OF SUPERINTENDENT ON SUPPORTING SERVICES PERSONNEL – 2018/2019 April 23, 2019

PART-TIME APPOINTMENTS (Continued)

NAME	COST CENTER	POSITION	EFFECTIVE
Sherrell, Amy E	Kings Highway Elementary Magnet School	ESE Associate	03/20/19
Sivigny, Rita M	Shore Acres Elementary	Food Service Assistant	03/04/19
Taylor, Gross M	Northwest Elementary	ESE Associate	03/20/19
West II, Adrian L	Kings Highway Elementary Magnet School	Plant Operator	03/25/19
Wilson, Ellianna L	Seminole High	Food Service Assistant	03/04/19

SUBSTITUTE APPOINTMENTS

NAME	POSITION	EFFECTIVE
Escobar, Eric E	Bus Driver	03/25/19
Hein Da Silva, Ricardo	Bus Driver	03/18/19
Hulett, Teresa A	Bus Driver	03/18/19
Johnson, Latonya N	Bus Driver	03/04/19
McClendon, Qudray K	Bus Driver	02/25/19
Talley, Styl	Bus Driver	03/25/19
Vitale, Joseph	Bus Driver	03/18/19
Catacchio, Dawn C	Classroom Assistant	03/25/19
Crumbley, Chuckeia V	Classroom Assistant	03/27/19
Hendricks, Bonnie J	Classroom Assistant	03/06/19
Manning, Ashley R	Classroom Assistant	03/04/19
McGhee, Amari C	Classroom Assistant	03/25/19

STATUS CHANGES

NAME	FROM SITE /POSITION	TO SITE /POSITION	EFFECTIVE
Alouidor, Vanessa	Seventy-Fourth Street Elementary	Seventy-Fourth Street Elementary	03/06/19
	Food Service Assistant - PT	ESE Associate – FT	

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STATUS CHANGES (Continued)

NAME	FROM SITE /POSITION	TO SITE /POSITION	EFFECTIVE
Bennett, Lindsey N	Purchasing Department Buyer II	Accounting Senior Account Clerk	04/10/19
Carter, Vannetti P	Pinellas Technical College St Petersburg Clerical Assistant – PT	John Hopkins Middle Secretary II – FT	04/01/19
Cefaratti, Danielle M	Fitzgerald Middle School Office Clerk I	Pinellas Park Middle Paraprofessional	04/11/19
Farmer, Barbara M	Technology Information Systems Technology Technician	Seminole High Secretary IV Intern	04/01/19
Gavrilovic, Manda D	Seventy-Fourth Street Elementary Food Service Assistant	Lakeview Fundamental Elementary Food Service Specialist Intern	02/19/19
Gutierrez, Rosario	Blanton Elementary Food Service Assistant – PT	Blanton Elementary Food Service Assistant – FT	03/04/19
Hajdich, Craig E	Frontier Elementary Food Service Manager III	Clearwater High Food Service Manager IV	04/01/19
Hullum, Shanara R	Pinellas Central Elementary Family and Community Liaison – PT	Pinellas Park High School Office Clerk II – FT	03/05/19
Little, Mark A	Maintenance Groundskeeper II	School Safety and Security General Maintenance Technician II	03/04/19
Lyons, Theresa A	Leila Davis Elementary Food Service Assistant – PT	Leila Davis Elementary Food Service Specialist Intern – FT	02/25/19
McAnally, David C	Dunedin High Groundskeeper II	Maintenance Groundskeeper I	03/25/19
Meesseman, Sara A	Food and Nutrition Food Service Assistant – FT	Sandy Lane Elementary Food Service Assistant – PT	03/04/19
Rodgers, Jeffrey L	Safety Harbor Elementary Plant Operator	Ridgecrest Elementary Plant Operations Specialist	03/11/19
Stone, Rashaan D	Bay Vista Fundamental Elementary Plant Operations Specialist	Azalea Middle Night Foreman Middle	04/08/19

RECOMMENDATION OF SUPERINTENDENT ON SUPPORTING SERVICES PERSONNEL – 2018/2019 April 23, 2019

JOB TITLE CHANGES

NAME	FROM POSITION	TO POSITION	EFFECTIVE
Cairns, Kelly C	School Office Clerk I	Secretary III	03/27/19
Cramer, Sarah J	Bus Driver Intern	Bus Driver – FT	03/18/19
Dalrymple, Donald W	Electronics Technician-Journeyman	Maintenance Shop Planner	03/04/19
Hernandez, Carlos E	Automotive Diesel Mechanic-Journeyman	Tire Repair Mechanic	03/11/19
Levine, Olga I	ESE Associate	Data Management Technician	03/05/19
Pagan, Jessica N	Clerk Specialist II	User Support Technician	03/06/19
Tremblay, Brittany C	Clerk Typist I	Clerk Specialist I	03/26/19
Webb, Gwendolyn Y	Bus Driver	Clerk Specialist I	03/04/19

COST CENTER CHANGES

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Boyd, Jennifer M	Pinellas Central Elementary	Pinellas Park Elementary	03/18/19
Green, Lynette	Pinellas Park Middle	Campbell Park Elementary	03/25/19
Hawblitzel, Autumn F	Pinellas Park High	East Lake High	02/22/19
Herrera Senen, Pavel	Tarpon Springs High	Palm Harbor University High	02/28/19
Holloman, Tavia D	Azalea Middle	Human Resources	03/26/19
Leontaras, Anastasia T	Tarpon Springs High	Highland Lakes Elementary	03/18/19
Manaly, Katherine A	Seminole Middle	Pinellas Park Middle	04/10/19
Martin, Kofi M	Dunedin High	Bardmoor Elementary	03/29/19
Murray, Karen A	Campbell Park Elementary	Lakeview Fundamental Elementary	03/07/19
Quimby, Rosalie A	Fitzgerald Middle	Safety Harbor Middle	03/18/19
Roy, Patricia H	Sandy Lane Elementary	Skycrest Elementary	02/19/19
Serrano, Melissa N	Largo High	Garrison-Jones Elementary	03/18/19

RECOMMENDATION OF SUPERINTENDENT ON SUPPORTING SERVICES PERSONNEL – 2018/2019 April 23, 2019

LEAVE OF ABSENCE

NAME	COST CENTER	POSITION	EFFECTIVE
Attia, Sahar W	Tarpon Springs Elementary	Teacher Assistant	08/03/19
Benjamin, Ashwyn L	Northeast High	Head Plant Operator High	02/27/19
Ison, Leanna N	Assessment Accountability & Research	Sr Coordinator, Professional 03/06/19	
		Development Achievement Data Analyst	
Jones, Markesha L	Madeira Beach Fundamental K-8	Plant Operator	03/26/19
Redding, Lorraine M	Mount Vernon Elementary	Food Service Specialist	03/22/19
Rocchio, James P	Dixie Hollins High	Food Service Specialist	01/28/19
Vanorden Jr, David F	Carwise Middle	Plant Operator	03/25/19
Wilhelmi, Adam R	Stephens Ex Student Ed Center	Night Foreman II	02/20/19

TERMINATIONS

NAME	COST CENTER	EFFECTIVE
	RESIGNATIONS	
Attia, Sahar W	Tarpon Springs Elementary	03/19/19
Barbet, Sidia M	Northwest Elementary	03/01/19
Bates, Stacy C	Seminole High	03/29/19
Benna, Robert M	Transportation	03/09/19
Boldt, Kylie E	Southern Oak Elementary	02/15/19
Bracewell, William J	New Heights Elementary	03/01/19
Brooks, Audrey H	Transportation	03/19/19
Campton, Ann M	Azalea Elementary	03/08/19
Chestine, Jeremy J	Transportation	03/20/19
Dotson, Antwan M	Campbell Park Elementary	03/07/19
Erickson, Monica O	Belcher Elementary	03/22/19
Fix Jr, John P	Palm Harbor Middle	03/29/19
Fransiscoe, Anna L	Meadowlawn Middle	03/13/19
Freer, Mark W	Transportation	03/01/19

RECOMMENDATION OF SUPERINTENDENT ON SUPPORTING SERVICES PERSONNEL – 2018/2019 April 23, 2019

TERMINATIONS (Continued)

NAME	COST CENTER	EFFECTIVE		
RESIGNATIONS (Continued)				
Garcia III, Ildefonso J	East Lake High	03/04/19		
Grace, Kerri L	Tarpon Springs Fundamental Elementary	03/07/19		
Gray, Shera M	Nina Harris ESE Center	03/22/19		
Hartwell, Lauren N	Woodlawn Elementary	03/18/19		
Hatch, Roxanne L	Boca Ciega High	03/22/19		
Hearns, Shaneeka S	Transportation	03/09/19		
Henderson, Michael J	Shore Acres Elementary	03/20/19		
Hipp, Amy M	Tarpon Springs Elementary	03/22/19		
Hooper, Jeanette J	School Health Services	03/07/19		
Jenkins, Sally A	Transportation	03/03/19		
Kobke, Jennifer L	Nina Harris ESE Center	03/15/19		
Kraut, Elizabeth V	Madeira Beach Fundamental K-8	04/04/19		
Lavine, Cathy L	Transportation	04/05/19		
Lee, Justin T	Gulfport Elementary	03/06/19		
Martin, James A	Southern Oak Elementary	03/06/19		
Mason, Kymberlee L	Pinellas Park Elementary	03/29/19		
Mells Jr, John J	Thurgood Marshall Fundamental Middle	03/04/19		
Mook, Bobbie B	New Heights Elementary	03/20/19		
Moore, Gregory A	Pinellas County Schools Police Department	03/29/19		
Oquendo, Beth E	Tyrone Middle	03/19/19		
Paulson, Susan L	Sanders Exceptional	03/07/19		
Pettit, Diane L	Dunedin Highland Middle	03/15/19		
Pilkington, Carolyn S	Largo High	03/07/19		
Preston, Diane L	Fuguitt Elementary	03/29/19		
Quackenbos, Alyssa B	Seminole Elementary	03/01/19		
Reynolds, Charles C	Azalea Elementary	03/21/19		
Robinson, Chiquita A	Sexton Elementary	03/21/19		
Rodriguez, Johanna L	Oak Grove Middle	03/24/19		
Ryan, Teresa D	Low Prevalence	04/01/19		

RECOMMENDATION OF SUPERINTENDENT ON SUPPORTING SERVICES PERSONNEL – 2018/2019 April 23, 2019

TERMINATIONS (Continued)

NAME	COST CENTER	EFFECTIVE
	RESIGNATIONS (Continued)	
Scargle Jr, John G	Clearwater High	02/07/19
Soto-Carrasquillo, Wilfredo	Transportation	03/20/19
Strickland, Ronald J	Maintenance	04/05/19
Toliver, Justin L	Pinellas County Schools Police Department	03/22/19
Towns, Miquell A	Northeast High	03/22/19
Tuccio, Christina M	Transportation	03/06/19
Weimer, Sarah N	High Point Elementary	07/19/18
Williams, Tanisha L	Gulfport Elementary	04/03/19
Zaleski III, Edward F	Pinellas County Schools Police Department	03/22/19
	RETIREMENTS	
Aborn, Scott M	Human Resources	04/05/19
Currey, Carol E	Nina Harris ESE Center	03/04/19
Cusick, James J	Palm Harbor University High	03/19/19
Forde, Mark S	Maintenance	03/20/19
Hodges, Annette	Dunedin Elementary	03/20/19
Lester, Stephen M	Transportation	04/01/19
Meacham, Mark L	Maintenance	03/22/19
Osika, Nancy J	Transportation	03/31/19
Roesler, Patricia L	Purchasing Department	02/28/19
Schmidt, Melissa A	Fitzgerald Middle	03/22/19
Swartzel, Kimberly M	Human Resources	04/01/19

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County



ADOPTED

REQUEST FOR APPROVAL (ID # 7339)

April 23, 2019

Schools

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Create and/or Revise Job Descriptions

BACKGROUND:

Human Resources Services continuously engages in reviewing current employee job descriptions and, as appropriate, proposes new job descriptions, being mindful of best practices to accomplish the district's mission and goals. These new and/or revised job descriptions accurately reflect the minimum qualifications and/or better aligns the essential responsibilities with the major function of the position. This results in a more comprehensively trained staff.

The following new or revised job descriptions support the implementation of reorganizations presented at the Board Workshop on April 16, 2019:

- Assistant Superintendent, Human Resources Services (C12 ADM) to Associate Superintendent, Human Resources Services (C13 ADM)
- Assistant Superintendent, Technology and Information Systems (C12 ADM) to Associate Superintendent, Information and Technology Services (C13 ADM)
- Director, School Transformation (C10 ADM) to Chief Transformation Officer (C11 ADM)
- ESOL Specialist (E07 PTS) to Director, English Learners (EL) Services (C09 ADM)
- Human Resources Partner (C09 ADM)
- Coordinator, Credentialing (E02 PTS)
- Compensation Analyst (C02) to (E01 PTS)
- Secretary to Assistant Superintendent, Human Resources Services (D12 NR) to Secretary to Associate Superintendent, Human Resources Services (D13 NR)
- Secretary to Assistant Superintendent, Technology and Information Systems (D12 NR) to Secretary to Associate Superintendent, Technology and Information Systems (D13 NR)

The following new or revised job descriptions support a more effective or efficient operation within various departments:

- Exceptional Student Education Specialist (E07 PTS)
- Professional Development Achievement Data Analyst to Senior Coordinator, Strategic Planning and Policy (E06 PTS)
- Data Analyst to Data Analyst, Strategic Planning and Policy (E03 PTS)
- Demographic Specialist (C05 ADM) to Coordinator, School Planning (E05 PTS)
- Food and Nutrition Summer Monitor (D11 NR)
- Reading Recovery Teacher Leader (Instructional PCTA)
- Reading Recovery Teacher (Instructional PCTA)

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

Prepared: 4/16/2019 4:11 PM by Jodi Ruzecki

ALTERNATIVES:

- 1. Approve the creation and/or revision of job descriptions.
- 2. Do not approve the creation and/or revision of job descriptions.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

The Compensation team in the Human Resources Services division reviews, updates and revises all job classifications. This assures that Pinellas County School Board job descriptions reflect updated titles, major functions, essential responsibilities, qualifications, pay grades, and reporting structures in order to eliminate the duplication of efforts, and define and delineate position roles and responsibilities.

FINANCIAL IMPACT:

There is no financial impact to the district based on these changes.

DATA SOURCES:

William P. Corbett, Ed.D., Deputy Superintendent
Kevin Hendrick, Associate Superintendent, Teaching and Learning Services
Clinton Herbic, Associate Superintendent, Operational Services
Jennifer Dull, Director, Strategic Planning and Policy
Nikita Reed, Director, School Transformation
Lisa McCann, Senior Compensation Analyst

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

ATTACHMENTS:

Job Descriptions 4.23.19 (PDF)



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 0126 (Revised)

Pay Grade: C12 C13

FLSA: Exempt

Administrative

ASSISTANT ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES SERVICES

REPORTS TO:

Superintendent of Schools

SUPERVISES:

Director, Human Resources

Director, Professional Development

Director, Employee Benefits, Health and Risk Management

Director, Risk Management and Insurance

Human Resources Partner

Office of Professional Standards

Office of Equal Opportunity

Senior Compensation Analyst

Support Staff

QUALIFICATIONS:

Master's degree from an accredited college or university in the area of Educational Administration and Supervision, Educational Leadership, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of administrative experience in a school-based or district office assignment at the level of principal or higher.

OR

Bachelor's degree from an accredited college or university in human resource management or a related field and five (5) years of recent senior level management experience in the field of human resources with a large organization or governmental institution having 500+ employees. Must show evidence of a working knowledge of the principles of quality management or commit to begin training in the area of quality management within the first six (6) months of employment.

PREFERRED:

Juris Doctorate degree, Master's in Business Administration, Doctorate in Business Administration, or Doctorate in Education. Three (3) years or more of successful senior level management experience in a school personnel or human resources department.

MAJOR FUNCTION

Assistant Superintendent, Human Resources Services provides service pertaining to administrative, Instructional, supporting services, and applicants from initial contact/recruitment through the hiring process and to retirement. Provides synchronization in all matters of collective bargaining and labor relations. Responsible for the overall coordination and management of Human Resources including Equal Opportunity, Office of Professional Standards, Employee Relations, Compensation, Professional Development, and Risk Management and Insurance. Provides direction to the Human Resources Department, with major objectives of attracting, and retaining qualified personnel, providing competitive salary, encouraging professional development through appropriate training programs, and maintaining good personnel relations.

Provides leadership, direction, and guidance for the strategic initiatives and day-to-day operations of the Human Resources division, including Equal Opportunity, Office of Professional Standards, Employee Relations, Compensation, Professional Development, and Risk Management and Insurance. Provides direction to the Human Resources Department, with major objectives of attracting and retaining qualified personnel, providing competitive salary, encouraging professional development through appropriate training programs, and maintaining good personnel relations. Leads the overall mission to find, select, strategically deploy, and retain great talent for all positions in the organization. Develops and implements strategic goals in recruitment, selection, induction, deployment, performance management, professional development, and retention for all employees, with a strong focus on teacher and principal effectiveness. Provides synchronization in all matters of collective bargaining and labor relations.

ASSISTANT ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES SERVICES

ESSENTIAL RESPONSIBILITIES

- Represents all areas of Human Resources on the Superintendent's Cabinet.
- Represents the School Board of Pinellas County in labor relations activities to include collective bargaining, grievance processing, presentation of arbitration cases, presentation of special master proceedings, and consultation with labor units on proposed changes in wages, hours, or terms, and conditions of employment.
- <u>Develops and executes a comprehensive human capital strategy to recruit, select, deploy, and retain effective teachers, principals, and staff.</u>
- <u>Translates the organization's strategy to improve student achievement and outcomes into an aligned</u> human capital strategy, setting clear, measureable outcomes.
- Ensures the key customers of Human Resources principals and principal managers are a primary focus for all human capital work and receive support to build their capacity of human capital managers.
- <u>Increases the retention of top performers and reduces the retention of low performers organization</u> wide.
- Collaborates with the academic departments and principal managers to build support for and successful implementation of the human capital work.
- Provides succession planning guidance and support for key roles throughout the organization.
- Helps build an organizational culture that is inclusive, representative of the populations of students served, and reflective of the organization's mission and values.
- Aligns the division goals with the District Strategic Plan, which in turn supports school improvement plans.
- Prepares training components for all administrators on labor relations issues
- Provides contract interpretation to all other divisions on matters relating to personnel actions and changes affecting bargaining unit personnel.
- Provides leadership and overall direction to the Human Resources, and Risk Management, <u>Professional Development, and OPS</u> teams in developing and implementing goals, objectives, policies, and procedures.
- Oversees activities pertaining to employee compensation to ensure attraction and retention of qualified personnel.
- Serves as a member of the Administrative Prescreening/Interviewing Committee.
- Develops and manages District Staffing Plan including career and succession planning
- Coordinates all district management development activities including administrative training and development and Targeted Selection Interviewing.
- Coordinates the preparation of the personnel board list and the development of board agenda items pertinent to areas of responsibility.
- Serves on the Budget Steering Committee
- Works with management team in the development of departmental annual budgets.
- Provides timely responses to a variety of inquiries received by the superintendent and the board throughout the school year.
- Coordinates the development and distribution of the teacher, student, and personnel calendars.
- Directs the district's employee relations program.
- Develops, implements, and monitors the District Affirmative Action/Equal Opportunity Plan.
- Develops, maintains, and audits the district's Education Equity Plan.
- Develops policies (subject to approval) for compliance with applicable equal employment and equal education laws; communicates related policies.
- Serves as liaison between the school district and government enforcement agencies.
- Acts as a liaison with community organizations to communicate the Affirmative Action Plan, Human Resources Initiatives, and the District Strategic Plan.
- Oversees the activities of employee recruitment, placement, orientation, transfers, evaluations, terminations, retirements, and records including specialized hiring such as contracted services, additional duty, hourly instructional, substitutes, supplements, and extended school year.
- Serves as the district liaison for the District Monitoring and Advisory Committee (DMAC).
- Performs other related duties as required.

ASSISTANT ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES SERVICES

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 3/82; TITLE BOARD APPROVED: 4/9/86; FORMAT REVISED: 7/88; REVISED: 6/96 PBL, TITLE BOARD APPROVED: 6/96; REVISED (MQ's): 10/98 PBL; BOARD APPROVED: 10/13/98; REVISED: 8/99 PBL; BOARD APPROVED: 8/99; D&R REVISED: 11/05 AK; REACTIVATE TITLE; REVISED MF and D&R: 7/10: LM: BOARD APPROVED: 7/27/10; REVISED FORMAT, TITLE, MF, ER, ADA; 5/12, LM; BOARD APPROVED: 6/12/12 REVISED TITLE 3/13, LM; BOARD APPROVED: 4/23/13; REVISED: TITLE, PG, SUPERVISES, MQ, ER, 3/5/19 LM; BOARD APPROVED:

ASSISTANT ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES SERVICES

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		Х			
10. Standing up to two hours at a time	Х				
11. Standing for more than two hours at a time	Х				
12. Stooping and bending		Х			
13. Ability to reach and grasp objects				Х	
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors					Х
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects	Х				
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts	Х				
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	x				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls					
26. Operating automobile, vehicle, or van			Х		
27. Other physical, mental or visual ability required by the job	Х				

 $\underline{\mathsf{Assistant}}\ \underline{\mathsf{Associate}}\ \mathsf{Superintendent},\ \mathsf{Human}\ \mathsf{Resources}\ \mathsf{Services}\ -\ \mathsf{ADM}$



PCSB: 0134 (Revised) FLSA: Exempt Administrative

ASSISTANT ASSOCIATE SUPERINTENDENT, TECHNOLOGY AND INFORMATION SYSTEMS

REPORTS TO:

Superintendent of Schools

SUPERVISES:

Director, Operations and User Support

Director, Application Support and Development

Director, Network and Telecommunications

Manager, Core Systems

Manager, User Support

Senior User Support Analyst (RTTT)

Supervisor, Records Management

Support Staff

QUALIFICATIONS:

Master's degree from an accredited college or university in the area of <u>Educational Administration and Supervision</u>, Educational Leadership, <u>Business Administration</u>, or an equivalent certification as defined by the Florida Department of Education. with Three (3) years of successful administrative experience. Demonstrated increasingly more responsibilities in the technical and administrative personnel management realm within a large district/business.

ΛP

Master's degree from an accredited college or university in the area of Business Administration, Computer Science or related field. Three (3) years of successful administrative experience. Demonstrated increasingly more responsibilities in the technical and administrative personnel management realm within a large district/business.

PREFERRED:

Degree in computer science or Coursework/experience in technology and/or information management systems.

MAJOR FUNCTION

Performs administrative work directing major data processing and information systems activities for the Pinellas County School System. Is responsible for providing productivity improvements in all functional activities through enhanced systems and software capability. Provides support for improving organizational efficiency through improved methods, techniques, and better utilization of resources. Organizes overall data processing and information systems resources to provide efficient and effective services to the school system. Provides technology guidance to the superintendent and the school system.

- Represents all areas of Technology and Information Systems on the Superintendent's Cabinet.
- <u>Serves as Administration Building Administrator/Liaison overseeing emergency-related situations,</u> facilities, plant operations, safety, and crisis plan.
- Develops and implements long-range technology and information systems plans.
- Develops and implements a comprehensive hardware, software, communication, and database strategy placing major focus on reliability, availability, and serviceability leading to efficient and effective systems and services.
- Manages personnel, administrative, and data processing technology and information systems activities.
- Provides an architecturally coherent path for end users, systems, and applications.

ASSISTANT ASSOCIATE SUPERINTENDENT, TECHNOLOGY AND INFORMATION SYSTEMS

ESSENTIAL RESPONSIBILITIES (Continued)

- Provides district representation on various state and national management technology and information committees.
- Directs the work of department administrators and supervisors and their respective functions ensuring that activities assigned are completed in the most competent, effective, and efficient manner.
- Recruits outstanding personnel for placement within the technology and information systems function and provides ongoing development for employees.
- Identifies potential areas of improvement that can be achieved by new systems and modification of existing systems.
- Develops plans and budgets for technology and information systems and data processing activities and measures; tracks and meets those plans.
- Applies cost/benefit analysis criteria to current and proposed applications, hardware and software configurations, organizational structuring, and personnel management to ensure acceptable return on investment.
- Analyzes resource requirements and utilization, and based on the analysis, initiates programs for improvement in productivity and data management.
- Reviews requests for additional technology and information systems services and identifies impacts on current and planned resources.
- Evaluates new hardware and software technology and assesses its applicability relative to the requirements of the school system.
- Plans and participates in management education in technology and information systems and data processing concepts.
- Reports performance of personnel and equipment resources and identifies significant levels and/or problems.
- Acts as major focal point and assumes sign-off responsibility for acquisition activities relating to hardware, software, contract service, and consulting services as they relate to technology and information systems and the school system.
- Develops, implements, and enforces a complete technology and information systems disaster recovery plan.
- Devises, approves, and promulgates technology and information systems policies and standards.
- Facilitates the IT Governance Council.
- Oversees the Technology and Information Systems Security Council.
- Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 8/82; TITLE AND MQ's BOARD APPROVED: 8/11/82; REVISED: 10/85; MQ'S REVISED AND BOARD APPROVED: 10/8/86; FORMAT REVISED: 7/88; REVISED: 2/89 MW; BOARD APPROVED: 3/8/89; REVISED (MQ'S): 10/98 PBL; BOARD APPROVED: 10/13/98; REVISED MQ'S: 6/07 AK; BOARD APPROVED: 7/31/07; REVISED FORMAT, TITLE, PREF, MF, ER, & ADA, 5/12 LM; BOARD APPROVED: 6/12/12; REVISED TITLE 3/13 LM; BOARD APPROVED: 4/23/13; REVISED QUALIFICATIONS, PREFERRED,11/13 CH; BOARD APPROVED: 11/12/13; REVISED: TITLE, PG, SUPERVISES, MQ, ER, 03/06/19 LM; BOARD APPROVED:

ASSISTANT ASSOCIATE SUPERINTENDENT, TECHNOLOGY AND INFORMATION SYSTEMS

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds		Х			
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	Х				
Lift objects weighing more than 100 pounds	Х				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	Х				
8. Carry objects weighing 100 pounds or more	Х				
9. Standing up to one hour at a time				Х	
10. Standing up to two hours at a time	Х				
11. Standing for more than two hours at a time	Х				
12. Stooping and bending				Χ	
13. Ability to reach and grasp objects					Х
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors				Χ	
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects	Х				
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	Х				
26. Operating automobile, vehicle, or van	Х				
27. Other physical, mental or visual ability required by the job	Х				

Assistant Associate Superintendent, Technology and Information Systems - ADM



PCSB: 0330 (Revised)

Pay Grade: C10 C11

FLSA: Exempt Administrative

DIRECTOR, SCHOOL CHIEF TRANSFORMATION OFFICER

REPORTS TO:

Superintendent

SUPERVISES:

Principals

Assistant Director, School Leadership

Site-Based Administrators

Instructional Staff Developers and/or Coaches

Support Staff

QUALIFICATIONS:

Master's degree from an accredited college or university in the area of Educational Administration and Supervision, Educational Leadership, or an equivalent certification as defined by the Florida Department of Education. Three (3) years of administrative or supervisory experience and five (5) years of related professional experience. Demonstrated experience in program planning and implementation. Demonstrated strong communication and leadership skills.

MAJOR FUNCTION

Responsible for providing additional supports to the lowest-performing schools within the district. The Director Chief Transformation Officer will report directly to the Superintendent and will assist the principals in the lowest-performing schools. Ensure that schools demonstrating the greatest need, based on data analysis receive the highest level of support.

- Supervises the principals and administrators in his/her respective area.
- Supports and monitors disciplinary procedures for assigned schools.
- Monitors the principals in problems related to discipline, grade placement, attendance, due process, and board policy to include: release from compulsory school attendance and readmission of students to county schools.
- Administratively reassigns or transfers students as needed.
- Evaluates principals and direct reports.
- Recommends to the superintendent the selection, transfer, or termination of principals.
- Assists in resolving problems appealed above the principal level.
- Serves as a liaison between school levels with the superintendent.
- Contributes toward professional growth and performance through providing staff development opportunities for administrators.
- Acts as a liaison between schools and community agencies and communicates relevant information.
- Represents principals' concerns to the superintendent or proper division administrator.
- Interprets and monitors School Board policy.
- Monitors the total school program, makes decisions, plans, directs, communicates, organizes, evaluates, and works as a team member.
- Assists in the development of School Improvement Plans of the lowest–performing schools through analysis of each school's situation.
- Assists in the implementation of School Improvement Plans of the lowest–performing schools.
- Tracks and reports on the progress of the School Improvement Plans of schools identified as lowest-performing schools.
- Provides day-to-day guidance and support in decision making to low-performing schools.

DIRECTOR, SCHOOL CHIEF TRANSFORMATION OFFICER

ESSENTIAL RESPONSIBILITIES (Continued)

- Assists in the hiring of all personnel at the low-performing schools.
- Assures that the lowest-performing schools are fully staffed by the first day of school by overseeing the staffing of the school prior to the start of school.
- Assists schools in reviewing and replacing teachers who have not contributed to increased learning gains or those teachers who did not contribute to improving the school's performance.
- Helps to implement the recruitment/retention plan to encourage teachers and instructional coaches to transfer to or remain at lower-performing schools based on increased learning gains.
- Reviews data to determine the effectiveness of all instructional programs and class offerings in schools identified as lowest–performing schools.
- Monitors academic progress of students at identified schools through formative and summative evaluations.
- Assesses, aligns, and monitors professional development for faculty at identified schools to ensure the professional development required for the student population is effective.
- Assists school-based leaders at identified schools in improving the effectiveness of the coaching model.
- Develops, supports, and facilitates the implementation of policies and procedures that guide school-based teams with direct-support systems for each school principal in the area of school improvement.
- Monitors implementation of Multi-Tiered Systems of Support (MTSS) in schools identified as lowest-performing schools.
- Collaborates with the area superintendents and district department leaders to coordinate strategies and resources to assist lowest-performing schools.
- Advises the district on its District Improvement and Assistance Plan for the lowest–performing schools.
- Reviews the instructional pacing guides to ensure alignment to the Florida Standards.
- Identifies and provides support required to implement any new curriculum, including professional development.
- Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED 10/09/15 CH; BOARD APPROVED: 10/27/15; REVISED RT, MF 04/01/16 CH; BOARD APPROVED: 04/26/16; REVISED: TITLE, PG, SUPERVISES, MF, ER, 02/27/19 LM; BOARD APPROVED:

DIRECTOR, SCHOOL CHIEF TRANSFORMATION OFFICER

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds		Х			
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	Х				
Lift objects weighing more than 100 pounds	Х				
5. Carry objects weighing up to 20 pounds	Х				
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	Х				
8. Carry objects weighing 100 pounds or more	Х				
Standing up to one hour at a time		Х			
10. Standing up to two hours at a time	Х				
11. Standing for more than two hours at a time	Х				
12. Stooping and bending		Х			
13. Ability to reach and grasp objects				Х	
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors					Х
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects	Х				
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts	Х				
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	Х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls					
26. Operating automobile, vehicle, or van			Х		
27. Other physical, mental or visual ability required by the job	Х				

Director, School Chief Transformation Officer - ADM



PCSB: NEW FLSA: Exempt Administrative

DIRECTOR, ENGLISH LEARNERS (EL) SERVICES

REPORTS TO:

Associate Superintendent Teaching and Learning Services

SUPERVISES:

Instructional Staff
Professional/Technical/Supervisory Staff
Support Staff

QUALIFICATIONS:

Master's degree from an accredited college or university with certification in English or at least one (1) foreign language. State certification in Supervision at the elementary and/or secondary level, Educational Leadership, or an equivalent as defined by the Florida Department of Education. Five (5) years related professional experience to include three (3) years of successful teaching. Demonstrated cross-cultural communication skills and sensitivity.

MAJOR FUNCTION

Plans, oversees, and implements the English Learners (EL) services for both elementary and secondary English Learner (EL) students countywide. Responsible for fiscal, programmatic, and reporting requirements of the Title III of the Elementary and Secondary Education Act (ESEA). Oversees the planning, implementation, monitoring, and evaluation of Title III, ESEA grant to support activities prescribed by the ESEA and to improve student achievement for EL students.

- Works collaboratively with district and school leaders to provide services for EL students.
- Collaborates with district curriculum supervisors to establish and implement instructional strategies and curriculum for EL students.
- Develops and provides professional development for enhancing instruction and instructional leadership for EL students.
- Assists schools in analyzing district and state assessment data to continually improve academic achievement of EL students.
- Ensures the districtwide implementation of Title III requirements.
- Develops and monitors the Title III project and budget.
- Prepares the FTE projections, staffing model recommendations, and the establishment of budget priorities relating to EL.
- Supports principals' performance that contributes to accomplishing the District Strategic Plan.
- Manages data collection and reporting functions for EL; utilizes data in decision-making.
- Promotes, reviews, and communicates progress towards District Strategic Plan.
- Coordinates professional training for K-12 teachers and administrators.
- Monitors current levels and trends in key measures of satisfaction and dissatisfaction regarding K-12 EL student achievement, including comparisons and benchmarks.
- Establishes program criteria; supervises testing, scheduling and grade placement of EL students.
- Serves as the district liaison with the Hispanic Leadership Council.
- Ensures districtwide compliance with all state and federal EL and Title III requirements.
- Develops and monitors the implementation of the District EL Plan.
- Develop and monitors implementation of the district EL Add-On Plan for EL Endorsement.
- Develops and monitors implementation of the district's EL Policy.
- Collaborates with other district and federal program administrators to ensure equal access of EL to
 programs and services other than EL, such as, exceptional, early childhood, vocational, adult education,
 dropout prevention, gifted, IDEA, Title I, Homeless, etc. programs and services.
- Performs other related duties as required.

DIRECTOR, ENGLISH LEARNERS (EL) SERVICES

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 03/06/19 LM; BOARD APPROVED:

DIRECTOR, ENGLISH LEARNERS (EL) SERVICES

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds				Х	
2. Lift objects weighing 21 to 50 pounds				Х	
3. Lift objects weighing 51 to 100 pounds				Х	
4. Lift objects weighing more than 100 pounds		Х			
5. Carry objects weighing up to 20 pounds				Х	
6. Carry objects weighing 21 to 50 pounds				Х	
7. Carry objects weighing 51 to 100 pounds			Х		
Carry objects weighing 100 pounds or more		Х			
Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time				X	
12. Stooping and bending					Х
13. Ability to reach and grasp objects					Х
14. Manual dexterity or fine motor skills				Х	
15. Color vision, the ability to identify and distinguish colors				Х	
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects				Х	
19. Proofreading and checking documents for accuracy				Х	
20. Using a keyboard to enter and transform words or data	Х				
21. Using a video display terminal	Х				
Working in a normal office environment with few physical discomforts	Х				
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions				Х	
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions				Х	
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls				Х	
26. Operating automobile, vehicle, or van				Х	
27. Other physical, mental or visual ability required by the job	Х				

Director, English Learners (EL) Services - ADM



PCSB: NEW FLSA: Exempt Administrative

HUMAN RESOURCES PARTNER

REPORTS TO:

Associate Superintendent, Human Resources Services

SUPERVISES:

Support Staff

QUALIFICATIONS:

Master's degree from an accredited college or university in Educational Leadership, Business Administration, Human Resources Management, Public Administration, or closely related field. Experience in human resources management. Experience in dealing with employee relations issues. Strong analytical skills that inform problem-solving and decision-making capacity. Demonstrated customer service skills, leadership ability, and decision-making skills.

PREFERRED:

Experience as a school-based administrator with strong background in human resources. Knowledge of human resources processes in educational settings, legal, or employment procedures.

MAJOR FUNCTION

The Human Resources (HR) Partner works as a part of the team assigned to groups of schools to provide high-quality human resources and talent management services to principals and staff. The HR Partner is the customer service point of contact for principals and staff for talent management including screening, selection, on-boarding, transfers, forced placements, separations, performance management, data collection and reporting, and other HR functions and effectiveness measures for all staff. Provides leadership and support regarding labor relations, compensation, credentialing, unemployment, Office of Equal Opportunity, and compliance with Board and union/association agreements, district policies, and federal/state statutes and mandates for all employee groups in order to attract and retain a diverse, high-performing workforce.

- Establishes and maintains a strong, positive working relationship with school principals, principal supervisors and district staff to support the sourcing, assignment, induction, retention, development, and performance of highquality candidates for all school- and district-level positions, including critical needs areas.
- Supports principals in the planning for and assignment of educational staff, including projected vacancies, excess and transfer actions, long-term substitute teacher assignments, and other HR implications of the principal's budgetary and staffing decision-making.
- Manages the reappointment and transfer process for all personnel.
- Assists the principal in analyzing relevant HR data regarding teacher quality, turnover, absenteeism, and other significant levers in improving workforce excellence.
- Keeps current with school student achievement data to ensure human capital needs are met to continually improve student outcomes.
- Participates in the recruitment of instructional staff through job fairs and other recruitment events and collaborates with the recruitment team on best matches for vacancies.
- Implements screening and selection procedures and finalizes candidate eligibility before final processing.
- Monitors new hires through the on-boarding process to ensure timely completion.
- Prepares reports for principals and academic executive directors and supervisors to keep them apprised of human capital needs and staffing issues.
- Supports principals throughout performance management processes and collaborates with labor relations staff to ensure effective improvement or exiting of low-performing employees.
- Interfaces with technology staff on information systems issues related to human resources.
- Serves as liaison and support to school secretaries regarding a variety of human resources issues that affect salary and payroll.
- Provides support to principals in staffing issues related to extended learning opportunities to include but not limited to before or after school programs, Saturday programs, extended school year, and Summer Bridge.

- Utilizes all HR information technology and adapts to new technologies quickly, collaborating with TIS partners.
- Identifies, analyzes, and uses key human capital metrics to make updates and changes to HR policies in support of teacher and principal quality.
- Effectively inspires others to work towards common goals to meet the needs of urban school students, in spite of obstacles.
- Emphasizes and advocates for the importance of human capital's role serving schools and especially students in communications with internal and external stakeholders.
- Establishes and maintains strong relationships with employee associations and relevant stakeholders.
- Takes appropriate, immediate action to meet customer needs and concerns and continually assesses feedback from customers to make improvements.
- Works to create systems to staff high-needs schools.
- Creates effective and efficient processes for recruitment, placement, and retention of a high-performing, diverse workforce.
- Keeps current with legislative and State Board of Education changes that impact requirements for personnel and applies knowledge of federal and state regulations, bulletins, transcripts, course contents, board policy, and other pertinent data in providing interpretation, guidance, and direction to all employee groups.
- Researches and implements best practices in Human Resources management.
- Coordinates and oversees the instructional salary increment process.
- Works with compensation and payroll for implementation of salary payments and procedures.
- Serves on cross-functional teams, interview committees/screenings, community and/or leadership boards, and in the collaborative bargaining process to represent the human resources perspective.
- Attends workshops or other appropriate training on related issues.
- Partners with state, local, and community stakeholders including institutions of higher learning.
- Provides technical assistance and coordination of services to ensure compliance with the Americans with Disabilities Act (ADA).
- Creates processes to ensure equal opportunity in all programs, activities, and employment offered by the district.
- Provides leadership and supervises, trains, and evaluates human resources staff.
- Approves all instructional and support employment offers.
- Oversees preparation of personnel actions for board approval.
- Oversees compliance processes and responds to complex queries, including audits.
- Provides leadership for personnel services consistent with labor agreements and School Board Policies and align with bargaining agreements.
- Oversees the management of the substitute system, including selection, training, and placement of substitutes.
- Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 3/27/19 LM; BOARD APPROVED:

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	Х				
4. Lift objects weighing more than 100 pounds	Х				
5. Carry objects weighing up to 20 pounds	Х				
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	Х				
8. Carry objects weighing 100 pounds or more	Х				
9. Standing up to one hour at a time	Х				
10. Standing up to two hours at a time	Х				
11. Standing for more than two hours at a time	Х				
12. Stooping and bending		Х			
13. Ability to reach and grasp objects				Х	
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors				Х	
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects	Х				
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	Х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	Х				
26. Operating automobile, vehicle, or van			Х		
27. Other physical, mental or visual ability required by the job	X				

Human Resources Partner - ADM

HUMAN RESOURCES PARTNER



PCSB: NEW FLSA: Exempt

Pay Grade: E02 PTS

COORDINATOR, CREDENTIALING

REPORTS TO:

Human Resources Partner

SUPERVISES:

Support Staff

QUALIFICATIONS:

Bachelor's degree from an accredited college or university and five (5) years of progressively responsible related professional and/or educational experience. Demonstrated experience in organizing and coordinating programs or processes.

PREFERRED:

Human Resources experience in the recruitment or selection of personnel and/or classroom teaching experience or demonstrated knowledge of state federal teacher quality requirements.

MAJOR FUNCTION

The Coordinator, Credentialing is responsible, for the development and coordination of the district's credentialing services. Work is performed independently and is reviewed through observation and evaluation.

- · Works independently within their areas of expertise.
- Collaborates as liaison between stakeholders and the district in the area of credentialing.
- Works with Technology and Information Services and other departments to ensure accuracy and effective and efficient processes are being utilized for all credentialing services.
- Coordinates processes with the Human Resources Partner and site and departmental administrators.
- Coordinates the credentialing process of new, prospective, and existing instructional and administrative personnel.
- Provides leadership to credentialing team; oversees the general, daily operations of the certification staff and assists them in the performance of their duties as needed.
- Researches and analyzes state and local regulations for impact upon district and reports findings to the Human Resources Partner.
- Analyzes transcripts, course contents, board policy, personnel records, work histories and other pertinent data and counsels employees regarding credentialing status and alternatives.
- Analyzes and interprets credentialing and compliance standards.
- Provides information on teacher credentialing to administrators, teachers, applicants, staff, and the public.
- Maintains close liaison and coordination with FLDOE certification officials, building administrators, staff, and counselors at both public and private area colleges and universities.
- Provides data, reports, and presentations as needed for all district, school-based, and charter school
 personnel.
- Provides credentialing services for charter schools.
- Applies in-depth knowledge and stays current with all aspects of academic and vocational credentialing for instructional, support and administrative personnel.
- Serves as the district's certification liaison to the Florida Department of Education, Bureau of Teacher Certification, and other Florida school districts.
- Coordinates the district's teacher credentialing program for instructional personnel to ensure compliance with Florida certification requirements.

COORDINATOR, CREDENTIALING

ESSENTIAL RESPONSIBILITIES (Continued)

- Projects future teacher credentialing needs and develops the plan to meet those needs in compliance with federal teacher quality requirements.
- Coordinates district credentialing activities with state colleges of education and the FLDOE as an aid
 in meeting federal teacher quality requirements.
- Coordinates, researches, and provides assistance and documentation required by various audits.
- Prepares written material regarding Florida certification requirements and federal teacher quality requirements, and other appropriate materials.
- Oversees human resources systems to document individual teacher compliance with federal teacher quality requirements.
- · Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 2/27/19 LM; BOARD APPROVED:

COORDINATOR, CREDENTIALING

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	Х				
Lift objects weighing more than 100 pounds	Х				
5. Carry objects weighing up to 20 pounds		Х			
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	Х				
8. Carry objects weighing 100 pounds or more	Х				
9. Standing up to one hour at a time			Х		
10. Standing up to two hours at a time	Х				
11. Standing for more than two hours at a time	Х				
12. Stooping and bending		Х			
13. Ability to reach and grasp objects				Х	
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors				Х	
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects	Х				
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	Х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	Х				
26. Operating automobile, vehicle, or van	Х				
27. Other physical, mental or visual ability required by the job	Х				

Coordinator, Credentialing - PTS



PCSB: 6397 (Revised) FLSA: Exempt

Pay Grade: E02 E01 PTS

COMPENSATION ANALYST

REPORTS TO:

Senior Compensation Analyst

SUPERVISES:

Not Applicable

QUALIFICATIONS:

Bachelor's degree from an accredited college or university and one (1) year of related experience or an associate's degree from an accredited college or university and three (3) years of related experience, including experience in performing position audits and salary surveys. A year of related experience may be substituted for each year of the educational requirement stated above.

Graduation from an accredited college or university with a Bachelor's degree in Personnel Management or Business Administration or related field, plus one year of related experience in performing position audits and salary surveys or the equivalent combination of education, training and experience.

MAJOR FUNCTION

Performs responsible, specialized professional work in activities related but not limited to compensation administration, salary surveys, position audits, records, changes in employee status and other special projects and studies.

- Assists with the research, design, modeling and implementation of salary and bonus plans that comply with federal and state requirements and initiatives supported by grants.
- Manages the program coordination, communication and auditing of all PCSB supplements including maintaining supplement records.
- Tracks and prepares analysis of supplement overpayments; makes recommendations on improving supplement submissions and processing.
- Participates in the annual salary increase process.
- Analyzes work operations through the audit process and creates or revises position descriptions to also include Americans with Disabilities (ADA) physical job requirements.
- Assists with reorganization modeling and "what if" scenarios.
- Assists with position audits under existing procedures for non-exempt positions.
- Obtains necessary acknowledgments from management and board approval as required to assist in the completion of audits and special studies, which may include formal presentations to groups of employees or management.
- Prepares reports on findings of position audits which may include salary survey information, internal job comparison, and cost estimates.
- Audits personnel transactions pertaining to changes in job classification, compensation or other related changes to monitor compliance with existing policies and procedures as required.
- Verifies and provides compensation information with other school districts, government agencies, and private organizations.
- Participates <u>and assists</u> in the gathering and compiling of information for use in the collaborative bargaining process with union organizations.
- Participates in activities relating to the Fair Labor Standards ACT (FLSA) compliance.
- Inputs, updates and maintains compensation control panels.
- Provides support in calculating salary and assists in preparing salary histories as requested.

- Maintains and updates changes to the Compensation Manual.
- Maintains compensation reports and records.
- Provides support in calculating salary and assists in preparing salary histories as requested.
- May participate in activities related to reorganizations.
- Performs other related duties as required.

COMPENSATION ANALYST

- Provides back-up to Specialized Hiring team.
- Consults with management on the creation or modification of job descriptions including obtaining cabinet and Board approval.
- Provides insight on salary proposals in relation to internal and external equity.
- Plans and performs position audits under existing procedures for non-exempt positions.
- Conducts and participates in compensation and benefits surveys with other school districts. government agencies, and private organizations.
- Reviews and checks Contracted Services (CSE) paperwork to insure accuracy and compliance.
- Prepares salary histories as requested.
- Responsible for contribution to department goals.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 8/84 RW: BOARD APPROVED: 9/12/84; REVISED: 8/97 BMP (MF & D & R ONLY); REVISED: D&R RAS 12/10; REVISED: D&R 6/14 CH, REVISED: PG, MQ, ER, 2/27/19 LM; BOARD APPROVED:

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds			X		
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	Х				
Lift objects weighing more than 100 pounds	X				
Carry objects weighing up to 20 pounds			Х		
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	X				
Carry objects weighing 100 pounds or more	X				
Standing up to one hour at a time				X	
10. Standing up to two hours at a time	Х				
11. Standing for more than two hours at a time	X				
12. Stooping and bending			Х		
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors					Х
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects	Х				
19. Proofreading and checking documents for accuracy				Χ	
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	Х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	Х				
26. Operating automobile, vehicle, or van			X		
27. Other physical, mental or visual ability required by the job			Х		

Compensation Analyst - PTS

COMPENSATION ANALYST



PCSB: 7256 (Revised)

Pay Grade: D12 D13

FLSA: Non-Exempt Non-Rep

SECRETARY TO ASSISTANT ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES SERVICES

REPORTS TO:

Assistant Associate Superintendent, Human Resources Services

SUPERVISES:

Not Applicable

QUALIFICATIONS:

Graduation from a standard high school or possession of a GED, plus four (4) years of advanced secretarial experience. Successful completion of PCSB Secretary IV Test (typing-60 wpm). Demonstrated proficiency in computer literacy. Demonstrated knowledge of Microsoft Word, Excel, Outlook and the TERMS ERP system.

PREFERRED:

Demonstrated experience within the Human Resources area.

MAJOR FUNCTION

Performs highly responsible, varied, and complex secretarial, clerical, and delegated administrative duties requiring considerable knowledge of Human Resources and district organizations and programs under the supervision of the Assistant Associate Superintendent, Human Resources Services' jurisdiction. Functions are varied and the level of difficulty ranges from performance of routine clerical assignments to relieving the Assistant Associate Superintendent, Human Resources Services of administrative and office management details. Work is performed with considerable independence under general direction. Often requires the use of independent judgment and the application of knowledge of School Board policies and procedures in a variety of work situations. Work is reviewed through conferences and results obtained.

- Initiates and composes correspondence of a routine and/or complex nature and handles non-routine matters, as required.
- Serves as personal assistant by planning, initiating, and carrying to completion clerical, secretarial, and administrative activities and may have supervisory responsibilities and/or provide lead direction to other clerical personnel.
- Signs routine correspondence; checks and proofreads keyed copy; reads incoming mail and routes to appropriate offices; screens and routes telephone calls; answers inquiries and provides information which may involve interpretation of School Board policies and departmental procedures.
- Meets with general public and may release information pertaining to department procedures and policies; refers questions to appropriate employees or departments, when warranted.
- Prepares Human Resources agenda items for all School Board meetings.
- Maintains and independently researches and assembles information from files and records; prepares reports and summaries requiring specialized knowledge.
- Coordinates meetings, conferences, appointments, and administrative travel; prepares agendas and compiles/distributes appropriate materials.
- Maintains and balances budget for the Human Resources department.
- Prepares payrolls; requisitions supplies; processes work orders; coordinates budget and contracts
- Reports regularly to the Assistant Associate Superintendent, Human Resources any developments or issues within the district which may require awareness or action.
- Prepares, maintains, and reviews for accuracy, articles, reports, manuals, forms, and other materials utilizing appropriate computer applications.

SECRETARY TO ASSISTANT ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES SERVICES

ESSENTIAL RESPONSIBILITIES (Continued)

- Applies knowledge of school system policies, procedures, and regulations in making decisions, solving work problems, and providing information.
- Acts as executive office manager for the Human Resources Department.
- Utilizes advanced technology devices and applications for activities such as data entry/retrieval, and generation of reports.
- Performs other related work as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 6/12 LM; BOARD APPROVED; 7/24/12; REVISED TITLE 3/13 LM; BOARD APPROVED: 4/23/13; REVISED: TITLE, PG, RT, MF, ER, 03/27/19 LM; BOARD APPROVED:

SECRETARY TO ASSISTANT ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES SERVICES

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds		Х			
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	Х				
5. Carry objects weighing up to 20 pounds		Х			
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	X				
Carry objects weighing 100 pounds or more	X				
Standing up to one hour at a time		Х			
10. Standing up to two hours at a time	Х				
11. Standing for more than two hours at a time	Х				
12. Stooping and bending			Х		
13. Ability to reach and grasp objects					Х
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors					Х
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects	Х				
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	Х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	Х				
27. Other physical, mental or visual ability required by the job	Х				

Secretary to $\underline{\mathsf{Assistant}}.\underline{\mathsf{Associate}}$ Superintendent, Human Resources Services – NR



FLSA: Non-Exempt

PCSB: 7257 (Revised) Pay Grade: D12 D13

Non-Rep

SECRETARY TO ASSISTANT ASSOCIATE SUPERINTENDENT, TECHNOLOGY AND INFORMATION SYSTEMS

REPORTS TO:

Assistant Associate Superintendent, Technology and Information Systems

SUPERVISES:

Not Applicable

QUALIFICATIONS:

Graduation from a standard high school or possession of a GED, plus four (4) years of advanced secretarial experience. Successful completion of PCSB Secretary IV Test (typing-60 wpm). Demonstrated proficiency in computer literacy.

MAJOR FUNCTION

Performs highly responsible, varied and complex secretarial, clerical, and delegated administrative duties requiring extensive knowledge of the organizations and programs under the <u>supervision of the Assistant Associate</u> Superintendent, Technology and Information Systems' jurisdiction. Functions are varied and the level of difficulty ranges from performance of routine clerical assignments to relieving the <u>Assistant Associate</u> Superintendent, Technology and Information Systems of administrative and office management details. Work is performed with considerable independence under general direction requiring independent judgment and the application of knowledge of School Board policies, procedures, and programs in a variety of work situations involving continual interdepartmental relations. Work is reviewed through conferences and observations of the effectiveness of the work performed.

- Keys letters, memoranda, Initiates and composes correspondence, forms, reports, organizational
 charts, TIS policy and procedures manual, and other materials utilizing word processing software
 applications.
- Serves Assistant Associate Superintendent, Technology and Information Systems and the department by planning, initiating, and carrying to completion clerical, secretarial, and administrative activities.
- Composes and Signs routine correspondence; checks and proofreads keyed copy; reads incoming
 mail and routes to appropriate offices; screens and routes telephone calls; answers inquiries and
 provides information which may involve interpretation of School Board policies and departmental
 procedures.
- Maintains and independently researches and assembles information from files and records; prepares reports and summaries requiring specialized knowledge.
- Maintains/updates the Florida Department of Education Master School Identification file for Pinellas County Schools, working closely with the staff at the Florida Department of Education.
- Maintains/updates the Florida Department of Education Contact Verification Report.
- Makes arrangements for meetings, conferences, appointments and travel for the Assistant
 <u>Associate</u> Superintendent, Technology and Information Systems, the TIS directors, managers,
 and other department staff; prepares agendas and compiles/distributes appropriate materials.
- Administers the two technology technician tests, Core Hardware and Operating Systems, to applicants applying for technology positions; keeps detailed record log of test scores.
- Administers the two programming tests, Diagramming and Reasoning, to all programming applicants; keeps detailed record log of test scores.
- Coordinates members for interview committees; schedules interview appointments; coordinates and composes interview questions; distributes interview packets to the committee.
- Maintains multiple computer lab calendars; schedules district training sessions and appointments.

SECRETARY TO ASSISTANT ASSOCIATE SUPERINTENDENT, TECHNOLOGY AND INFORMATION SYSTEMS

ESSENTIAL RESPONSIBILITIES (Continued)

- Maintains multiple department conference room calendars; schedules appointments and meetings for TIS department and district staff.
- Maintains multiple vehicle calendars and log book for TIS vehicles; schedules routine maintenance.
- Prepares multiple payrolls for staff in Technology and Information Systems Department and Records
 Management Department; enters purchase order requisitions for hardware, software, supplies, and
 other purchased services; processes work orders; monitors budget; assists with the department asset
 inventory; may supervise and/or provide lead direction to other clerical personnel.
- Monitors electronic Outboard; edits/updates department staff names.
- Applies knowledge of school system policies, procedures and regulations in making decisions, solving work problems and providing information.
- Utilizes a computer for activities such as data entry/retrieval, and generation of reports using Word, Excel, Power Point, Visio, TERMS ERP, and FOCUS software applications.
- Coordinates consulting staff and schedules; approves and signs off on time sheets.
- Meets the general public and may release information pertaining to department procedures and policies; refers questions to appropriate employees or departments, when warranted.
- Performs other related work as required.

TERMS OF EMPLOYEMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 11/89 PBL; MQ'S REVISED: 5/90 PBL; BOARD APPROVED; 8/22/90; MQ'S REVISED: 2/93 PBL; BOARD APPROVED; 2/24/93; REVISED WC: 6/04 LM: REVISED D&R, PREFERRED, ADA 10/11 LMCK. REVISED FORMAT, TITLE, MF, ER, ADA, 8/12 LM; BOARD APPROVED: 4/23/13; REVISED: TITLE, PG, RT, MF, ER, 03/27/19 LM; BOARD APPROVED:

${\tt SECRETARY\:TO\:ASSISTANT\:ASSOCIATE\:SUPERINTENDENT,\:TECHNOLOGY\:AND\:INFORMATION\:SYSTEMS}$

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
Lift objects weighing more than 100 pounds	Х				
5. Carry objects weighing up to 20 pounds		Х			
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	X				
Carry objects weighing 100 pounds or more	X				
Standing up to one hour at a time		Х			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending			Х		
13. Ability to reach and grasp objects					Х
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors					Х
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects	Х				
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	Х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	Х				
26. Operating automobile, vehicle, or van	Х				
27. Other physical, mental or visual ability required by the job	Х				

Secretary to $\underline{\textit{Associate}}$ $\underline{\textit{Associate}}$ Superintendent, Technology and Information Systems - NR

PCSB: 8234 (Revised) FLSA: Exempt PTS

Pay Grade: E07

EXCEPTIONAL STUDENT EDUCATION SPECIALIST

REPORTS TO:

Executive Director, Exceptional Student Education

SUPERVISES:

Instructional Staff Support Staff

QUALIFICATIONS:

Master's degree from an accredited college or university and state certification in Exceptional Student Education or a related field and Educational Leadership, or an equivalent as defined by the Florida Department of Education. Five (5) years of related professional experience. Demonstrated knowledge of curriculum, instruction, and assessment of Florida Standards and Access Standards, professional development, behavioral interventions, management strategies, instructional strategies, IDEA, and ESEA.

PREFERRED:

Master's degree from an accredited college or university.

IDEA Team Leader: Various ESE experiences and/or levels of elementary, middle, and high ESE experience with expertise in compliance

Curriculum: Experience with alignment of curriculum, instruction, and assessment for diploma and Florida and Access Standards at various levels. Knowledge of elementary, middle, and/or high school curriculum and requirements. Knowledge of specialized services i.e. speech/language, deaf/hard of hearing, and visually impaired fields; knowledge of Occupational and Physical Therapy (OT/PT) services. Compliance: Expertise in state/federal legal requirements and conflict resolution. Demonstrated knowledge of IDEA laws and regulations.

Specialized Services: Experience and expertise in speech/language, deaf/hard of hearing, and visually impaired fields; knowledge of Occupational and Physical Therapy (OT/PT) services.

Low Prevalence / Behavior Services Pre-K-12: Board Certified Behavior Analyst certification, expertise in principles of behavior analysis and programming for students with Autism, Intellectual Disabilities, and Emotional Behavioral Disabilities.

MAJOR FUNCTION

All Exceptional Student Education (ESE) Specialists are responsible for providing support to schools to ensure that students with disabilities demonstrate increased participation and performance in the standard or Access curriculum, statewide assessments, and accountability systems. Specialists assist schools in demonstrating full and satisfactory implementation of the Individuals with Disabilities Education Act (IDEA) and implementing the Every Student Succeeds ACT (ESSA) requirements. Specialists provide leadership in the development and implementation of the ESE Strategic Action Plans that are aligned to the District Strategic Plan. Individual specialists may be responsible for implementation of Department of Education grants, e.g., Florida Inclusion Network (FIN), Pre-K Entitlement.

ESSENTIAL RESPONSIBILITIES

IDEA Team Leader:

- Serves member of ESE Leadership Team.
- Provides leadership in the development and implementation of the ESE Strategic Action Plans that are aligned to the District Strategic Plan and LEA Profile.
- Provides recommendations for ESE staffing model and service delivery.
- Collaborates with private schools and community agencies involved in the education of students with disabilities and gifted students.
- Assists schools and parents with response to informal complaint procedures.
- Assists schools and parents with response to complaint procedures, including informal parent complaints, formal state or federal complaints, mediation, and due process hearings.
- Assists schools in the decision-making process required for determining accommodations for students withdisabilities participating in standard assessment. Supports schools in the alternative assessment process.

IDEA Team Leader (Continued):

- Assists schools in implementing all processes required for the FTE survey weeks.
- Systematically shares data with schools to assist school staff in monitoring the achievement of students with disabilities and the schools' satisfactory implementation of IDEA and Every Student Succeeds Act(ESSA).
- May serve as specific program representative to the Department of Education.
- May be responsible for developing and monitoring project budgets.
- Assesses customer satisfaction and plans for improvements.
- Plans, conducts and/or facilitates, and evaluates professional development for school-based and district
 personnel, parents, and community members involved in the education of students with disabilities.
- Provides support to schools in the development of appropriate service delivery models for students with disabilities.
- Develops processes to monitor the achievement of students with disabilities.
- · Participates in relevant professional organizations.
- Supervises all instructional and support personnel, including interviews, recommendations, evaluations, induction of new personnel, Deliberate Practice plans, assignment of duties, substitutes, and payroll.
- Maintains records and necessary reports for efficient operation of school and compliance with federal, state and local requirements.
- Monitors accurate reporting of students during FTE survey weeks.
- Serves as Local Education Agency (LEA) representative, as required.
- Performs other related duties as required.

Curriculum:

- Serves as member of ESE Leadership Team.
- Provides leadership in the development and implementation of the ESE Strategic Action Plans that are aligned to the District Strategic Plan and the State Performance Plan.
- Allocates resources, e.g. personnel and budget, to align with the implementation of the ESE Strategic Plan
 Provides recommendations for ESE staffing model and service delivery.
- Collaborates with other departments, building administrators, and school staff to support the alignment of curriculum, instruction, and assessment to support highest student achievement for students with disabilities.
- Systematically shares data with schools to assist school staff in monitoring the achievement of students with disabilities and the schools' satisfactory implementation of IDEA and Every Student Success Act (ESSA).
- Collaborates with the Department of Education, including grant staff, regarding implementation of supplemental services.
- May serve as specific program representative to the Department of Education.
- May be responsible for developing and monitoring project budgets.
- Conducts formal and informal needs assessments with stakeholder groups, including principals, ESE and general education teachers, related service providers, parents, and community members.
- Uses needs assessment results to identify customer requirements and incorporate them into the ESE Strategic Plan.
- Assesses customer satisfaction and plans for improvements.
- Plans, conducts and/or facilitates, and evaluates professional development for all school-based and district
 personnel, parents, and community members involved in the education of students with disabilities and gifted
 students.
- Provides direction to schools in aligning curriculum, instruction, and assessment for both standard and Access curriculum students.
- Provides recommendations for ESE curriculum and supplemental instructional materials.
- Provides support to schools in the development of appropriate service delivery models for students with disabilities.
- Develops processes to monitor the achievement of students with disabilities.
- Participates in relevant professional organizations.
- Supervises all instructional and support personnel, including interviews, recommendations, evaluations, induction of new personnel, Deliberate Practice plans, assignment of duties.
- Maintains records and necessary reports for compliance with federal, state and local requirements.
- Monitors accurate reporting of students during FTE survey weeks.
- Performs other related duties as required.

Compliance:

Serves as member of ESE Leadership Team.

EXCEPTIONAL STUDENT EDUCATION SPECIALIST

- Provides leadership in the development and implementation of the ESE Strategic Action Plans that are aligned to the District Strategic Plan and LEA Profile.
- Coordinates dispute resolution processes including due process requests, state complaints, resolution and mediation meetings.
- Allocates resources, e.g. personnel and budget, to align with the implementation of the ESE Strategic Plan.
- Provides recommendations for ESE staffing model and service delivery.
- Collaborates with private schools and community agencies involved in the education of students with disabilities.
- Assists schools and parents with response to complaint procedures, including informal parent complaints, formal state or federal complaints, mediation, and due process hearings.
- Assists with required state or federal compliance monitoring activities.
- Supervises staff who manage the process for students transferring out-of-district ESE students.
- Provides policy guidance and manages processes surrounding discipline practices for students with disabilities.
- Collaborates with the Department of Education, including grant staff, regarding implementation of supplemental services.
- May serve as specific program representative to the Department of Education.
- May be responsible for developing and monitoring project budgets.
- Conducts formal and informal needs assessments with stakeholder groups, including principals, ESE and general education teachers, related service providers, parents, and community members.
- Assesses customer satisfaction and plans for improvements.
- Plans, conducts and/or facilitates, and evaluates professional development for school-based and district personnel, parents, and community members involved in the education of students with disabilities.
- Participates in the development of the Pinellas County Special Programs and Procedures document and communicates procedures to all school and district personnel, including Procedural Safeguards and referral/eligibility/IEP processes.
- Provides recommendations for ESE curriculum and supplemental instructional materials.
- Provides support to schools in the development of appropriate service delivery models for students with disabilities.
- Participates in relevant professional organizations.
- Supervises all instructional and support personnel, including interviews, recommendations, evaluations. induction of new personnel, Deliberate Practice plans, assignment of duties, substitutes, and payroll.
- Maintains records and necessary reports for efficient operation of school and compliance with federal, state and local requirements.
- Serves as Local Education Agency (LEA) representative, as required.
- Performs other related duties as required.

Low Prevalence / Behavior Services Pre-K-12:

- Serves as member of ESE Leadership Team.
- Provides leadership in the development and implementation of the ESE Strategic Action Plans that are aligned to the District Strategic Plan.
- Allocates resources, e.g. personnel and budget, to align with the implementation of the ESE Strategic Plan
- Provides recommendations for ESE staffing model and service delivery.
- Collaborates with other departments, area offices, building administrators, and school staff to assist in ensuring appropriate education practices are implemented for students with disabilities.
- Collects and analyzes district data as it relates to disproportionality in the areas of eligibilities and discipline.
- Systematically shares data with schools to assist school staff in monitoring behavior plans, eligibility processes and achievement of students with disabilities.
- May serve as specific program representative to the Department of Education.
- May be responsible for developing and monitoring project budgets.
- Implements and monitors behavioral support programming that lead to improved educational outcomes for students with disabilities, specifically students with emotional behavioral disabilities and Autism.

Low Prevalence / Behavior Services Pre-K-12 (Continued):

- Plans, conducts and/or facilitates, and evaluates professional development based on student data to improve academic and behavioral outcomes for students with disabilities.
- Provides onsite support to school administrators and staff with program implementation and program effectiveness.
- Participates in the development of the Pinellas County Special Programs and Procedures document and communicates procedures to all school and district personnel, including Procedural Safeguards and referral/eligibility/IEP processes.
- Provides recommendations for ESE curriculum materials and supplemental social skills instructional materials.
- Provides support to schools in the development of appropriate service delivery models for students with low prevalence and EBD disabilities.
- Develops processes to monitor the behavioral interventions/behavioral achievement of students with disabilities.
- Participates in relevant professional organizations.
- Supervises all instructional and support personnel, including interviews, recommendations, evaluations, induction of new personnel, Deliberate Practice plans, assignment of duties, substitutes, and payroll.
- Attend relevant professional meetings/conferences chair or serve on committees related to appropriate academic area, programs/projects, and/or specified curriculum.
- Performs other related duties as required.

ESE Specialized Services:

- Serves as member of ESE Leadership Team.
- Provides leadership in the development and implementation of the ESE Strategic Plan that is aligned to the District Strategic Plan and the State Performance Plan.
- Allocates resources, e.g. personnel and budget, to align with the implementation of the ESE Strategic Plan
- Provides recommendations for ESE staffing model and service delivery.
- Collaborates with private schools and community agencies involved in the education of students with disabilities.
- Collaborates with the Department of Education, including grant staff, regarding implementation of supplemental services.
- May serve as specific program representative to the Department of Education.
- May be responsible for developing and monitoring project budgets.
- Conducts formal and informal needs assessments with stakeholder groups, including principals, ESE and general education teachers, related service providers, parents, and community members.
- Uses needs assessment results to identify customer requirements and incorporate them into the ESE Strategic Plan.
- Assesses customer satisfaction and plans for improvements.
- Plans, conducts and/or facilitates, and evaluates professional development for school-based and district personnel, parents, and community members involved in the education of students with disabilities and gifted students.
- Participates in the development of the Pinellas County Special Programs and Procedures document and communicates procedures to all school and district personnel, including Procedural Safeguards and referral/eligibility/IEP processes.
- Coordinates speech/language, deaf/hard of hearing, vision, and OT/PT services for eligible students
- Provides direction to schools in aligning curriculum, instruction, and assessment for both standard and Access standard curriculum students.
- Provides recommendations for ESE curriculum and supplemental instructional materials.
- Provides support to schools in the development of appropriate service delivery models for students with disabilities.
- Develops processes to monitor the achievement of students with disabilities.
- Participates in relevant professional organizations.
- Supervises all instructional and support personnel, including interviews, recommendations, evaluations, induction of new personnel, Deliberate Practice plans, assignment of duties, substitutes, and payroll.
- Maintains records and necessary reports for efficient operation of school and compliance with federal, state and local requirements.

EXCEPTIONAL STUDENT EDUCATION SPECIALIST

ESSENTIAL RESPONSIBILITIES (Continued)

ESE Specialized Services (Continued):

- Monitors accurate reporting of students during FTE survey weeks.
- Serves as Local Education Agency (LEA) representative, as required.
- Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 4/92 BMP; BOARD APPROVED: 5/13/92; REVISED: 7/93 BMP (D&R ONLY); REVISED: 11/96 PBL; BOARD APPROVED: 8/26/97; REVISED (MQ'S): 10/98 PBL; BOARD APPROVED: 10/13/98; REVISED (MF and D & R) 2/01 PBL; CHANGED D&R & MQ'S: 2/04 AK; BOARD APPROVED: 2/24/04; REVISED (MF and D&R) 4/04 AK; REVISED PREFERRED 7/05 LMCK; REVISED D&R: 5/07 AK; REVISED MF, D & R, PREFERRED, 10/10/08 LMCK; REVISED D & R, PQ'S, 7/09 RAS; REVISED FORMAT, TITLE, SALARY SCHEDULE, MQ'S, PREFERRED, MF, ER, ADA, 7/12 LMCK; BOARD APPROVED; 9/25/12; REVISED RT, MQ, MF, ER 07/30/14 CH; BOARD APPROVED: 8/8/14; REVISED: MQ, MF, ER 07/09/17 CH; BOARD APPROVED: 08/23/17; REVISED: MQ, ER 04/05/19 LM; BOARD APPROVED:

EXCEPTIONAL STUDENT EDUCATION SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds				Х	
Lift objects weighing 21 to 50 pounds	Х				
Lift objects weighing 51 to 100 pounds	X				
Lift objects weighing more than 100 pounds	X				
Carry objects weighing up to 20 pounds				Х	
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	X				
Carry objects weighing 100 pounds or more	X				
Standing up to one hour at a time				Х	
10. Standing up to two hours at a time	Х				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		Х			
13. Ability to reach and grasp objects				Х	
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors				Х	
16. Ability to communicate orally					Х
17. Ability to hear					X
18. Pushing or pulling carts or other such objects			Х		
Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	х				
26. Operating automobile, vehicle, or van	Х				
27. Other physical, mental or visual ability required by the job	Х				

Exceptional Student Education Specialist – PTS



PCSB: 8816 (Revised) FLSA: Exempt Pay Grade: E06 PTS

SENIOR COORDINATOR, <u>STRATEGIC PLANNING AND POLICY</u> PROFESSIONAL DEVELOPMENT ACHIEVEMENT DATA ANALYST

REPORTS TO:

Director, Strategic Planning and Policy Executive Manager, Accountability

SUPERVISES:

Not Applicable

QUALIFICATIONS:

Bachelor's degree from an accredited college or university with five (5) years of progressively responsible work experience demonstrating exceptional organizational, management, and communication skills. Experience in educational setting including successful experience analyzing student performance data and designing and implementing training for district or school-based personnel.

MAJOR FUNCTION

Provides training to district and school personnel in understanding the achievement data generated from assessments to be used to impact instruction and produce positive results in student achievement. Supports and drives cross-functional work throughout the organization with regards to strategy development, policy and effective and efficient operating processes. Working to connect strategy and practice, the Sr. Coordinator ensures effective liaison, appropriate confidentiality, and coordination on matters relating to project management and strategic planning that support a culture of rigorous learning with increased outcomes for all students.

- Works collaboratively with a highly motivated team from multiple offices to advance systemic initiatives in the district.
- <u>Develops and monitors the implementation of assigned systemic initiatives with a focus on program evaluation and return on investment.</u>
- Fosters and promotes teamwork in the design and development of strategies across the organization.
- Supports strategic alliances and works collaboratively with internal and external stakeholders.
- Works collaboratively with cross-functional teams in developing recommendations for strategic longterm goals.
- Supports cross-functional teams in the design, development, implementation, monitoring and documentation of quality improvement plans and procedures.
- Provides development and monitoring support for project plans, work breakdown structures and schedules required to successfully complete projects on time and within budget constraints.
- <u>Utilizes data and provides key analysis to support implementation of cross-functional initiatives.</u>
- Designs and conducts training for district- or school-based personnel in all facets of data interpretation and data inquires to support the implementation of assigned initiatives.
- Trains district and school based personnel to prepare participants to lead data discussion.
- Trains district and school based personnel in using different types of data to make timely, appropriate decisions about curriculum, assessment and instruction.
- Trains district and school based personnel to connect evidence from state and district assessments to an action plan that targets achievement goals.
- Assists teachers in disaggregating assessment data to look for achievement patterns based on demographics, disciplines, standards and other criteria.
- Trains district and school based personnel to identify and prioritize intervention actions based onresults of data analysis and disaggregation.
- Provide training for the administrative team and school staff which results in a culture that practices data alertness and commitment to closing the achievement gap.
- Works with administrators to identify school data leaders and collaboratively plans training for school.

SENIOR COORDINATOR, STRATEGIC PLANNING AND POLICY PROFESSIONAL DEVELOPMENT ACHIEVEMENT DATA ANALYST

ESSENTIAL RESPONSIBILITIES (Continued)

- Builds support for the district and school data leaders that defines and empowers their work.
- Provides training to improve the data leader's capacity and effectiveness.
- Assists district staff, teachers and administrator in developing and maintaining electronic databases
 necessary to track, document and monitor individual and targeted groups of students who are not
 meeting state and district expectations.
- Utilizes the knowledge of current educational research in identifying schools' and district'simprovement opportunities.
- Explores and recommends research based strategies to help identified achievement areas in need of improvement.
- Demonstrate an understanding of federal and state laws and district policies.
- Performs and promotes all activities in compliance with equal employment and nondiscrimination policies, follows federal laws, state laws, school board policies and professional standards.
- Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 8/13 LM; BOARD APPROVED: 10/22/13; REVISED: TITLE, RT, MF, ER, 02/22/19 LM; BOARD APPROVED:

SENIOR COORDINATOR, <u>STRATEGIC PLANNING AND POLICY</u> PROFESSIONAL DEVELOPMENT ACHIEVEMENT DATA ANALYST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds				Х	
2. Lift objects weighing 21 to 50 pounds				Х	
3. Lift objects weighing 51 to 100 pounds	Х				
4. Lift objects weighing more than 100 pounds	Х				
5. Carry objects weighing up to 20 pounds				Х	
6. Carry objects weighing 21 to 50 pounds				Х	
7. Carry objects weighing 51 to 100 pounds	Х				
8. Carry objects weighing 100 pounds or more	Х				
9. Standing up to one hour at a time				Х	
10. Standing up to two hours at a time	Х				
11. Standing for more than two hours at a time	Х				
12. Stooping and bending				Х	
13. Ability to reach and grasp objects					Х
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors				Х	
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects			Х		
19. Proofreading and checking documents for accuracy					Х
20. Using a keyboard to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	x				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	x				
26. Operating automobile, vehicle, or van	Х				
27. Other physical, mental or visual ability required by the job	Х				

Senior Coordinator, Strategic Planning and Policy - PTS



PCSB: NEW FLSA: Exempt

Pay Grade: E03 PTS

DATA ANALYST, STRATEGIC PLANNING AND POLICY

REPORTS TO:

Director, Strategic Planning and Policy

SUPERVISES:

Not Applicable

QUALIFICATIONS:

Bachelor's degree from an accredited college or university in Computer Science or related field, plus two (2) years of progressively responsible experience in related field; or an equivalent combination of education, training, and related experience.

MAJOR FUNCTION

Performs complex technical work developing, maintaining, and supporting database applications. Analyzes, interprets information and data. Creates and provides custom reports. Work is performed independently and reviewed through periodic reports, conferences, and effectiveness of results obtained.

Supports cross-functional work throughout the organization with regards to data, policy and effective and efficient operating processes. Working to connect data and practice, the Data Analyst ensures effective liaison, appropriate confidentiality, and coordination on matters relating to policy, data and strategic planning that support a culture of rigorous learning with increased outcomes for all students.

- Works collaboratively with a highly motivated team from multiple offices to advance systemic initiatives in the district.
- Provides technical support in developing or amending school board policies.
- Maintains electronic databases and platforms necessary to track, document, and monitor assigned initiatives.
- Compiles and prepares statistical, operational, and performance data for management decisions for assigned initiatives.
- Prepares and reviews various reports to ensure the timely and accurate entry of data, data corrections and validations, and identifies specific trends among schools, users, and specific initiatives.
- Performs data analysis to identify trends, problems and issues that need to be addressed through targeted technical support, training, and modifications to policies and procedures.
- Develops databases and tracking mechanisms to monitor submission of data.
- Designs custom reports and queries to target specific data management issues and develops monitoring mechanisms to ensure that issues are resolved in a timely manner.
- Provides assistance in the coordination and integration of organizational planning and process reengineering.
- Provides staff support to committees, as assigned. Support may include assistance in developing and meeting objectives consistent with the committee's charge, conducting research, analysis and interpretation of findings to aid the preparation of detailed written reports.
- Designs, disseminates, collects and analyzes surveys and other forms of electronic data/platforms, as assigned.
- Utilizes data and provides key analysis to support implementation of cross-functional initiatives.
- Provides technical assistance and training for district- or school-based personnel to support the implementation of assigned initiatives.
- Performs and promotes all activities in compliance with equal employment and nondiscrimination policies; follows federal laws, state laws, school board policies and professional standards.
- Performs other related work as required.

DATA ANALYST, STRATEGIC PLANNING AND POLICY

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 02/22/19 LM; BOARD APPROVED:

DATA ANALYST, STRATEGIC PLANNING AND POLICY

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	Х				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		Х			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
Carry objects weighing 100 pounds or more	X				
Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		Х			
13. Ability to reach and grasp objects				Х	
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors				Х	
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects	Х				
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	Х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	х				
26. Operating automobile, vehicle, or van	Х				
27. Other physical, mental or visual ability required by the job	Х				

Data Analyst, Strategic Planning and Policy - PTS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: NEW FLSA: Exempt

Pay Grade: E05

COORDINATOR, SCHOOL PLANNING

REPORTS TO:

Director, Student Demographics Assignment and School Capacity

SUPERVISES:

Not Applicable

QUALIFICATIONS:

Bachelor's degree from and accredited college or university in urban planning, demography, or related field. Five (5) years of related professional experience. Demonstrated experience in communicating with the public. Strong oral and written communication skills. Demonstrated experience with computer application systems. OR

Bachelor's degree from an accredited college or university in Business Administration, Architecture, Engineering, Building/Construction Management, Education or a related field and/or completion of appropriate courses in building trades and technical skills.

Must hold a current Florida Driver's License or Florida Commercial Driver's License Certification and training in State Requirements for Educational Facilities (SREF) as required in FL Educational Facilities FS103.011 – 1013.82 (2013). Demonstrated computer experience with proficiency in MS-Word, Excel, and web applications.

MAJOR FUNCTION

Collects, analyzes, and interprets demographic data that is needed for long- and short-range planning for school sites, boundary changes, enrollment and FTE projections and unit allocations. Coordinates the timely and accurate preparation of Educational Plant surveys, supplemental surveys, and maintains Florida Inventory of School Houses (FISH) records.

ESSENTIAL RESPONSIBILITIES

- Maintains, upgrades, and updates the computer-based projection program.
- Assists in the projection of student population by school, by cluster, and for proposed boundary changes.
- Prepares, as directed, numerical and other informational documents by computer readouts, graphs, charts, tables, written reports or other methods.
- Prepares documents and reports relating to student assignment and school boundaries in accordance with School Board policies and state statutes.
- Assists in the maintenance and updating of computer-aided design school site drawings.
- Develops and maintains zone grid maps for district and individual school use.
- Responds to guestions related to zoning and enrollment figures.
- Participates in committee meetings with governmental agencies by providing school district statistical information.
- Assists in the coordination with staff to develop enrollment forecasts and support development of facility plans to house educational programs.
- Provides timely and accurate information related to school district facilities to internal and external stakeholders.
- Responsible for the development of facility lists for Five (5) Year Educational Plant Surveys and Supplemental (Spot) Surveys for the district.
- Responsible for the accumulation of data in preparation for school plant surveys including coordinating collection
 of project scope information, cost estimates and other needed information used in the preparation of
 Supplemental (Spot) Surveys.
- Responsible for collecting and maintaining all Florida Inventory of School Houses (FISH) updates as required by FLDOE including all relocatable classrooms.
- Assists in assuring all FISH updates are current in FOCUS for school personnel to schedule students.
- Tracks new construction data, net student stations, net teacher stations, net square footage, demolition, new capacity and net Full-Time Equivalency (FTE).
- Coordinates maintaining an Educational Facilities/FISH website for district staff.
- Performs other related duties as required.

COORDINATOR, SCHOOL PLANNING

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 03/07/19 LM; BOARD APPROVED:

COORDINATOR, SCHOOL PLANNING

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds	Х				
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	Х				
4. Lift objects weighing more than 100 pounds	Х				
5. Carry objects weighing up to 20 pounds	Х				
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	Х				
8. Carry objects weighing 100 pounds or more	Х				
9. Standing up to one hour at a time	Х				
10. Standing up to two hours at a time	Х				
11. Standing for more than two hours at a time	Х				
12. Stooping and bending	Х				
13. Ability to reach and grasp objects					Х
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors					Х
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects	Х				
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions					Х
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions					Х
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls					Х
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job					Х

Coordinator, School Planning - PTS

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA



PCSB: NEW FLSA: Non-Exempt Pay Grade: D11 Non-Rep

FOOD AND NUTRITION SUMMER MONITOR

REPORTS TO:

Director, Food and Nutrition Assistant Director, Food and Nutrition Food and Nutrition Area Coordinator

SUPERVISES:

Summer Food and Nutrition Assistants, Production Room/Driver Summer Food and Nutrition Assistants, Site-Based

QUALIFICATIONS:

Current PCSB Manager (I-V). Current ServSafe certification. Better than satisfactory in most recent appraisal year. Successful annual onsite review. Must possess a valid Florida Class E Non-Commercial driver's license AND be willing to drive a PCSB county vehicle.

PREFERRED:

Manager II or higher with at least three (3) years of experience as PCSB Manager.

MAJOR FUNCTION

Under direction of the department, oversees the summer feeding program to guarantee cost control, ordering, and inventory. Maintains federal and state regulations for accountability to include accurate and complete documentation for daily operation procedures within state and USDA regulations.

ESSENTIAL RESPONSIBILITIES

- Provides leadership and resources to summer site staff.
- Applies strategies to ensure smooth production, regulatory accountability at sites, and monthly claims.

SITE-BASED:

- Monitors site documentation weekly for accountability and reviews for accuracy; brings paperwork to office.
- Trains and follows up with staff on procedures and accountability to minimize food loss.
- Completes required reports in timely manner, as scheduled.
- Offers suggestions and/or corrections as needed to maintain accountability.

OFFICE-BASED:

- Reviews and organizes daily delivery tickets/daily and weekly meal count sheets.
- Inputs numbers of meals ordered/served into APPX system to generate monthly claim.
- Fields phone calls for program and contacts appropriate personnel for any issues or corrective action.
- Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 3/11/19 LM; BOARD APPROVED:

Attachment: Job Descriptions 4.23.19 (7339: Request Approval to Create and/or Revise Job Descriptions)

FOOD AND NUTRITION SUMMER MONITOR

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds	Х				
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	Х				
Lift objects weighing more than 100 pounds	Х				
5. Carry objects weighing up to 20 pounds	Х				
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	Х				
Carry objects weighing 100 pounds or more	Х				
Standing up to one hour at a time				Х	
10. Standing up to two hours at a time				Х	
11. Standing for more than two hours at a time	Х				
12. Stooping and bending		Х			
13. Ability to reach and grasp objects					Х
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors				Х	
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects		Х			
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	Х				
24. Working in an area that is very uncomfortable due to	Х				
extreme temperature, noise levels, or other conditions 25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	Х				
27. Other physical, mental or visual ability required by the job	Х				

Food and Nutrition Summer Monitor - Non-Rep



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: NEW FLSA: Exempt Instructional

READING RECOVERY TEACHER LEADER / EARLY LITERACY INTERVENTIONIST

REPORTS TO:

Elementary Reading and Language Arts Specialist

SUPERVISES:

Not Applicable

QUALIFICATIONS:

Master's degree from an accredited college or university. Currently holds, or is eligible for, a Florida Teaching Certificate for the level and subject area working. Must have one (1) year of post-graduate literacy studies as a Reading Recovery teacher and certified as a teacher leader through Reading Recovery.

PREFERRED:

Experience and proven success working with students in a high urban population. Three (3) years of successful implementation of Reading Recovery/Literacy Lessons. Evidence of leadership and competence in working with colleagues and administrators. Long-term commitment to the successful implementation of the program.

MAJOR FUNCTION

Provides professional development and support to Reading Recovery Teachers and assists with program implementation.

ESSENTIAL RESPONSIBILITIES

- Develops and conducts professional development for Reading Recovery teachers regarding program implementation, instructional strategies, and best practices.
- Monitors the selection and progress of students with reference to the teachers' records.
- Works individually with identified Reading Recovery students according to program guidelines.
- Performs classroom visitations, coaches teachers in the improvement of instructional practice, and monitors improvement.
- Collects and reports student data and prepares other related reports to national and local evaluation centers and appropriate administrative offices.
- Facilitates a 3-hour training weekly or a 4-hour biweekly class across the academic year to first year Reading Recovery teachers.
- Provides 4-6 school visits for assigned in-training teachers annually.
- Provides 2-4 school visits for trained (continuing) teachers annually.
- Provides six (6) 3-hour Reading Recovery professional development meetings per year for all continuing Reading Recovery teachers.
- Provides professional development as needed for emerging needs (e.g., working toward proficiency at third grade, providing support for running records and/or guided reading trainings, providing support to primary classroom grade teachers for reading and writing).
- Attends biweekly Reading Recovery planning meetings.
- Teaches a minimum of two (2) children daily and keeps all records as required by Reading Recovery.
- Supervises and checks teacher and student data entries.
- Enters and monitors professional development (PD) for Reading Recovery trainings to district PD system.
- Schedules and coordinates with staff to secure training locations as needed for both training and ongoing professional development classes.
- Orders, invoices, and distributes Reading Recovery training materials as needed.
- Schedules and facilitates Reading Recovery visits as needed from donors, district staff, and other interested parties.
- Attends a national or regional conference each year and participates in an annual required national teacher leader institute to ensure current knowledge about all aspects of the role.
- Performs other related duties as required.

READING RECOVERY TEACHER LEADER / EARLY LITERACY INTERVENTIONIST

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 04/01/19 LM; BOARD APPROVED:

Attachment: Job Descriptions 4.23.19 (7339: Request Approval to Create and/or Revise Job Descriptions)

READING RECOVERY TEACHER LEADER / EARLY LITERACY INTERVENTIONIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	Х				
Lift objects weighing more than 100 pounds	Х				
5. Carry objects weighing up to 20 pounds		Х			
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	Х				
Carry objects weighing 100 pounds or more	Х				
9. Standing up to one hour at a time				Х	
10. Standing up to two hours at a time		Х			
11. Standing for more than two hours at a time	Х				
12. Stooping and bending			Х		
13. Ability to reach and grasp objects					Х
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors		Х			
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects		Х			
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few physical discomforts					Х
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	Х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	х				
Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	х				
26. Operating automobile, vehicle, or van	Х				
27. Other physical, mental or visual ability required by the job	Х				

Reading Recovery Teacher Leader/Early Literacy Interventionist – Instructional



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: NEW FLSA: Exempt Instructional

READING RECOVERY TEACHER/EARLY LITERACY INTERVENTIONIST

REPORTS TO:

Principal

SUPERVISES:

Not Applicable

QUALIFICATIONS:

Bachelor's degree from an accredited college or university. Currently holds, or is eligible for, a Florida Teaching Certificate for the level and subject area working. Three (3) years of related professional experience in early literacy (K-3).

PREFERRED:

Master's degree from an accredited college or university and/or a reading endorsement on the Florida Certificate. Experience and proven success working with students in a high urban population. Previous experience as a Reading Recovery teacher and/or extensive training and implementation of guided reading principles.

MAJOR FUNCTION

Provide targeted reading instruction to identified students in order to close the academic achievement gap and meet grade level expectations.

ESSENTIAL RESPONSIBILITIES

- Maintains a professional development plan and meets all requirements for teacher training as prescribed by the Reading Recovery Council of North America.
- In year one (1), actively participates in a 3-hour training weekly or a 4-hour biweekly graduate-level class across the academic year from a National Louis University adjunct professor.
- After year one (1) participates in a minimum of six (6) professional learning sessions each year with a teacher leader and colleagues.
- Works individually with a minimum of four (4) Reading Recovery students each day according to program guidelines.
- Instructs a minimum of four (4) small guided reading groups each day according to program guidelines.
- Provides in-depth diagnostic reading evaluations and structures programs of remediation for Reading Recovery students.
- Collects and reports student data and prepares other related reports to national and local evaluation centers and appropriate administrative offices.
- Disseminates knowledge and expertise across the school to ensure principles and practice of Reading Recovery impact whole-school practice.
- Attends designated training sessions led by Reading Recovery lead teacher.
- Receives support, including regularly scheduled observations and feedback, from the Reading Recovery lead teacher.
- Teach a student at an inservice session at least twice during the training year.
- Participate in a minimum of two (2) peer visits.
- Maintains close and regular communication with the classroom teachers and relevant staff of students receiving Reading Recovery, to ensure that progress is maintained and independence promoted in wholeclass lessons.
- Plans for the students' exit from the program and support teachers in monitoring the ongoing progress of children from the Reading Recovery program.
- Attends a national or regional conference each year as required by the Reading Recovery program guidelines.
- Shares knowledge and expertise with others to support professional development.
- Performs other related duties as required.

READING RECOVERY TEACHER/EARLY LITERACY INTERVENTIONIST

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

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WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
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Lift objects weighing 21 to 50 pounds	Х				
3. Lift objects weighing 51 to 100 pounds	Х				
Lift objects weighing more than 100 pounds	Х				
Carry objects weighing up to 20 pounds		Х			
6. Carry objects weighing 21 to 50 pounds	Х				
7. Carry objects weighing 51 to 100 pounds	Х				
Carry objects weighing 100 pounds or more	Х				
Standing up to one hour at a time				Х	
10. Standing up to two hours at a time		Х			
11. Standing for more than two hours at a time	Х				
12. Stooping and bending			Х		
13. Ability to reach and grasp objects					Х
14. Manual dexterity or fine motor skills					Х
15. Color vision, the ability to identify and distinguish colors		Х			
16. Ability to communicate orally					Х
17. Ability to hear					Х
18. Pushing or pulling carts or other such objects		Х			
19. Proofreading and checking documents for accuracy					Х
20. Using a computer to enter and transform words or data					Х
21. Using various technology tools					Х
22. Working in a normal office environment with few					Х
physical discomforts 23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	Х				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	Х				
Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	х				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	Х				

Reading Recovery Teacher/Early Literacy Interventionist – Instructional

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

DCS @

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID #7335)

Request Approval of Yearbook Bid Selection

ATTACHMENTS:

• Yearbook bid Selection Countryside HS (PDF)

Prepared: 4/15/2019 10:54 AM by Wendy Magilligan

Expense Items From Internal Funds Yearbooks April 23, 2019 School Board Meeting

		YEARBOOKS		
SCHOOL	DATE OF YEARBOOKS	VENDOR	AMOUNT	COMMENTS
Countryside High School	2019-2020, 2020-2021 and 2021-2022 with the option of a one-time three-year rollover	Herff Jones	Approximately \$25,484 per year	School Board Policy 6320 requires School Board approval for any single purchase of \$50,000 or more to a single vendor.

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools

DCS @

ADOPTED

REQUEST FOR APPROVAL (ID # 7315)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment to Renewed Employment Agreement With

Heather J. Wallace as Assistant School Board Attorney

BACKGROUND:

Ms. Wallace was hired by the School Board as the Assistant School Board Attorney on March 12, 2013. Since that time, she has provided excellent legal services to the School Board, Administration and the School Board Attorney. Ms. Wallace's current employment agreement expires on June 30, 2019. The attached amendment extends her term of employment. No other changes to Ms. Wallace's employment agreement previously approved by the School Board are being made.

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

ALTERNATIVES:

- 1. Approve the amendment.
- 2. Do not approve the amendment.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

Ms. Wallace is highly qualified for the position of Assistant School Board Attorney and has provided excellent legal services during her tenure with Pinellas County Schools.

FINANCIAL IMPACT:

There is no financial impact to the district based on this amendment.

DATA SOURCES:

David Koperski, School Board Attorney

SUBMITTED BY:

David Koperski, School Board Attorney

ATTACHMENTS:

Amendment to Renewed Employment Agreement Assistant School Board Attorney (PDF

Prepared: 4/16/2019 11:59 AM by Kerry Michelotti

AMENDMENT TO RENEWED EMPLOYMENT AGREEMENT ASSISTANT SCHOOL BOARD ATTORNEY

This Amendment to Renewed Employment Agreement is made and entered into this 23rd day of April, 2019, by and between the **SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA** (hereinafter "Board") and **HEATHER J. WALLACE** (hereinafter "Wallace") and provides as follows:

WITNESSETH:

WHEREAS, the Board and Wallace entered into a Renewed Employment Agreement on May 17, 2016 ("Agreement"), under which the Board employed Wallace as its Assistant School Board Attorney for a three year term; and

WHEREAS, the Agreement expires on June 30, 2019; and

WHEREAS, the parties desire to amend the Agreement by extending its term for another three years.

NOW THEREFORE, the Board and Wallace, for and in consideration of the mutual covenants herein contained, agree as follows:

- 1. The term of the Agreement is extended three years such that it shall now expire on June 30, 2022.
- 2. All terms and provisions of the Agreement, except as specifically amended herein, shall continue with full force and effect.

IN WITNESS WHEREOF, the parties hereto have hereunder set their names and affixed their seals in Largo, Florida, on the date first above written.

THE SCHOOL BOARD

OF PIN	NELLAS COUNTY, FLORIDA
Ву:	
	Rene Flowers, Chairperson
Attest:	
_	Michael A. Grego, Ed.D., Superintendent
	Approved as to Form.
	David Kadamal.
	School Board Attorney

HEATHER J. WALLACE

Heather J. Wallace
Heather J. Wallace

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



ADOPTED

REQUEST FOR APPROVAL (ID #7316)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of IDEA, Part B Pre-K 2018 Roll Forward Amendment -

\$18,789.13 (New Total - \$767,843.13)

BACKGROUND:

The Individuals with Disabilities Education Act (IDEA) ensures that all children with disabilities between the ages of three and twenty-one have access to a free, appropriate public education. The IDEA, Part B project supports the district's efforts to meet each child's unique needs and prepare them for academic success in the least restrictive environment.

Each year, the state Comptroller's Office notifies school districts of available IDEA funds that were unexpended during the previous project funding period. A budget amendment is submitted to the Department of Education to release these roll forward funds for use during the current project period. Pinellas County will add \$18,789.13 in unexpended IDEA, Part B Pre-K funds from 2017-2018 to 2018-2019 funds, for a new total of \$767,843.13.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:

- 1. Approve the amendment.
- 2. Do not approve the amendment.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

IDEA, Part B Pre-K funds are used to supplement the excess costs associated with providing special education and related services to children with delays or disabilities from ages 3 to 5. Roll forward funds will be used for salary and benefits of Educational Diagnosticians, Behavior Specialists, Child Development Associates, and Paraprofessionals. A portion of funds will also be used for supplemental instructional materials and supplies, as well as mailings to families.

FINANCIAL IMPACT:

Approval of this amendment will provide additional federal funding for preschool children with delays or disabilities, in the amount of \$18,789.13 for the 2018-2019 school year.

DATA SOURCES:

Evelyn Mowatt, Executive Director, Exceptional Student Education Mary R. Conage, Ed.D., Director, Special Projects Graham Wilson, Grants Coordinator (IDEA)

Prepared: 4/16/2019 11:55 AM by Zita Chiacchia

SUBMITTED BY: Lori Matway, Associate Superintendent, Student and Community Support Services

ATTACHMENTS:

IDEA Part B Pre-K Budget (PDF) Title of Project: IDEA, Part B Pre-K 2018 Roll Forward Amendment

Amount of Project: \$18,789.13

DATA SOURCE/CONTACT PERSON: Evelyn Mowatt, Executive Director, Exceptional Student

Education

Grant Proposal/Contract Developer(s): Graham Wilson, Grants Coordinator (IDEA)

Status of Project: New: Renewal: Amendment: X

Fund Source: State: Federal: X Other:

Length of Project: 12 months

Project Starting Date: July 1, 2018 Ending Date: June 30, 2019

Usage in other districts: Yes: No:

Visits by PCS Staff: N/A

Students to be served/Target Audience: Prekindergarten students with delays or disabilities

Performance Data, Research Findings, or Improvement Results: The graduation rate for students with disabilities increased from 67.1% for 2016-2017 to 72.5% for 2017-2018. Additionally, the risk ratio for Black students identified with emotional behavior disorder has decreased over the past three years (4.20 in 2015-2016; 3.94 in 2016-2017; 3.84 in 2017-2018).

Target Schools: Schools serving prekindergarten students with delays or disabilities

Budget:

Personnel (Salaries & Fringe) \$ 9,000.00

Materials & Supplies \$ 9,094.13

Indirect Costs \$ 695.00

TOTAL \$18,789.13

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



ADOPTED

REQUEST FOR APPROVAL (ID # 7317)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of IDEA, Part B K-12 2018 Roll Forward Amendment -

\$486,835.51 (New Total - \$28,245,352.51)

BACKGROUND:

The Individuals with Disabilities Education Act (IDEA) Part B Entitlement Project ensures all children with disabilities, ages three through twenty-one, have access to a free appropriate public education (FAPE) to meet each child's unique needs, which in turn will prepare each child for further education, employment, and independent living. IDEA funds are used to support the district's strategic plan and the Exceptional Student Education (ESE) department goals of increasing the high school graduation rate, increasing academic success, improving post high school outcomes, and reducing discipline disproportionality.

Each year, the state Comptroller's Office notifies school districts of available IDEA, Part B funds that were unexpended during the previous project funding period. A budget amendment is submitted to the Department of Education to release these roll forward funds for use during the current project period. Pinellas County will add \$486,835.51 in unexpended IDEA, Part B K-12 funds from 2017-2018 to 2018-2019 funds, for a new total of \$28,245,352.51.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:

- 1. Approve the amendment.
- 2. Do not approve the amendment.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

IDEA, Part B Entitlement Project funds are used to supplement the excess costs associated with providing special education and related services to students with disabilities (SWD). Roll forward funds will be used for salary and benefits of Varying Exceptionalities Specialists, Behavior Specialists, School Psychologists, Instructional Staff Developers, and Coordinators. A portion of funds will also be allocated to provide services for Parentally Placed Private School Students with Disabilities.

FINANCIAL IMPACT:

Approval of this amendment will provide additional federal funding for SWD and Coordinated Early Intervening Services in the amount of \$486,835.51 for the 2018-2019 school year.

DATA SOURCES:

Prepared: 4/12/2019 9:48 AM by Zita Chiacchia

Page 1

Evelyn Mowatt, Executive Director, Exceptional Student Education Mary R. Conage, Ed.D., Director, Special Projects Graham Wilson, Grants Coordinator (IDEA)

SUBMITTED BY:

Lori Matway, Associate Superintendent, Student and Community Support Services

ATTACHMENTS:

• IDEA Part K-12 Budget (PDF)

Title of Project: IDEA Part B, K-12 2018 Roll Forward Amendment

Amount of Project: \$486,835.51

DATA SOURCE/CONTACT PERSON: Evelyn Mowatt, Executive Director, Exceptional Student

Education

Grant Proposal/Contract Developer(s): Graham Wilson, Grants Coordinator (IDEA)

Status of Project: New: Renewal: Amendment: X

Fund Source: State: Federal: X Other:

Length of Project: 12 months

Project Starting Date: July 1, 2018 Ending Date: June 30, 2019

Usage in other districts: Yes: No:

Visits by PCS Staff: N/A

Students to be served/Target Audience: Students with disabilities and students requiring Early Intervening Services

Performance Data, Research Findings, or Improvement Results: The graduation rate for students with disabilities increased from 67.1% for 2016-2017 to 72.5% for 2017-2018. Additionally, the risk ratio for Black students identified with emotional behavior disorder has decreased over the past three years (4.20 in 2015-2016; 3.94 in 2016-2017; 3.84 in 2017-2018).

Target Schools: Schools serving students with disabilities

Budget:

Personnel (Salaries & Fringe) \$ 468,832.34

Indirect Costs \$ 18,003.17

TOTAL \$ 486,835.51

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



ADOPTED

REQUEST FOR APPROVAL (ID # 7314)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Budget Amendment No. 5 (January 2019) to the District's

2018-2019 School Year Budget

BACKGROUND:

This budget amendment, with the detail attached, reflects changes in revenues received and the resulting changes in budgetary appropriations. This amendment also includes adjustments to reflect changes in coding based on actual expenditures plus encumbrances.

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

ALTERNATIVES:

- 1. Approve the budget amendment.
- 2. Do not approve the budget amendment.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

The budget amendment is procedurally necessary to update the budget to reflect changes outlined under "BACKGROUND".

Operating Fund

- (1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
- (2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

Debt Service

No change.

Capital Outlay Fund

Adjustments to reflect changes in coding based on actual or proposed expenditures.

Contracted Programs Fund

- (1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
- (2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

Food and Nutrition Fund

Adjustments to reflect changes in coding based on actual or proposed expenditures.

Prepared: 4/16/2019 11:50 AM by Sandra Arrison

Self-Insured Workers Comp & Liability

No change.

Self-Insured Health Fund

No change.

Permanent Fund

No change.

The 2018-2019 Budget was approved by the School Board at the Public Hearing on September 11, 2018.

FINANCIAL IMPACT:

The financial impact to the Operating Fund follows:

- Medicaid claiming revenue decreased \$1,827,879 which has corresponding appropriations in various functions.
- State income was adjusted to conform to the Florida Education Finance Program (FEFP) Third Calculation. Total State Revenue was reduced \$5,331,189, which represents loss of revenue from McKay vouchers (\$8.0M), partially offset by increased revenue due to higher student enrollment and recalibration of FTE versus previous projection (\$1.6M), and an increase in discretionary lottery (\$0.2M) and class size (\$0.9M) categoricals.
- Miscellaneous state revenue increased \$45,000 for a Career Education Student Assistance grant.
- Rental income increased \$2,300 with corresponding offsets to appropriations.
- Miscellaneous local sources revenue increased \$195,107 which represents revenue received from miscellaneous school-based collections.

Total estimated revenues and transfers decreased \$6,916,661. Appropriations increased \$531,545. Non-spendable and Assigned fund balance remained unchanged. Restricted fund balance decreased \$88,000. Unassigned fund balance decreased \$7,360,206.

DATA SOURCES:

Karen L. Coffey, Executive Director, Budget and Resource Allocation Lou Ann Jourdan, Manager, Budget, FTE and Cost Reporting Stacy L. Pitt, Financial Reporting Analyst

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance and Business Services

ATTACHMENTS:

• Budget Amendment No. 5 (January 2019) (PDF)

FUNC- TION	ОВЈЕСТ	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
OPER/	ATING (GE	NERAL) FUND - ESTIMATED REVENUE				
		FEDERAL DIRECT				
3121	000	FEDERAL IMPACT FUNDS	10,000	10,000	0	10,000
3191	000	RESERVE OFFICERS TRAINING CORPS (ROTC)	300,000	300,000	0	300,000
	TOTAL	FEDERAL DIRECT	\$310,000	\$310,000	\$0	\$310,000
		FEDERAL THRU STATE				
3202	000	MEDICAID	4,000,000	6,198,399	(1,827,879)	4,370,520
3299	000	MISC FEDERAL THROUGH STATE		4,582,469	0	4,582,469
	TOTAL	FEDERAL THRU STATE	\$4,000,000	\$10,780,868	(\$1,827,879)	\$8,952,989
2240	000	STATE SOURCES	400.054.057	400.054.057	(0.000.700)	440 000 007
3310 3310	000 000	FLORIDA EDUCATION FINANCE PROGRAM SAFE SCHOOLS	123,654,657	123,654,657	(6,820,720) 28,192	116,833,937
3310	000	SUPPLEMENTAL ACADEMIC INSTRUCTION	6,179,580 23,834,733	6,179,580 23,834,733	65,977	6,207,772 23,900,710
3310	000	ESE GUARANTEED ALLOCATION	45,283,239	45,283,239	(135,312)	45,147,927
3310	000	READING PROGRAMS	4,337,320	4,337,320	22,999	4,360,319
3310	000	DJJ SUPPLEMENTAL ALLOCATION	391,765	391,765	(24,157)	367,608
3310	000	TEACHERS CLASSROOM SUPPLY ASSISTANCE	1,904,073	1,904,073	0	1,904,073
3310	000	DIGITAL CLASSROOM ALLOCATION	1,735,667	1,735,667	10,920	1,746,587
3310	000	INSTRUCTIONAL MATERIALS	8,002,326	8,002,326	58,668	8,060,994
3310	000	TRANSPORTATION	12,308,413	12,308,413	398,309	12,706,722
3310	000	FEDERALLY CONNECTED STUDENT SUPPLEM	23,153	23,153	1,093	24,246
3310	000	MENTAL HEALTH ASSISTANCE ALLOCATION	2,278,163	2,278,163	16,857	2,295,020
3315	000	WORKFORCE DEVELOPMENT	30,519,087	30,519,087	0	30,519,087
3317	000	WORKFORCE PERFORMANCE INCENTIVES	0	130,620	0	130,620
3323	000	CO & DS WITHHELD FOR ADMINISTRATIVE EXP	83,802	83,802	0	83,802
3343	000	STATE LICENSE TAX	500,000	500,000	0	500,000
3344	000	DISCRETIONARY LOTTERY FUND	177,016	177,016	167,466	344,482
3355	000	CLASS SIZE REDUCTION	109,338,279	109,338,279	878,519	110,216,798
3361	000	SCHOOL RECOGNITION FUNDS	3,408,987	4,240,454	0	4,240,454
3371	000	VOLUNTARY PRE-K PROGRAM	0	1,030,798	0	1,030,798
3399	000	MISCELLANEOUS STATE REVENUE	8,627,149	9,932,774	45,000	9,977,774
	TOTAL	STATE SOURCES	\$382,587,409	\$385,885,919	(\$5,286,189)	\$380,599,730
		LOCAL SOURCES				
3411	000	DISTRICT SCHOOL TAXES	393,269,058	392,853,076	0	392,853,076
3411	000	TAX REFERENDUM	41,598,166	41,598,166	0	41,598,166
3411	000	PRIOR PERIOD ADJUSTMENT	0	415,982	0	415,982
3425	000	RENTAL INCOME	1,500,000	2,288,230	2,300	2,290,530
3430	000	INTEREST INCOME	1,000,000	1,000,000	0	1,000,000
346X	000	STUDENT FEES	3,600,000	3,852,161	0	3,852,161
3481	000	CHARGES FOR SERVICES	1,200,000	1,200,000	0	1,200,000
349X	000	MISCELLANEOUS LOCAL SOURCES	14,631,542	17,390,217	195,107	17,585,324
	TOTAL	LOCAL SOURCES	\$456,798,766	\$460,597,832	\$197,407	\$460,795,239
	TOTAL E	STIMATED REVENUE	\$843,696,175	\$857,574,619	(\$6,916,661)	\$850,657,958
		TRANSFERS				
3630	000	TRANS. FROM CAPITAL PROJECTS	31,000,000	32,560,734	0	32,560,734
	TOTAL	TRANSFERS	\$31,000,000	\$32,560,734	\$0	\$32,560,734
		OTHER FINANCING SOURCES				
3740	000	LOSS RECOVERIES	125,000	125,000	0	125,000
	TOTAL	OTHER FINANCING SOURCES	\$125,000	\$125,000	\$0	\$125,000
	TOTAL	ESTIMATED RESOURCES	\$874,821,175	\$890,260,353	(\$6,916,661)	\$883,343,692
		FUND BALANCE				
	000					
	000	BUDGET FUND BALANCES-BEGIN	0.500.700	0.500.700	^	0 500 700
		NON-SPENDABLE	3,562,786	3,562,786	0	3,562,786
		RESTRICTED	16,942,623	16,942,623	0	16,942,623
		ASSIGNED	30,339,906	30,339,906	0	30,339,906
		UNASSIGNED	23,733,510	23,733,510	0	23,733,510
	TOTAL	BEGINNING FUND BALANCE	\$74,578,825	\$74,578,825	\$0	\$74,578,825
	TOTAL	ESTIMATED REVENUE AND FUND	\$949,400,000	\$964,839,178	(\$6,916,661)	\$957,922,517
		DALANCE OPERATING FUND				

BALANCE - OPERATING FUND

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
OPERA	TING (GE	NERAL) FUND - APPROPRIATIONS				
		BASIC (FEFP K-12)				
5100	100	SALARIES	268,646,985	269,957,385	(891,253)	269,066,132
5100	200	EMPLOYEE BENEFITS	82,161,598	83,674,122	169,629	83,843,751
5100	300	PURCHASED SERVICES	52,972,504	55,475,226	612,130	56,087,356
5100	400	ENERGY SERVICES	10,074	10,074	0	10,074
5100	500	MATERIALS & SUPPLIES	13,770,127	11,096,882	(418,408)	10,678,474
5100	600	CAPITAL EXPENDITURES	4,486,733	5,403,520	123,098	5,526,618
5100	700	OTHER EXPENSE	1,713,124	4,116,777	1,064	4,117,841
	TOTAL	BASIC (FEFP K-12)	\$423,761,145	\$429,733,986	(\$403,740)	\$429,330,246
5200	100	EXCEPTIONAL SALARIES	77,593,047	78,320,651	107,937	78,428,588
5200	200	EMPLOYEE BENEFITS	26,276,230	26,413,794	15,204	26,428,998
5200	300	PURCHASED SERVICES	768,544	849,740	10,353	20,428,998 860,093
5200	500	MATERIALS & SUPPLIES	383,139	347,155	(33,069)	314,086
5200	600	CAPITAL EXPENDITURES		275,022	21,434	296,456
	700	OTHER EXPENSE	188,455			
5200	TOTAL	EXCEPTIONAL	23,190 \$105,232,605	\$106,250,654	\$121,912	44,345 \$106,372,566
		CAREER EDUCATION				
5300	100	SALARIES	15,950,802	15,910,618	(38,563)	15,872,055
5300	200	EMPLOYEE BENEFITS	4,768,199	4,748,731	(1,789)	4,746,942
5300	300	PURCHASED SERVICES	687,394	2,319,657	124,337	2,443,994
5300	400	ENERGY SERVICES	1,366		0	1,716
5300	500	MATERIALS & SUPPLIES	494,680	1,716 422,635	(4,033)	418,602
5300	600	CAPITAL EXPENDITURES	1,926,915			
5300	700	OTHER EXPENSE		2,328,766	(74,736)	2,254,030
5300	TOTAL	CAREER EDUCATION	216,314 \$24,045,670	339,089 \$26,071,212	7,700 \$12,916	346,789 \$26,084,128
			¥= 1,0 10,010	4-0,0: 1,-:-	ψ.2,0.0	\$20,00 1,120
F400	400	ADULT GENERAL	0.054.704	0.500.077	00.407	C FOF 004
5400	100	SALARIES	6,354,791	6,502,877	82,407	6,585,284
5400	200	EMPLOYEE BENEFITS	1,444,180	1,469,187	63,937	1,533,124
5400	300	PURCHASED SERVICES	28,633	46,387	354	46,741
5400	500	MATERIALS & SUPPLIES	47,401	46,028	2,598	48,626
5400	600 TOTAL	CAPITAL EXPENDITURES ADULT GENERAL	16,165 \$7,891,170	46,945 \$8,111,424	1,410 \$150,706	48,355 \$8,262,130
		DDE MINDED CARTEN				
5500	100	PRE KINDERGARTEN SALARIES	2,540,135	3,376,209	(39,257)	3,336,952
5500	200	EMPLOYEE BENEFITS	957,357	1,435,030	0	1,435,030
5500	300	PURCHASED SERVICES	18,381	21,616	3,052	24,668
5500	500	MATERIALS & SUPPLIES	132,392	176,487	35,219	211,706
5500	600	CAPITAL EXPENDITURES	22,046	26,286	1,728	28,014
5500	700	OTHER EXPENSE	91	91	0	91
	TOTAL	PRE KINDERGARTEN	\$3,670,402	\$5,035,719	\$742	\$5,036,461
		OTHER INSTRUCTION				
5900	100	SALARIES	169,239	226,333	(1)	226,332
5900	200	EMPLOYEE BENEFITS	13,919	14,058	0	14,058
5900	500 TOTAL	MATERIALS & SUPPLIES OTHER INSTRUCTION	<u> </u>	2,539 \$242,930	(322) (\$323)	2,217 \$242,607
	SURTOT	AL - INSTRUCTIONAL SERVICES	\$564,784,150	\$575,445,925	(\$117,787)	\$575,328,138
	300101		φ304,764,130	φ070,440,920	(φ117,707)	φ010,320,130
		ATTENDANCE & SOCIAL WORK				
6110	100	SALARIES	4,321,815	4,617,716	6,680	4,624,396
6110	200	EMPLOYEE BENEFITS	1,398,125	1,504,777	642	1,505,419
6110	300	PURCHASED SERVICES	29,681	29,882	0	29,882
6110	500	MATERIALS & SUPPLIES	4,743	48,475	4,286	52,761
6110	600	CAPITAL EXPENDITURES	0	950	0	950
6110	700 TOTAL	OTHER EXPENSE ATTENDANCE & SOCIAL WORK	426 \$5,754,790	626 \$6,202,426	<u>0</u> \$11,608	626 \$6,214,034
			+-,,	, ,	. ,	, ,
6120	100	GUIDANCE SERVICES SALARIES	12,829,099	12,801,035	14,006	12,815,041
6120	200	EMPLOYEE BENEFITS	3,797,577	3,807,931	1,200	3,809,131
6120	300	PURCHASED SERVICES	94,154	187,268	1,764	189,032
6120	500	MATERIALS & SUPPLIES	17,169	18,613	(741)	17,872
6120	600	CAPITAL EXPENDITURES	42,259	20,684	(1,764)	18,920
6120	700	OTHER EXPENSE	754	928	0	928
	TOTAL	GUIDANCE SERVICES	\$16,781,012	\$16,836,459	\$14,465	\$16,850,9

FUNC-	OBJECT	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
OPER/	ATING (GE	ENERAL) FUND - APPROPRIATIONS				
		HEALTH SERVICES				
6130	100	SALARIES	2,899,894	2,866,715	370	2,867,085
6130	200	EMPLOYEE BENEFITS	1,197,199	1,198,351	28	1,198,379
6130	300	PURCHASED SERVICES	93,229	90,922	(2,889)	88,033
6130	500	MATERIALS & SUPPLIES	14,076	17,904	2,967	20,871
6130	600	CAPITAL OUTLAY	7,045	7,565	0	7,565
6130	700	OTHER EXPENSE	1,878	1,878	0	1,878
	TOTAL	HEALTH SERVICES	\$4,213,321	\$4,183,335	\$476	\$4,183,811
		PSYCHOLOGICAL SERVICES				
6140	100	SALARIES	3,120,382	2,808,129	11,552	2,819,681
6140	200	EMPLOYEE BENEFITS	820,764	749,447	1,626	751,073
6140	300	PURCHASED SERVICES	22,122	32,122	(14,937)	17,185
6140	500	MATERIALS & SUPPLIES	55,622	37,812	2,634	40,446
6140	600	CAPITAL EXPENDITURES	0	400	0	400
6140	700 TOTAL	OTHER EXPENSE PSYCHOLOGICAL SERVICES	97 \$4,018,987	97 \$3,628,007	0 \$875	97 \$3,628,882
	TOTAL	PST CHOLOGICAL SERVICES	\$4,010,90 <i>1</i>	\$3,020,007	ф0/5	\$3,020,002
6150	100	PARENTAL INVOLVEMENT SALARIES	1,220,956	1,208,237	0	1,208,237
	200	EMPLOYEE BENEFITS	1,220,956 653,932	1,208,237	0	
6150 6150	300	PURCHASED SERVICES	5,409	,	0	650,227 5,613
		MATERIALS & SUPPLIES		5,613		
6150	500 TOTAL		692 \$1,990,090	23,332	0	23,332
	TOTAL	PARENTAL INVOLVEMENT	\$1,880,989	\$1,887,409	\$0	\$1,887,409
6400	400	OTHER STUDENT PERSONNEL SVC SALARIES	0.400.401	0.470.000	7.004	0.404.004
6190	100		2,180,491	2,176,933	7,391	2,184,324
6190	200	EMPLOYEE BENEFITS	770,992	771,900	1,131	773,031
6190	300	PURCHASED SERVICES	51,988	71,981	0	71,981
6190	500	MATERIALS & SUPPLIES	14,928	5,057	104	5,161
6190	600	CAPITAL EXPENDITURES	2,347	700	0	700
6190	700	OTHER EXPENSE	202	1,364	0	1,364
	TOTAL	OTHER STUDENT PERSONNEL SVC	\$3,020,948	\$3,027,935	\$8,626	\$3,036,561
	SUBTOT	AL - STUDENT SUPPORT SERVICES	\$35,670,047	\$35,765,571	\$36,050	\$35,801,621
		INSTRUCTIONAL MEDIA SERVICES				
6200	100	SALARIES	4,606,650	4,595,682	10,187	4,605,869
6200	200	EMPLOYEE BENEFITS	1,458,586	1,426,094	1,293	1,427,387
6200	300	PURCHASED SERVICES	177,197	148,830	1,119	149,949
6200	400	ENERGY SERVICES	426	426	0	426
6200	500	MATERIALS & SUPPLIES	23,967	17,514	(4,572)	12,942
6200	600	CAPITAL EXPENDITURES	50,102	80,942	4,520	85,462
6200	700	OTHER EXPENSE	586	1,836	360	2,196
	TOTAL	INSTRUCTIONAL MEDIA SERVICES	\$6,317,514	\$6,271,324	\$12,907	\$6,284,231
		INSTRUCTION & CURRICULUM DVLP SVCS				
6300	100	SALARIES	10,508,185	10,768,260	(438,253)	10,330,007
6300	200	EMPLOYEE BENEFITS	3,164,045	3,295,477	6,664	3,302,141
6300	300	PURCHASED SERVICES	255,431	1,163,687	(457,443)	706,244
6300	500	MATERIALS & SUPPLIES	167,254	523,893	(478,477)	45,416
6300	600	CAPITAL EXPENDITURES	108,349	189,762	754	190,516
6300	700	OTHER EXPENSE	130,586	131,590	639	132,229
0000	TOTAL	INSTRUCTION & CURRICULUM DVLP SVCS	\$14,333,850	\$16,072,669	(\$1,366,116)	\$14,706,553
		INSTRUCTIONAL STAFF TRAINING SERVICES				
6400	100	SALARIES	5,412,540	5,226,160	(25,931)	5,200,229
6400	200	EMPLOYEE BENEFITS	1,227,752	1,385,098	8,958	1,394,056
6400	300	PURCHASED SERVICES	2,386,538	3,184,159	25,955	3,210,114
6400	500	MATERIALS & SUPPLIES	117,246	491,430	152,112	643,542
6400	600	CAPITAL EXPENDITURES	68,475	78,985	5,322	84,307
6400	700	OTHER EXPENSE	1,202	46,696	5,322	46,696
0400	TOTAL	INSTRUCTIONAL STAFF TRAINING SERVICES	\$9,213,753	\$10,412,528	\$166,416	\$10,578,944
		INSTRUCTION-RELATED TECH				
6500	100	SALARIES	5,683,332	5,717,433	56,268	5,773,701
6500	200	EMPLOYEE BENEFITS	1,818,158	1,829,508	8,521	1,838,029
6500	300	PURCHASED SERVICES	530,822		6,521 0	538,822
				538,822		
6500	500	MATERIALS & SUPPLIES	227,815	227,815	0	227,815
6500	700 TOTAL	OTHER EXPENSE INSTRUCTION-RELATED TECH	368 \$8,260,495	368 \$8,313,946	0 \$64,789	\$8,378,735
	SUBTOT	AL - STUDENT & INSTRUCTIONAL SUPPORT SVCS	\$73,795,659	\$76,836,038	(\$1,085,954)	\$75,750,084
	300101	AL - STUDENT & INSTRUCTIONAL SUPPORT SVOS	φ13,190,009	φ10,030,038	(φ1,000,904)	φ10,100,084

BUDGET AMENDMENT NO. 5

FUNC-	OBJECT	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
OPER/	ATING (GE	NERAL) FUND - APPROPRIATIONS				
		SCHOOL BOARD				
7100	100	SALARIES	823,723	823,736	0	823,736
7100	200	EMPLOYEE BENEFITS	963,714	963,715	0	963,715
7100	300	PURCHASED SERVICES	108,094	107,774	0	107,774
7100	500	MATERIALS & SUPPLIES	5,567	5,834	0	5,834
7100	700	OTHER EXPENSE	28,986	29,025	0	29,025
	TOTAL	SCHOOL BOARD	\$1,930,084	\$1,930,084	\$0	\$1,930,084
		GENERAL ADMINISTRATION				
7200	100	SALARIES EMPLOYEE PENEEITO	2,262,509	2,584,500	557	2,585,057
7200	200	EMPLOYEE BENEFITS	609,839	612,896	42	612,938
7200	300	PURCHASED SERVICES	275,245	330,100	50,670	380,770
7200	500 600	MATERIALS & SUPPLIES CAPITAL EXPENDITURES	33,779	9,554	(7,402)	2,152
7200 7200	700		19,722	30,756	868	31,624
7200	TOTAL	OTHER EXPENSE GENERAL ADMINISTRATION	3,590 \$3,204,684	104,110 \$3,671,916	\$44,735	104,110 \$3,716,651
		SCHOOL ADMINISTRATION				
7300	100	SALARIES	44,025,172	44,087,371	141,417	44,228,788
7300	200	EMPLOYEE BENEFITS	14,725,793	14,734,101	11,140	14,745,241
7300	300	PURCHASED SERVICES	486,545	488,406	4,695	493,101
7300	500	MATERIALS & SUPPLIES	244,055	240,697	(985)	239,712
7300	600	CAPITAL EXPENDITURES	128,851	190,265	42,602	232,867
7300	700	OTHER EXPENSE	9,570	14,708	1,172	15,880
	TOTAL	SCHOOL ADMINISTRATION	\$59,619,986	\$59,755,548	\$200,041	\$59,955,589
		FACILITIES ACQ. & CONST.				
7400	100	SALARIES	331,005	332,539	0	332,539
7400	200	EMPLOYEE BENEFITS	126,490	126,735	0	126,735
7400	300	PURCHASED SERVICES	23,570	33,487	2,248	35,735
7400	400	ENERGY SERVICES	8,533	13,533	5,000	18,533
7400	500	MATERIALS & SUPPLIES	7,730	98,451	(2,356)	96,095
7400	600	CAPITAL EXPENDITURES	10,022,733	10,019,710	(526)	10,019,184
7400	700 TOTAL	OTHER EXPENSE FACILITIES ACQ. & CONST.	2,440 \$10,522,501	3,191	125 \$4,491	3,316
	TOTAL	FACILITIES ACQ. & CONST.	\$10,522,501	\$10,627,646	\$4,491	\$10,632,137
7500	100	FISCAL SERVICES SALARIES	3,084,991	3,065,592	0	3,065,592
7500	200	EMPLOYEE BENEFITS	1,073,533	1,073,579	0	1,073,579
7500	300	PURCHASED SERVICES	194,814	209,017	531	209,548
7500	500	MATERIALS	28,083	20,939	656	21,595
7500	600	CAPITAL EXPENDITURES	8,989	10,445	539	10,984
7500	700	OTHER EXPENSE	0,909	12,619	(1,726)	10,893
7300		FISCAL SERVICES	\$4,390,410	\$4,392,191	\$0	\$4,392,191
		FOOD SERVICE				
7600	100	SALARIES	442,752	464,591	27,555	492,146
7600	200	EMPLOYEE BENEFITS	17,130	18,917	1,611	20,528
7600	300	PURCHASED SERVICES	1,233	1,233	0	1,233
		FOOD SERVICE	\$461,115	\$484,741	\$29,166	\$513,907
		PLANNING, RESEARCH, DEVELOPMENT & EVAL				
7710	100	SALARIES	1,068,701	1,068,753	0	1,068,753
7710	200	EMPLOYEE BENEFITS	316,126	316,130	0	316,130
7710	300	PURCHASED SERVICES	110,037	109,236	0	109,236
7710	500	MATERIALS & SUPPLIES	14,398	15,143	0	15,143
7710	600	CAPITAL EXPENDITURES	2,086	2,086	0	2,086
7710	700	OTHER EXPENSE	387	387	0	387
	TOTAL	PLANNING, RESEARCH, DEVELOPMENT & EVAL	\$1,511,735	\$1,511,735	\$0	\$1,511,735
		INFORMATION SERVICES				
7720	100	SALARIES	703,788	703,703	25	703,728
7720	200	EMPLOYEE BENEFITS	240,831	241,601	2	241,603
7720	300	PURCHASED SERVICES	67,606	59,727	293	60,020
7720	400	ENERGY SERVICES	233	233	0	233
7720	500	MATERIALS & SUPPLIES	23,119	29,693	1,568	31,261
	600	CAPITAL EXPENDITURES	14,783	16,444	0	16,444
7720	000		•			-,
7720 7720	700	OTHER EXPENSE	5,533	5,884	(60)	5,824

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
OPERA	ATING (GE	NERAL) FUND - APPROPRIATIONS				
		PERSONNEL SERVICES				
7730	100	SALARIES	3,443,538	3,528,101	2,616	3,530,717
7730	200	EMPLOYEE BENEFITS	1,363,117	1,391,036	(822)	1,390,214
7730	300	PURCHASED SERVICES	877,106	1,021,871	20,942	1,042,813
7730	500	MATERIALS & SUPPLIES	232,132	171,881	(1,183)	170,698
7730	600	CAPITAL EXPENDITURES	19,288	9,462	3,602	13,064
7730	700	OTHER EXPENSE	15,101	15,701	(1,200)	14,501
	TOTAL	PERSONNEL SERVICES	\$5,950,282	\$6,138,052	\$23,955	\$6,162,007
		INTERNAL SERVICES				
7760	100	SALARIES	1,879,280	1,879,937	0	1,879,937
7760	200	EMPLOYEE BENEFITS	638,392	638,402	0	638,402
7760	300	PURCHASED SERVICES	754,295	825,113	33,759	858,872
7760	400	ENERGY SERVICES	17,000	16,400	0	16,400
7760	500	MATERIALS & SUPPLIES	583,011	481,598	45,007	526,605
7760	600	CAPITAL EXPENDITURES	11,039	12,357	0	12,357
7760	700 TOTAL	OTHER EXPENSE INTERNAL SERVICES	1,040 \$3,884,057	7,077 \$3,860,884	\$78,766	7,077 \$3,939,650
		OTHER CENTRAL SERVICES				
7790	100	OTHER CENTRAL SERVICES SALARIES	422 022	429,882	0	429,882
7790 7790	100 200	EMPLOYEE BENEFITS	433,932 119,146	429,882 119,146	0	429,882 119,146
7790	300				0	
		PURCHASED SERVICES	24,243 0	28,643	0	28,643
7790 7790	500	MATERIALS & SUPPLIES		42	0	42
	600	CAPITAL EXPENDITURES OTHER EXPENSE	5,868	5,368		5,368
7790	700 TOTAL	OTHER EXPENSE OTHER CENTRAL SERVICES	14,948 \$598,137	14,948 \$598,029	<u>0</u> \$0	14,948 \$598,029
	SURTOT	AL - CENTRAL SERVICES	\$13,000,104	\$13,165,985	\$104,549	\$13,270,534
	300101	AL - CLNTTAL SERVICES	<u>Ψ13,000,104</u>	ψ13,100, 9 00	φ104,049	φ13,210,334
		STUDENT TRANSPORTATION SERVICES				
7800	100	SALARIES	19,014,089	19,262,678	(12,739)	19,249,939
7800	200	EMPLOYEE BENEFITS	8,042,307	8,042,307	0	8,042,307
7800	300	PURCHASED SERVICES	1,531,835	1,547,128	59,972	1,607,100
7800	400	ENERGY SERVICES	2,985,693	3,106,238	0	3,106,238
7800	500	MATERIALS & SUPPLIES	2,058,708	2,097,342	8,875	2,106,217
7800	600	CAPITAL EXPENDITURES	17,913	24,086	(15,000)	9,086
7800	700	OTHER EXPENSE	28,121	30,461	1,125	31,586
	TOTAL	STUDENT TRANSPORTATION SERVICES	\$33,678,666	\$34,110,240	\$42,233	\$34,152,473
7900	100	OPERATION OF PLANT SALARIES	20 440 700	28,567,478	22.046	20 600 424
			28,448,708		32,946	28,600,424
7900	200	EMPLOYEE BENEFITS	12,841,685	12,845,418	2,274	12,847,692
7900	300	PURCHASED SERVICES	17,746,175	18,232,554	1,276,084	19,508,638
7900	400	ENERGY SERVICES	21,922,639	21,972,589	0	21,972,589
7900	500	MATERIALS & SUPPLIES	1,276,649	1,981,469	(47,252)	1,934,217
7900	600	CAPITAL EXPENDITURES	317,435	384,472	17,314	401,786
7900	700 TOTAL	OTHER EXPENSE OPERATION OF PLANT	248,412 \$82,801,703	254,970 \$84,238,950	\$1,281,778	255,382 \$85,520,728
	SURTOT	AL - GENERAL SUPPORT	\$209,609,253	\$212,377,301	\$1,706,993	\$214,084,294
	300101		Ψ2.03,003,203	φε 12,311,3U1	ψ1,100,993	Ψ ∠ 1-7,004, ∠94
		MAINTENANCE OF PLANT				
8100	100	SALARIES	7,085,345	7,085,344	2,235	7,087,579
8100	200	EMPLOYEE BENEFITS	3,153,348	3,153,348	171	3,153,519
8100	300	PURCHASED SERVICES	4,712,085	5,726,991	468,849	6,195,840
8100	400	ENERGY SERVICES	375,471	482,271	115	482,386
8100	500	MATERIALS & SUPPLIES	3,748,296	3,819,253	(25,019)	3,794,234
8100	600	CAPITAL EXPENDITURES	115,625	141,203	3,061	144,264
8100	700 TOTAL	OTHER EXPENSE	2,550,962	1,435,668	(\$16,735)	969,531
	IOIAL	MAINTENANCE OF PLANT	\$21,741,132	\$21,844,078	(\$16,725)	\$21,827,353
0000	400	ADMININSTRATIVE TECHNOLOGY SERVICES			_	
8200	100	SALARIES	2,215,409	2,215,409	0	2,215,409
8200	200	EMPLOYEE BENEFITS	614,993	614,993	0	614,993
8200	300	PURCHASED SERVICES	920,527	1,051,559	117	1,051,676
8200	400	ENERGY SERVICES	5,983	5,983	0	5,983
8200	500	MATERIALS & SUPPLIES	84,000	134,078	0	134,078
8200	600	CAPITAL EXPENDITURES	7,286	7,584	0	7,584
8200	700	OTHER EXPENSE	1,493	1,493	0	1,493
		ADMININSTRATIVE TECHNOLOGY SERVICES	\$3,849,691	\$4,031,099	\$117	\$4,031,216

FUNC-	OBJECT	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
OPER#	ATING (GE	NERAL) FUND - APPROPRIATIONS				
		COMMUNITY SERVICES				
9100	100	SALARIES	383,231	417,961	0	417,961
9100	200	EMPLOYEE BENEFITS	155,546	155,630	0	155,630
9100	300	PURCHASED SERVICES	106,885	98,155	(95)	98,060
9100	500	MATERIALS & SUPPLIES	12,408	12,404	(4)	12,400
9100	600	CAPITAL EXPENDITURES	1,418	2,045	0	2,045
9100	700	OTHER EXPENSE	160,627	205,627	45,000	250,627
	TOTAL	COMMUNITY SERVICES	\$820,115	\$891,822	\$44,901	\$936,723
	TOTAL	APPROPRIATIONS	\$874,600,000	\$891,426,263	\$531,545	\$891,957,808
		FUND BALANCE				
	000	BUDGET FUND BALANCE-END				
		NON-SPENDABLE				
		INVENTORY	3,500,000	3,500,000	0	3,500,000
	TOTAL	NON-SPENDABLE	\$3,500,000	\$3,500,000	\$0	\$3,500,000
		RESTRICTED				
		STATE CARRYFORWARDS	1,500,000	1,500,000	0	1,500,000
		REFERENDUM	1,000,000	1,000,000	0	1,000,000
		WORKFORCE	14,700,000	9,350,167	(88,000)	9,262,167
	TOTAL	RESTRICTED	\$17,200,000	\$11,850,167	(\$88,000)	\$11,762,167
		ASSIGNED				
		ENCUMBRANCES	8,000,000	8,000,000	0	8,000,000
		CENTRAL PRINTING	800,000	800,000	0	800,000
		CARRYFORWARDS	10,500,000	10,500,000	0	10,500,000
		FTE AUDIT ADJUSTMENTS	1,000,000	1,000,000	0	1,000,000
		FEFP VARIATIONS	5,000,000	5,000,000	0	5,000,000
	TOTAL	ASSIGNED	\$25,300,000	\$25,300,000	\$0	\$25,300,000
		UNASSIGNED	28,800,000	32,762,748	(7,360,206)	25,402,542
	TOTAL	UNASSIGNED	\$28,800,000	\$32,762,748	(\$7,360,206)	\$25,402,542
	TOTAL	ENDING FUND BALANCE	\$74,800,000	\$73,412,915	(\$7,448,206)	\$65,964,709
	TOTAL	APPROPRIATIONS & FUND BALANCE	\$949,400,000	\$964,839,178	(\$6,916,661)	\$957,922,517

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
DEBT S	SERVICE	FUND - ESTIMATED REVENUE				
		STATE SOURCES				
3322	000	C.O. & D.S. WITHHELD FOR SBE/COBI BONDS	638,700	638,700	0	638,700
	TOTAL	STATE SOURCES	\$638,700	\$638,700	\$0	\$638,700
		TRANSFERS				
3630	000	TRANSFERS FROM CAPITAL PROJECTS	6,584,375	6,584,375	0	6,584,375
	TOTAL	TRANSFERS	\$6,584,375	\$6,584,375	\$0_	\$6,584,375
	TOTAL	ESTIMATED REVENUE	\$7,223,075	\$7,223,075	\$0	\$7,223,075
		FUND BALANCE				
	000	BUDGET FUND BALANCE-BEGIN				
		RESTRICTED	72,257	72,257	0	72,257
	TOTAL	BEGINNING FUND BALANCE	\$72,257	\$72,257	\$0	\$72,257
	TOTAL	ESTIMATED REVENUE	\$7,295,332	\$7,295,332	\$0	\$7,295,332
		AND FUND BALANCE				
DEBT S	SERVICE	FUND - APPROPRIATIONS				
		DEBT SERVICES				
9200	700	OTHER EXPENSE	7,223,075	7,223,075	0	7,223,075
	TOTAL	DEBT SERVICES	\$7,223,075	\$7,223,075	\$0	\$7,223,075
	TOTAL	APPROPRIATIONS	\$7,223,075	\$7,223,075	\$0	\$7,223,075
		FUND BALANCE				
	000	BUDGET FUND BALANCE-END				
		RESTRICTED	72,257	72,257	0	72,257
	TOTAL	ENDING FUND BALANCE	\$72,257	\$72,257	\$0	\$72,257
	TOTAL	APPROPRIATIONS & FD BALANCE	\$7,295,332	\$7,295,332	\$0	\$7,295,332

FUNC-	ОВЈЕСТ	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
CAPITA	AL OUTLA	AY FUND - ESTIMATED REVENUE				
		STATE SOURCES				
3321	000	CO/DS DISTRIBUTED	565,021	581,236	0	581,236
3341	000	SALES TAX DISTRIBUTION	223,250	223,250	0	223,250
3391	000	PUBLIC EDUCATION CAPITAL OUTLAY (PECO)	2,335,813	2,335,813	0	2,335,813
3397	000	CHARTER SCHOOL CAPITAL OUTLAY	0	1,560,734	0	1,560,734
	TOTAL	STATE SOURCES	\$3,124,084	\$4,701,033	\$0	\$4,701,033
		LOCAL SOURCES				
3413	000	DIST. LOC. CAP. IMPROVE. TAXES	124,794,496	124,794,496	0	124,794,496
3431	000	INTEREST ON INVESTMENTS	1,200,000	1,200,000	0	1,200,000
	TOTAL	LOCAL SOURCES	\$125,994,496	\$125,994,496	\$0	\$125,994,496
	TOTAL	ESTIMATED REVENUE	\$129,118,580	\$130,695,529	\$0	\$130,695,529
		FUND BALANCE				
	000	BUDGET FUND BALANCE-BEGIN				
		RESTRICTED	185,666,738	185,666,738	0	185,666,738
		ASSIGNED	175,180	175,180	0	175,180
	TOTAL	BEGINNING FUND BALANCE	\$185,841,918	\$185,841,918	\$0	\$185,841,918
	TOTAL	ESTIMATED REVENUE	\$314,960,498	\$316,537,447	\$0	\$316,537,447
		AND FUND BALANCE				
CAPITA	AL OUTLA	AY FUND - APPROPRIATIONS				
		FACILITIES ACQ. & CONST.				
7400	600	CAPITAL EXPENDITURES	237,617,466	235,463,725	9,711	235,473,436
	TOTAL	FACILITIES ACQ. & CONST.	\$237,617,466	\$235,463,725	\$9,711	\$235,473,436
		DEBT SERVICES				
9200	700	OTHER EXPENSE	1,010,315	1,010,315	0	1,010,315
	TOTAL	DEBT SERVICES	\$1,010,315	\$1,010,315	\$0	\$1,010,315
		TRANSFER OF FUNDS				
9700	700	OTHER EXPENSES	6,584,375	6,584,375	0	6,584,375
9700	900	TRANSFERS	31,000,000	32,560,734	0	32,560,734
	TOTAL	TRANSFER OF FUNDS	\$37,584,375	\$39,145,109	\$0	\$39,145,109
	TOTAL	APPROPRIATIONS	\$276,212,156	\$275,619,149	\$9,711	\$275,628,860
		FUND BALANCE				
	000	BUDGET FUND BALANCE-END				
		RESTRICTED	38,573,162	40,795,218	(9,711)	40,785,507
		ASSIGNED	175,180	123,080	0	123,080
	TOTAL	ENDING FUND BALANCE	\$38,748,342	\$40,918,298	(\$9,711)	\$40,908,587
	TOTAL	APPROPRIATIONS & FD BALANCE	\$314,960,498	\$316,537,447	\$0	\$316,537,447

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
CONTE	RACTED P	PROGRAM FUND - ESTIMATED REVENUE				
		FEDERAL DIRECT				
3192	000	PELL GRANTS	3,850,000	3,721,500	0	3,721,500
3199	000	MISC FEDERAL DIRECT	223,746	442,553	0	442,553
	TOTAL		\$4,073,746	\$4,164,053	\$0	\$4,164,053
		FEDERAL THRU STATE				
3201	000	CAREER AND TECHNICAL EDUCATION	501,986	1,622,582	0	1,622,582
3221	000	ADULT GENERAL EDUCATION	491,086	1,160,283	0	1,160,28
3222	000	ENGLISH LITERACY & CIVICS	64,902	137,859	0	137,85
3225	000	TCHR & PRINCPL TRNING TITLE II	891,146	3,728,253	(55,746)	3,672,50
3230	000	INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)	14,014,401	30,831,091	0	30,831,09
3240	000	ELEM & SECONDARY EDUC ACT (TITLE I)	18,290,302	34,035,831	1,852,544	35,888,37
3241	000	LANGUAGE INSTRUCTION (TITLE III)	602,034	914,852	0	914,85
3242	000	TWENTY-FIRST CENTURY SCHOOLS (TITLE IV)	336,139	613,856	0	613,85
3290	000	OTHER FEDERAL THRU STATE	0	0	0	2 246 24
3299	000 TOTAL	MISC FEDERAL THRU STATE FEDERAL THRU STATE	801,115 \$35,993,111	3,216,342 \$76,260,949	\$1,796,798	3,216,34 \$78,057,74
	TOTAL	TEDERAL TIMO OTATE		Ψ1 0,2 00,5 45	Ψ1,700,700	ψ10,001,14
	TOTAL	ESTIMATED REVENUE	\$40,066,857	\$80,425,002	\$1,796,798	\$82,221,80
ONTE	RACTED P	PROGRAM FUND - APPROPRIATIONS				
5100	100	BASIC (FEFP K-12) SALARIES	2,597,714	9,176,241	457,976	9,634,21
5100	200	EMPLOYEE BENEFITS	2,597,714 501,978	2,226,338	100,962	2,327,30
5100	300	PURCHASED SERVICES	2,562,950	3,355,874	(152,434)	3,203,44
5100	500	MATERIALS & SUPPLIES	1,862,776	2,374,067	114,022	2,488,08
5100	600	CAPITAL EXPENDITURES	1,369,243	2,203,461	(45,924)	2,157,53
5100	700	OTHER EXPENSE	4,180	4,290	0	4,29
	TOTAL	BASIC (FEFP K-12)	\$8,898,841	\$19,340,271	\$474,602	\$19,814,87
		EXCEPTIONAL				
5200	100	SALARIES	2,144,305	5,272,737	0	5,272,73
5200	200	EMPLOYEE BENEFITS	953,243	2,181,111	0	2,181,11
5200	300	PURCHASED SERVICES	559,035	353,979	490	354,46
5200	500	MATERIALS & SUPPLIES	143,199	306,805	(990)	305,81
5200	600	CAPITAL EXPENDITURES	61,861	60,333	0	60,33
	TOTAL	EXCEPTIONAL	\$3,861,643	\$8,174,965	(\$500)	\$8,174,46
		CAREER EDUCATION				
5300	100	SALARIES	73,285	254,437	(140)	254,29
5300	200	EMPLOYEE BENEFITS	15,194	44,166	0	44,16
5300	300	PURCHASED SERVICES	108,274	465,990	(7,031)	458,95
5300 5300	500 600	MATERIALS & SUPPLIES CAPITAL EXPENDITURES	122,769 75,226	246,163 148,092	0	246,16 148,09
5300	700	OTHER EXPENSE	52,536	149,106	6,873	155,97
5500	TOTAL		\$447,284	\$1,307,954	(\$298)	\$1,307,65
		ADULT GENERAL				
5400	100	SALARIES	18,021	120,403	0	120,40
5400	200	EMPLOYEE BENEFITS	6,310	20,813	0	20,81
5400	300	PURCHASED SERVICES	146,254	307,674	0	307,67
5400	500	MATERIALS & SUPPLIES	30,514	24,088	(509)	23,57
5400	600	CAPITAL EXPENDITURES	243,655	148,992	1,359	150,35
5400	700 TOTAL	OTHER EXPENSE	<u>0</u>	1,000	0	1,00
	TOTAL	ADULT GENERAL	\$444,754	\$622,970	\$850	\$623,82
EEOO	100	PRE KINDERGARTEN	274 474	270.022	•	270.00
5500 5500	100 200	SALARIES EMPLOYEE BENEFITS	274,171 80,162	270,923 106,347	0	270,92 106,34
JJ00	TOTAL	PRE KINDERGARTEN	\$354,333	\$377,270	\$0	\$377,27
		OTHER INSTRUCTION				
5900	300	PURCHASED SERVICES	50,000	50,000	0	50,00
5900	500	MATERIALS & SUPPLIES	12,124	50,000	0	50,00
5900	600	CAPITAL EXPENDITURES	2,621	2,621	0	2,62
5900	700	OTHER EXPENSE	0	174	0	17
		OTHER INSTRUCTION	\$64,745	\$53,308	\$0	\$53,30
	SUBTOT	AL - INSTRUCTIONAL SERVICES	\$14,071,600	\$29,876,738	\$474,654	\$30,351,39
	5551011		ψ17,011,000	ΨΕΘ,ΟΙΟ,ΙΟΟ	ψτιτ,UJ 1	ψου,ου 1,08

FUNC-	OBJECT	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
CONTE	RACTED F	PROGRAM FUND - APPROPRIATIONS				
		ATTENDANCE & SOCIAL WORK				
6110	100	SALARIES	894,684	2,153,210	11,035	2,164,245
6110	200	EMPLOYEE BENEFITS	338,232	751,867	(15,030)	736,837
6110	300	PURCHASED SERVICES	7,182	0	0	0
6110	500	MATERIALS & SUPPLIES	896	3,520	0	3,520
	TOTAL	ATTENDANCE & SOCIAL WORK	\$1,240,994	\$2,908,597	(\$3,995)	\$2,904,602
		GUIDANCE SERVICES				
6120	100	SALARIES	54,076	189,840	0	189,840
6120	200	EMPLOYEE BENEFITS	26,044	34,547	140	34,687
6120	300	PURCHASED SERVICES	35	0	0	0
6120	500	MATERIALS & SUPPLIES	1,000	2,133	0	2,133
6120	600 TOTAL	CAPITAL OUTLAY GUIDANCE SERVICES	<u> </u>	0 \$226,520	929 \$1,069	929 \$227,589
			,	V ,	**,***	7 ,
0400	400	HEALTH SERVICES	45.000	0.4.000		0.4.000
6130	100	SALARIES	15,022	34,000	0	34,000
6130	200	EMPLOYEE BENEFITS	2,569	5,661	0	5,661
6130	300 TOTAL	PURCHASED SERVICES HEALTH SERVICES	400 \$17,991	400 \$40,061	<u> </u>	400 \$40,061
		POVOLIOLOGICAL OFFINIOS				
04.40	400	PSYCHOLOGICAL SERVICES	204.404	0.000.740		0.000.740
6140	100	SALARIES SALARIES	861,104	2,289,742	0	2,289,742
6140	200	EMPLOYEE BENEFITS	294,192	720,610	(853)	719,757
6140	300 TOTAL	PURCHASED SERVICES PSYCHOLOGICAL SERVICES	1,200 \$1,156,496	\$3,010,852	(\$853)	\$3,009,999
		PARENTAL INVOLVEMENT				
6150	100	SALARIES	119,902	185,070	955	186,025
6150	200	EMPLOYEE BENEFITS	31,050	61,005	415	61,420
6150	300	PURCHASED SERVICES	95,779	79,595	3,044	82,639
6150	500	MATERIALS & SUPPLIES	444,279	293,477	14,457	307,934
6150	600	CAPITAL OUTLAY	27,212	22,907	(403)	22,504
	TOTAL	PARENTAL INVOLVEMENT	\$718,222	\$642,054	\$18,468	\$660,522
		OTHER STUDENT PERSONNEL SVC				
6190	100	SALARIES	857,185	1,971,145	3,000	1,974,145
6190	200	EMPLOYEE BENEFITS	300,022	689,889	400	690,289
6190	300	PURCHASED SERVICES	3,691	4,250	0	4,250
	TOTAL	OTHER STUDENT PERSONNEL SVC	\$1,160,898	\$2,665,284	\$3,400	\$2,668,684
	SUBTOT	AL - STUDENT SUPPORT SERVICES	\$4,375,756	\$9,493,368	\$18,089	\$9,511,457
		INSTRUCTION & CURRICULUM DVLP SVCS				
6300	100	SALARIES	5,492,063	12,282,726	51,725	12,334,451
6300	200	EMPLOYEE BENEFITS	1,757,689	3,664,174	(12,795)	3,651,379
6300	300	PURCHASED SERVICES	571,804	604,515	(20,160)	584,355
6300	400	ENERGY	2,000	2,000	0	2,000
6300	500	MATERIALS & SUPPLIES	129,266	124,948	(1,475)	123,473
6300	600	CAPITAL EXPENDITURES	58,191	56,437	500	56,937
6300	700 TOTAL	OTHER EXPENSE INSTRUCTION & CURRICULUM DVLP SVCS	9,379 \$8,020,392	6,730 \$16,741,530	14 \$17,809	6,744 \$16,759,339
			+ 5,525,652	\$. J. 71,000	ψ,σσσ	Ţ. J,. JJ,
6400	100	INSTRUCTIONAL STAFF TRAINING SERVICES SALARIES	2,653,890	9,665,266	734,469	10,399,735
6400	200	EMPLOYEE BENEFITS	2,033,690 596,157	3,041,413	150,569	3,191,982
6400	300	PURCHASED SERVICES	1,719,072	3,085,716	491,270	3,576,986
6400	500	MATERIALS & SUPPLIES	3,300,805	740,106	(222,794)	517,312
6400	600	CAPITAL EXPENDITURES	161,329	104,698	20,758	125,456
6400	700	OTHER EXPENSE	813	595	0	595
	TOTAL	INSTRUCTIONAL STAFF TRAINING SERVICES	\$8,432,066	\$16,637,794	\$1,174,272	\$17,812,066
		INSTRUCTION-RELATED TECH				
6500	100	SALARIES	47,949	424,990	0	424,990
6500	200	EMPLOYEE BENEFITS	15,455	141,610	(17,220)	124,390
	IOIAL	INSTRUCTION-RELATED TECH	\$63,404	\$566,600	(\$17,220)	\$549,380
	SUBTOT	AL - STUDENT & INSTRUCTIONAL SUPPORT SVCS	\$20,891,618	\$43,439,292	\$1,192,950	\$44,632,242

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
CONTR	RACTED F	PROGRAM FUND - APPROPRIATIONS				
		GENERAL ADMINISTRATION				
7200	700	OTHER EXPENSE	606,656	2,548,121	130,156	2,678,277
.200		GENERAL ADMINISTRATION	\$606,656	\$2,548,121	\$130,156	\$2,678,277
		SCHOOL ADMINISTRATION				
7300	100	SALARIES	123	0	0	0
7300	200	EMPLOYEE BENEFITS	12	0	0	0
7300	300	PURCHASED SERVICES	20,633	10,292	0	10,292
7300	TOTAL		\$20,768	\$10,292	\$0	\$10,292
		FISCAL SERVICES				
7500	100	SALARIES	14,958	38,046	0	38,046
7500	200	EMPLOYEE BENEFITS	8,964	20,813	0	20,813
7300	TOTAL	FISCAL SERVICES	\$23,922	\$58,859	\$0	\$58,859
		PLANNING, RESEARCH, DEVELOPMENT & EVAL				
7710	100	SALARIES	51,949	50,407	0	50,407
7710	200	EMPLOYEE BENEFITS	24,556	22,512	0	22,512
	TOTAL	PLANNING, RESEARCH, DEVELOPMENT & EVAL	\$76,505	\$72,919	\$0	\$72,919
		PERSONNEL SERVICES				
7730	100	SALARIES	1,760	162,837	250	163.087
7730	200	EMPLOYEE BENEFITS	3,335	59,099	(250)	58,849
7730	300	PURCHASED SERVICES	15,314	41,900	0	41,900
7730	700	OTHER EXPENSE	24,871	15,535	0	15,535
	TOTAL	PERSONNEL SERVICES	\$45,280	\$279,371	\$0	\$279,371
		OTHER CENTRAL SERVICES				
7790	100	SALARIES	205	19,429	0	19,429
7790	200	EMPLOYEE BENEFITS	17	9,969	0	9,969
	TOTAL	OTHER CENTRAL SERVICES	\$222	\$29,398	\$0	\$29,398
		STUDENT TRANSPORTATION SERVICES				
7800	300	PURCHASED SERVICES	297,543	188,506	1,891	190,397
7800	400	ENERGY SERVICES	2,017	8,323	0	8,323
7800	700	OTHER EXPENSE	4,790	2,853	(2,853)	0
	TOTAL	STUDENT TRANSPORTATION SERVICES	\$304,350	\$199,682	(\$962)	\$198,720
		OPERATION OF PLANT				
7900	100	SALARIES	60,908	66,928	0	66,928
7900	200	EMPLOYEE BENEFITS	21,012	19,448	0	19,448
7900	300	PURCHASED SERVICES	45,981	53,721	0	53,721
7900	400	ENERGY SERVICES	18,422	17,500	0	17,500
7900	600	CAPITAL EXPENDITURES	0	80	0	80
	TOTAL	OPERATION OF PLANT	\$146,323	\$157,677	\$0	\$157,677
	SUBTOT	AL - GEN SUPPORT SERVICES	\$1,224,026	\$3,356,319	\$129,194	\$3,485,513
		ADMININSTRATIVE TECHNOLOGY SERVICES				
8200	600	CAPITAL EXPENDITURES	2,212	0	0	0
0200	TOTAL	ADMININSTRATIVE TECHNOLOGY SERVICES	\$2,212	\$0	\$0	\$0
		COMMUNITY SERVICES				
9100	300	PURCHASED SERVICES	3,560	5,494	0	5,494
9100	500	MATERIALS & SUPPLIES	273,821	242,738	0	242,738
9100	600	CAPITAL EXPENDITURES	10	10	0	10
9100	700	OTHER EXPENSE	3,600,010	3,504,411	Ö	3,504,411
	TOTAL	COMMUNITY SERVICES	\$3,877,401	\$3,752,653	\$0	\$3,752,653
	TOTAL	APPROPRIATIONS	\$40,066,857	\$80,425,002	\$1,796,798	\$82,221,800

FUNC- TION	ОВЈЕСТ	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
FOOD A	AND NUT	RITION FUND - ESTIMATED REVENUE				
		FEDERAL THRU STATE				
3261	000	SCHL LUNCH REIMBURSEMENT	27,967,690	27,967,690	0	27,967,690
3262	000	SCH BRKFST REIMBURSEMENT	9,758,731	9,758,731	0	9,758,731
3263	000	AFTERSCHOOL SNACK REIMBURSEMENT	990,060	990,060	0	990,060
3264	000	CHILD CARE FOOD PROGRAM	1,753,563	1,753,563	0	1,753,563
3265	000	USDA DONATED COMMODITIES	3,500,000	3,500,000	0	3,500,000
3266	000	CASH IN LIEU OF DONATED FOOD	108,764	108,764	0	108,764
3267	000	SUMMER FOOD SERVICE PROGRAM	1,044,270	1,044,270	0	1,044,270
3269	000	OTHER FOOD SERVICE REVENUE	69,200	105,950	0	105,950
	TOTAL	FEDERAL THRU STATE	\$45,192,278	\$45,229,028	\$0	\$45,229,028
		STATE SOURCES				
3337	000	SCHOOL BREAKFAST SUPPLEMENT	138,559	138,559	0	138,559
3338	000	SCHOOL LUNCH SUPPLEMENT	261,111	261,111	0	261,111
	TOTAL	STATE SOURCES	\$399,670	\$399,670	\$0	\$399,670
		LOCAL SOURCES				
3431	000	INTEREST ON INVESTMENTS	(42,799)	(42,799)	0	(42,799)
3433	000	NET INC/DEC FAIR VALUE INVEST	14,977	14,977	0	14,977
3451	000	STUDENT LUNCHES	3,672,135	3,672,135	0	3,672,135
3453	000	ADULT BREAKFAST/LUNCHES	159,479	159,479	0	159,479
3454	000	STUDENT AND ADULT A LA CARTE	2,051,943	2,051,943	0	2,051,943
3455	000	STUDENT SNACKS	85,140	85,140	0	85,140
3456	000	OTHER FOOD SALES	21,864	21,864	0	21,864
3459	000	ADMINISTRATIVE FEE - CHARTER	53,000	53,000	0	53,000
3490	000 TOTAL	MISC LOCAL SOURCES LOCAL SOURCES	271,253 \$6,286,992	271,253 \$6,286,992	<u>0</u> \$0	271,253 \$6,286,992
	TOTAL	ESTIMATED REVENUE	\$51,878,940	\$51,915,690	\$0	\$51,915,690
		FUND BALANCE				
	050	BUDGET FUND BALANCE - BEGIN				
		RESTRICTED	714,112	714,112	0	714,112
	TOTAL	BEGINNING FUND BALANCE	\$714,112	\$714,112	\$0	\$714,112
	TOTAL	ESTIMATED REVENUE	\$52,593,052	\$52,629,802	\$0	\$52,629,802
		AND FUND BALANCE				_
FOOD A	AND NUT	RITION FUND - APPROPRIATIONS				
		FOOD SERVICE				
7600	100	SALARIES	18,247,178	18,247,178	0	18,247,178
7600	200	EMPLOYEE BENEFITS	5,760,977	5,760,977	0	5,760,977
7600	300	PURCHASED SERVICES	2,500,692	2,507,445	0	2,507,445
7600	400	ENERGY SERVICES	2,057,150	2,057,150	0	2,057,150
7600	500	MATERIALS & SUPPLIES	21,061,836	21,095,865	28,800	21,124,665
7600	600	CAPITAL EXPENDITURES	2,187,591	2,227,663	(31,491)	2,196,172
7600	700 TOTAL	OTHER EXPENSE	139,400	139,400	2,691	142,091
	TOTAL	FOOD SERVICE	\$51,954,824	\$52,035,678	\$0	\$52,035,678
	TOTAL	APPROPRIATIONS	\$51,954,824	\$52,035,678	\$0	\$52,035,678
		FUND BALANCE				
	090	BUDGET FUND BALANCE-END				
		RESTRICTED	638,228	594,124	0	594,124
	TOTAL	ENDING FUND BALANCE	\$638,228	\$594,124	\$0	\$594,124
	TOTAL	APPROPRIATIONS & FD BALANCE	\$52,593,052	\$52,629,802	\$0	\$52,629,802

For the Month E

327,431

\$327,431

\$5,327,431

\$0

\$0

January 31, 2019 Original BUDGET BUDGET **FUNC- OBJECT** DESCRIPTION AMENDMENT AMENDMENT Budget Increase/ 9/11/2018 TION (Decrease) No. 5 No. 4 SELF-INSURED WORKERS COMP & LIABILITY FUND - ESTIMATED REVENUE LOCAL SOURCES 3484 000 PREMIUM REVENUE (WC) 5,000,000 5,000,000 5,000,000 TOTAL LOCAL SOURCES \$5,000,000 \$5,000,000 \$0 \$5,000,000 TOTAL ESTIMATED REVENUE \$5,000,000 \$5,000,000 \$5,000,000 \$0 BUDGET FUND BALANCE-BEGIN 050 RESTRICTED 327,431 327,431 0 327,431 BEGINNING FUND BALANCE TOTAL \$327,431 \$327,431 \$0 \$327,431 TOTAL ESTIMATED REVENUE \$5,327,431 \$5,327,431 \$0 \$5,327,431 AND FUND BALANCE SELF-INSURED WORKERS COMP & LIABILITY FUND - APPROPRIATIONS SCHOOL BOARD OTHER EXPENSE(Workers Compensation) 7100 700 5,000,000 5,000,000 0 5,000,000 TOTAL SCHOOL BOARD \$5,000,000 \$5,000,000 \$5,000,000 \$0 TOTAL APPROPRIATIONS \$5,000,000 \$5,000,000 \$5,000,000 \$0

327,431

\$327,431

\$5,327,431

327,431

\$327,431

\$5,327,431

090

TOTAL

FUND BALANCE RESTRICTED

ENDING FUND BALANCE

TOTAL APPROPRIATIONS & FD BALANCE

OBJECT	DESCRIPTION	Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
SURED	HEALTH FUND - ESTIMATED REVENUE				
	LOCAL SOURCES				
000	PREMIUM REVENUE	136,257,000	136,257,000	0	136,257,000
TOTAL	LOCAL SOURCES	\$136,257,000	\$136,257,000	\$0	\$136,257,000
TOTAL	ESTIMATED REVENUE	\$136,257,000	\$136,257,000	\$0	\$136,257,000
	BUDGET FUND BALANCE-BEGIN				
000	RESTRICTED	10,578,302	10,578,302	0	10,578,302
TOTAL	BEGINNING FUND BALANCE	\$10,578,302	\$10,578,302	\$0	\$10,578,302
TOTAL	ESTIMATED REVENUE	\$146,835,302	\$146,835,302	\$0	\$146,835,302
	AND FUND BALANCE	·			
SURED	HEALTH FUND - APPROPRIATIONS				
	INTERNAL SERVICES				
200	EMPLOYEE BENEFITS	129,003,155	129,003,155	0	129,003,155
TOTAL	INTERNAL SERVICES	\$129,003,155	\$129,003,155	\$0	\$129,003,155
TOTAL	APPROPRIATIONS	\$129,003,155	\$129,003,155	\$0	\$129,003,155
	FUND BALANCE				
000	RESTRICTED	17,832,147	17,832,147	0	17,832,147
TOTAL	ENDING FUND BALANCE	\$17,832,147	\$17,832,147	\$0	\$17,832,147
TOTAL	APPROPRIATIONS & FD BALANCE	\$146,835,302	\$146,835,302	\$0	\$146,835,302
	000 TOTAL 000 TOTAL TOTAL TOTAL TOTAL 200 TOTAL TOTAL TOTAL 1000 TOTAL	NSURED HEALTH FUND - ESTIMATED REVENUE LOCAL SOURCES PREMIUM REVENUE TOTAL LOCAL SOURCES TOTAL ESTIMATED REVENUE BUDGET FUND BALANCE-BEGIN 000 RESTRICTED TOTAL BEGINNING FUND BALANCE TOTAL ESTIMATED REVENUE AND FUND BALANCE NSURED HEALTH FUND - APPROPRIATIONS INTERNAL SERVICES 200 EMPLOYEE BENEFITS TOTAL APPROPRIATIONS TOTAL APPROPRIATIONS FUND BALANCE 000 RESTRICTED	DESCRIPTION Budget 9/11/2018	DESCRIPTION Budget 9/11/2018 AMENDMENT No. 4	DESCRIPTION Budget AMENDMENT Increase/ (Decrease)

For the Month Enumy January 31, 2019

FUNC- OBJECT DESCRIPTION FION		Original Budget 9/11/2018	BUDGET AMENDMENT No. 4	Increase/ (Decrease)	BUDGET AMENDMENT No. 5
PERMANENT FUN	ID - ESTIMATED REVENUE				
F	FUND BALANCE				
000 E	BUDGET FUND BALANCE- BEGIN				
1	NON-SPENDABLE	150,738	150,738	0	150,738
TOTAL E	BEGINNING FUND BALANCE	\$150,738	\$150,738	\$0	\$150,738
TOTAL F	FUND BALANCE	\$150,738	\$150,738	\$0	\$150,738
TOTAL E	ESTIMATED REVENUE				
A	AND FUND BALANCE	\$150,738	\$150,738	\$0	\$150,738
PERMANENT FUN	ID - APPROPRIATIONS				
-	FUND BALANCE				
	BUDGET FUND BALANCE- END			_	
-	NON-SPENDABLE	150,738	150,738	0	150,738
TOTAL E	ENDING FUND BALANCE	\$150,738	\$150,738	\$0	\$150,738
	ESTIMATED APPROPRIATIONS				
A	AND FUND BALANCE	\$150,738	\$150,738	\$0	\$150,738

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770



Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 7318)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Financial Statements for the Month Ending

January 31, 2019

BACKGROUND:

The financial statements are a summary of the financial condition and activities of the school board. These statements provide a districtwide view of financial operations.

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

ALTERNATIVES:

- 1. Approve the financial statements.
- 2. Do not approve the financial statements.

RECOMMENDATIONS:

Alternative No.1 is recommended.

RATIONALE:

The financial records and accounts of the school board are maintained under the direction of the superintendent with approval of the board.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Amy Lockhart, CPA, Director, Accounting

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance and Business Services

ATTACHMENTS:

• Financial Statements (January 2019) (PDF)

OPERATING SUMMARY BY FUNCTION

For the Month Ending January 31, 2019

		For	the Month En	ding	January 31, 20)19					
BUDGET	Γ										
2018-19	1										
Account	İ.		Original	Ar	nended 12-18	١	ear to Date				Budget
Number	Description	18	3-19 Budget*	Buc	dg Amend No 5		Rev/Expend	En	cumbrances		Balances
	REVENUES										
100	FEDERAL	- \$	310,000	\$	310,000	\$	229,952	\$	_	\$	80,048
200	FEDERAL THROUGH STATE	Ψ	4,000,000	Ψ	8,952,989	Ψ	5,080,729	Ψ	_	Ψ	3,872,260
300	STATE		382,587,409		380,599,730		223,077,613		_		157,522,117
400	LOCAL		456,798,766		460,795,239		387,442,630				73,352,609
700	NON REVENUE SOURCES		31,125,000		32,685,734		4,907,492		_		27,778,242
700	NON-SPENDABLE		3,562,786		3,562,786		4,507,452				3,562,786
	RESTRICTED		16,942,623		16,942,623						16,942,623
	ASSIGNED		30,339,906		30,339,906						30,339,906
	UNASSIGNED		23,733,510		23,733,510						23,733,510
	UNAGSIGNED		23,733,310		23,733,310						23,733,310
ТОТ	AL REVENUE AND FUND BALANCE	\$	949,400,000	\$	957,922,517	\$	620,738,416			\$	337,184,101
	EXPENDITURES										
5000	INSTRUCTIONAL SERVICES	- \$	564,784,150	\$	575,328,138	\$	307,403,621	\$	6,878,341	\$	261,046,176
6100	PUPIL SERVICES		35,670,047		35,801,621		18,573,822		93,617		17,134,182
6200	INSTRUCTIONAL MEDIA		6,317,514		6,284,231		3,191,896		20,634		3,071,701
6300	INSTR & CURRIC DEVELOPMENT		14,333,850		14,706,553		8,191,023		32,725		6,482,805
6400	INSTRUCTIONAL STAFF DEVELOP		9,213,753		10,578,944		4,776,646		522,031		5,280,267
6500	INSTRUCTIONAL TECHNOLOGY		8,260,495		8,378,735		5,260,829		1,836		3,116,070
7100	BOARD OF EDUCATION		1,930,084		1,930,084		1,429,205		18,206		482,673
7200	GENERAL ADMINISTRATION		3,204,684		3,716,651		2,421,584		17,968		1,277,099
7300	SCHOOL ADMINISTRATION		59,619,986		59,955,589		32,555,728		291,950		27,107,911
7400	FACILTIES ACQ & CONSTRUCTION		10,522,501		10,632,137		6,467,364		2,264,735		1,900,038
7500	FISCAL SERVICES		4,390,410		4,392,191		2,757,954		151,157		1,483,080
7600	FOOD SERVICES		461,115		513,907		211,165		-		302,742
7700	CENTRAL SERVICES		13,000,104		13,270,534		7,524,704		558,387		5,187,443
7800	TRANSPORTATION		33,678,666		34,152,473		18,759,198		49,164		15,344,111
7900	OPERATION OF PLANT		82,801,703		85,520,728		50,121,024		2,260,068		33,139,636
8100	MAINTENANCE OF PLANT		21,741,132		21,827,353		13,607,162		2,171,536		6,048,655
8200	ADMINISTRATIVE TECHNOLOGY		3,849,691		4,031,216		2,240,288		35,029		1,755,899
9100	COMMUNITY SERVICES		820,115		936,723		432,703		602		503,418
9200	DEBT SERVICE		-		-		-		-		-
9700	TRANSFERS		-		-		_		-		-
	otals: Appropr., Expend. & Encumb.	\$	874,600,000	\$	891,957,808	\$	485,925,916	\$	15,367,986	\$	390,663,906
	NON-SPENDABLE		3,500,000		3,500,000						3,500,000
	RESTRICTED		17,200,000		11,762,167						11,762,167
	ASSIGNED		25,300,000		25,300,000						25,300,000
	UNASSIGNED		28,800,000		25,402,542						25,402,542
ΤΩΤΔΙ	EXPENDITURES AND FUND BALANCE	\$	949,400,000	\$	957,922,517	\$	485,925,916	\$	15,367,986	\$	456,628,615
IOIAL	LAN EMBITORES AND FOND BALANCE	Ψ	575,750,000	Ψ	001,022,011	Ψ	700,020,010	Ψ	10,001,000	Ψ	100,020,010

EXCESS OF REVENUES OVER EXPENDITURES

\$ 134,812,500

OPERATING SUMMARY BY OBJECT

For the Month Ending January 31, 2019

BUDGET 2018-19

Account			Original	An	nended 12-18	١	ear to Date				Budget
Number	Description	18	8-19 Budget*	Buc	dg Amend No 5		Rev/Expend	En	cumbrances		Balances
	REVENUES										
100	FEDERAL	\$	310,000	\$	310,000	\$	229,952	\$	-	\$	80,048
200	FEDERAL THROUGH STATE		4,000,000		8,952,989		5,080,729		-		3,872,260
300	STATE		382,587,409		380,599,730		223,077,613		-		157,522,117
400	LOCAL		456,798,766		460,795,239		387,442,630		-		73,352,609
700	NON REVENUE SOURCES		31,125,000		32,685,734		4,907,492		-		27,778,242
	NON-SPENDABLE		3,562,786		3,562,786						3,562,786
	RESTRICTED		16,942,623		16,942,623						16,942,623
	ASSIGNED		30,339,906		30,339,906						30,339,906
	UNASSIGNED		23,733,510		23,733,510						23,733,510
											-
TOT	AL REVENUE AND FUND BALANCE	\$	949,400,000	\$	957,922,517	\$	620,738,416			\$	337,184,101
	EXPENDITURES										
100	SALARIES	\$	539,684,516	\$	542,656,100	\$	287,569,319	\$	-	\$	255,086,781
200	EMPLOYEE BENEFITS		176,930,603		179,713,148		99,335,077		-		80,378,071
300	PURCHASED SERVICES		86,062,322		96,258,766		53,528,201		8,481,555		34,249,010
400	ENERGY SERVICES		25,327,418		25,614,578		15,073,488		-		10,541,091
500	MATERIALS AND SUPPLIES		23,823,186		21,854,152		16,118,643		3,251,017		2,484,492
600	EQUIPMENT OTHER EXPENSES		17,611,927		19,451,036		9,645,734		3,514,021		6,291,281
700	OTHER EXPENSES		5,160,028		6,410,028		4,655,454		121,393		1,633,181
900	TRANSFERS										-
To	otals: Appropr., Expend. & Encumb.		874,600,000		891,957,808		485,925,916		15,367,986		390,663,906
	NON-SPENDABLE		3,500,000		3,500,000						3,500,000
	RESTRICTED		17,200,000		11,762,167						11,762,167
	ASSIGNED		25,300,000		25,300,000						25,300,000
	UNASSIGNED		28,800,000		25,402,542						25,402,542
TOTAL	EXPENDITURES AND FUND BALANCE	\$	949,400,000	\$	957,922,517	\$	485,925,916	\$	15,367,986	\$	456,628,615
EVOESS	OF DEVENUES OVED EVDENDITUDES					φ.	104 040 500				
EXCESS	OF REVENUES OVER EXPENDITURES					Ф	134,812,500	•			
*Approved at	Second Public Hearing on September 11, 2018									Subi	ect to minor roundir
pp.o.ou at	2222.2 . 22.3 rioding on copiombor 11, 2010									500	

FOOD SERVICE SUMMARY

For the Month Ending January 31, 2019

BUDGET 2018-19

Account			Original	Am	nended 12-18	Υ	ear to Date				Budget
Number	Description	18	-19 Budget*	Bud	g Amend No 5	R	Rev/Expend	En	cumbrances		Balances
	REVENUES										
100	FEDERAL	\$	-	\$	-					\$	-
200	FEDERAL THROUGH STATE		45,192,278		45,229,028		26,567,433				18,661,595
300	STATE		399,670		399,670		293,992				105,678
400	LOCAL		6,286,992		6,286,992		3,930,657				2,356,335
700	NON REVENUE SOURCES										-
	NON-SPENDABLE										-
	RESTRICTED		714,112		714,112						714,112
	TOTAL ESTIMATED REVENUE										
	AND FUND BALANCE	\$	52,593,052	\$	52,629,802	\$	30,792,082			\$	21,837,720
	EXPENDITURES										
100	SALARIES	\$	18,247,178	\$	18,247,178	\$	9,495,813	\$	-	\$	8,751,365
200	EMPLOYEE BENEFITS		5,760,977		5,760,977		3,302,300		-		2,458,677
300	PURCHASED SERVICES		2,500,692		2,507,445		1,365,118		410,644		731,683
400	ENERGY SERVICES		2,057,150		2,057,150		581,745		-		1,475,405
500	MATERIALS AND SUPPLIES		21,061,836		21,124,665		11,763,694		224,350		9,136,621
600	EQUIPMENT OTHER EXPENSES		2,187,591		2,196,172		620,976		258,333		1,316,863
700	OTHER EXPENSES		139,400		142,091		87,101		-		54,990
900	TRANSFERS										-
Tota	als: Appropr., Expend. & Encumb.	\$	51,954,824	\$	52,035,678	\$	27,216,747	\$	893,327	\$	23,925,604
	BUDGET BALANCE - ENDING										
	RESTRICTED		638,228		594,124						594,124
	TOTAL EXPENDITURES										
	AND FUND BALANCE	\$	52,593,052	\$	52,629,802	\$	27,216,747	\$	893,327	\$	24,519,728
	EXCESS OF REVENUES OVER EXP	END	ITURES			\$	3,575,335	_			
								-			
*Approved at Se	econd Public Hearing on September 11, 2018									Subj	ect to minor rounding

FINANCIAL SUMMARY - ALL FUNDS For the Month Ending January 31, 2019

	 2018-19 Original Budget*	2018-19 mended Budget dg Amend No 5	Year-to-Date Expenditures	Percent of Budget Expended	Approp.	En	cumbrances	 Budget Balance	Percent of Budget Remaining
Operating	\$ 949,400,000	\$ 957,922,517	\$ 485,925,916	50.7%	54.5%	\$	15,367,986	\$ 456,628,615	47.7%
Debt Service	7,295,332	7,295,332	1,362,188	18.7%	18.9%		-	5,933,144	81.3%
Capital Outlay	314,960,498	316,537,447	70,714,744	22.3%	25.7%		79,082,948	166,739,755	52.7%
School Food Service	52,593,052	52,629,802	27,216,747	51.7%	52.3%		893,327	24,519,728	46.6%
Contracted Programs	40,066,857	82,221,800	36,269,229	44.1%	44.1%		1,900,549	44,052,022	53.6%
Self Insurance	146,835,302	146,835,302	72,492,356	49.4%	56.2%		-	74,342,946	50.6%
Worker's Compensation	4,421,768	4,421,768	632,766	14.3%	63.3%		-	3,789,002	85.7%
Liability Insurance	905,663	905,663	50,055	5.5%	0.0%		-	855,608	94.5%
Permanent Fund	150,738	150,738		0.0%	0.0%		-	150,738	100.0%
Totals- All Funds	\$ 1,516,629,210	\$ 1,568,920,369	\$ 694,664,001	44.3%	48.1%	\$	97,244,810	\$ 777,011,558	49.5%

^{*}Approved at Second Public Hearing on September 11, 2018

Subject to minor rounding

COMBINED BALANCE SHEET

ALL FUND TYPES AND ACCOUNT GROUPS For the Month Ending January 31, 2019

ASSETS AND OTHER DEBITS LIABILITIES, DEFERRED INFLOWS, AND FUND EQUITIES

CASH	\$	47,966,525	WAGES PAYABLE	\$	<u>-</u>
INVESTMENTS	*	533,924,194	PAYROLL DEDUCTIONS PAYABLE	•	34,183,664
		, ,	ACCOUNTS PAYABLE		4,804,321
TAXES RECEIVABLE		-	CONSTRUCTION CONTRACTS PAYABLE		-
OTHER RECEIVABLES		5,007,818	DUE TO OTHERS		95,480,534
ALLOWANCE FOR DOUBTFUL ACCOUNTS	S	-	RETAINAGE PAYABLE		5,882,261
DUE FROM OTHERS		102,327,764	ACCRUED INTEREST PAYABLE		-
DEPOSITS RECEIVABLE		- , . , <u>-</u>	MATURED BONDS & INTEREST PAYABLE		-
			DEPOSITS AND SALES TAX PAYABLE		14,769
INVENTORY		4,746,318	BONDS PAYABLE & NOTES PAYABLE		173,572,984
PREPAID EXPENSES/ACCRUED INTERES	т	2,021,709	CAPITAL LEASE OBLIG. & JUDGEMENTS		5,611,627
		_,,,,	UNEARNED REVENUE		599,193
LAND		132,625,763	COMPENSATED ABSENCES		91,101,855
BUILDINGS/FIXED EQUIPMENT		2,397,284,071			0.,.0.,000
		2,001,201,011	TOTAL LIABILITIES	\$	411,251,208
FURNITURE, FIXTURES & EQUIPMENT		142,251,182	DEFERRED REVENUE - UNAVAILABLE	\$	_
VEHICLES		60,339,715	DEFERRED REVERSE STATEMENTER	Ψ	
VEHICLES		00,559,715	TOTAL DEFERRED INFLOWS OF RESOURCES	\$	_
CONSTRUCTION IN PROGRESS		57,811,523	TOTAL DELENKED IN LOWG OF REGOGNOLG	Ψ	
CAPITAL LEASES			INVESTMENT IN FIXED ASSETS	\$	2,806,053,356
0/11 11/12 EE/10E0		10,7 11,102	NET ASSETS, RESTRICTED	Ψ	10,905,734
COMPENSATED ABSENCES		91,101,855	RESERVE FOR ENCUMBRANCES		97,244,810
OTHER AMOUNTS TO BE PROVIDED		75,920,110	OTHER DESIGNATED BALANCES		48,855,366
o merchino no ben no vibeb		70,020,110	OTHER UNDESIGNATED BALANCES		594,124
			NON-SPENDABLE (OPERATING)		3,500,000
			RESTRICTED (OPERATING)		11,762,167
			ASSIGNED (OPERATING)		25,300,000
TOTAL ASSETS AND OTHER DEBITS	\$	3,669,069,649	UNASSIGNED (OPERATING)		25,402,542
TOTAL MODE TO MAD OTHER DEBITO	Ψ	0,000,000,040	ON ROCIONED (OF ERVITING)		20,402,042
			TOTAL FUNDS EQUITIES	\$	3,029,618,099
ESTIMATED REVENUE	\$	1,298,536,540			
ENCUMBRANCES		97,244,810	TOTAL LIABILITIES, DEFERRED INFLOWS		
EXPENDITURES		694,664,001	OF RESOURCES AND FUND EQUITIES	\$	3,440,869,307
			APPROPRIATIONS	\$	1,444,480,191
			REVENUE	*	874,165,502
					,,
GRAND TOTAL	\$	5,759,515,000	GRAND TOTAL	\$	5,759,515,000
*Approved at Second Public Hearing on September 11, 2018	3			Subjec	t to minor rounding

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



ADOPTED

REQUEST FOR APPROVAL (ID # 7319)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the 2017-2018 Comprehensive Annual Financial Report

(CAFR)

BACKGROUND:

The Comprehensive Annual Financial Report (CAFR) consists of management's representation concerning the finances of the district. It is compiled by the finance staff of the School Board and audited by an external accounting firm or the Auditor General's office depending on the rotation. The auditing entity utilizes the requirements of the Governmental Accounting Standards Board (GASB).

The CAFR is composed of four sections: the Introductory section, which includes the transmittal letter; the Financial section, which includes the independent auditor's report, management's discussion and analysis, government-wide financial statements, fund financial statements, notes to the financial statements, required supplementary information and combining financial statements and schedules; the Statistical section, which includes additional financial, economic, and demographic information; and the Compliance section, which includes the independent auditor's reports on the internal control structure and compliance with applicable laws and regulations.

The CAFR serves many purposes for the general public. One of the most significant purposes of the CAFR is that it provides valuable insight into how school officials manage public finances.

The CAFR is filed with the Auditor General's office and the Government Financial Officers Association for review and to apply for the Certificate of Achievement for Excellence in Financial Reporting. To view the CAFR, click on the following link: https://www.pcsb.org/Page/29901

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

ALTERNATIVES:

- 1. Approve the 2017-2018 Comprehensive Annual Financial Report.
- 2. Do not approve the 2017-2018 Comprehensive Annual Financial Report.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

The financial records and accounts of the school board are maintained under the direction of the superintendent with the approval of the board.

FINANCIAL IMPACT:

There is no financial impact to the district.

Prepared: 4/16/2019 11:32 AM by Sandra Arrison

DATA SOURCES:

Amy Lockhart, CPA, Director, Accounting Jeff Tarrant, General Manager, School Lunch and General Accounting Kerwin Beitelshees, Financial Reporting Analyst

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance and Business Services

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



ADOPTED

REQUEST FOR APPROVAL (ID # 7325)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Substantial Completions for New Construction, Remodel

and Renovations Which are Portions of the Project at Richard O. Jacobson Technical High School (Formally Known as Pinellas Technical High School) at

Seminole, Project No. 9141

BACKGROUND:

The project architect has certified the following portions of the project are substantially complete: Building 2 (Outdoor Dining Pavilion) - September 26, 2018 and Building 41 (Tractor Carport) - December 7, 2018.

These dates establish the beginning of the school district's responsibilities for maintenance, cleaning, and insurance for these portions of the work. Warranties for these portions of the work shall commence per contract terms and the school district is responsible for oversight of warranty claims. A punch list of work to be completed or corrected was made on the date of substantial completion and such work must be complete before final acceptance. A copy of the substantial completion forms are attached.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

- 1. Approve the substantial completions for new construction, remodel, and renovations at Richard O. Jacobson Technical High School at Seminole.
- 2. Do not approve the substantial completions for new construction, remodel, and renovations at Richard O. Jacobson Technical High School at Seminole.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

Portions of the work required under the terms of the contract are substantially complete. The establishment of a date of substantial completion is a requirement of the contract terms.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Craig D. Pollei, A.I.A., Director, Facilities Design and Construction Richard Gauvey, Senior Construction Coordinator Rod Tanner, Managing Partner, Rañon & Partners, Inc., Curtis Delaquil, Senior Project Manager, JE Dunn Construction

Prepared: 4/17/2019 10:12 AM by Jill Piehl

SUBMITTED BY:

Clinton Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Jacobson Technical HS 9141 Bldg. 2 Outdoor Dining Substantial Completion (PDF)
- Building 41 Tractor Carport (PDF)



OWNER 🖾
ARCHITECT 🖾
CONTRACTOR 🖾
FIELD 🗆
OTHER
best knowledge, information and the Work when the Work or that the Owner can occupy or u designated above is the date of able warranties required by the
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019
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ems on such list does not alter tuments. Unless otherwise agreed e date of issuance of the final
n thirty
7.
me full possession at
damage to the Work and insurar
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AIA Document G704™ – 2000

Certificate of Substantial Completion

PROJECT: (Name and address)	PROJECT NUMBER: 9141		OWNER 🔯
Richard O. Jacobson Technical HS	CONTRACT FOR: General C	onstruction	ARCHITECT I
12611 86th Avenue North	CONTRACT DATE: May 9, 2	017	CONTRACTOR X
TO OWNER: (Name and address)	TO CONTRACTOR: (Name an	nd address)	
Pinellas County Schools	JE Dunn Construction	•	FIELD 🗆
301 4th Street SW	1001 Locust Street		OTHER
Largo, FL 33770	Kansas City, Mo 64106		
Project or portion of the Project design	ated for partial occupancy or use s	shall include:	And the second second
Tractor Carport, Building 41			
The Work performed under this Contribelief, to be substantially complete. Substantially complete ompletes granted portion is sufficiently complete.	ibstantial Completion is the stage	in the progress of the Work	when the Work or
the Work for its intended use. The data issuance established by this Certificate Contract Documents, except as stated	e of Substantial Completion of the e, which is also the date of comme	e Project or portion designate	ed above is the date of
Warranty		Date of Commencement	
Rañon & Partners, Inc.	Rod James	March 4, 2019	
ARCHITECT	BY (Signature)	DATE OF ISSUANCE	
A list of items to be completed or corresponsibility of the Contractor to comin writing, the date of commencement Certificate of Payment or the date of fi	plete all Work in accordance with of warranties for items on the atte	h the Contract Documents. U	Jnless otherwise agree
Cost estimate of Work that is incomplet	e or defective: \$ 0		
The Contractor will complete or correct (30) days from the above date of			
JE Dunn Construction	h ful	3/5/19	,
CONTRACTOR	BY (Signature)	DATE	Management of the Control of the Con
The Owner accepts the Work or design 9 a.m. (time) on December 7, 20		plete and will assume full po	ossession at
Pinellas County Schools			
OWNER	BY (Signature)	DATE	
The responsibilities of the Owner and eshall be as follows:	Contractor for security, maintenant	nce, heat, utilities, damage to	the Work and insura

(NOTE: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage)

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools

DCS 4

ADOPTED

REQUEST FOR APPROVAL (ID # 7333)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Substantial Completions for Campus Renovations Which

are Portions of the Project at Pinellas Technical College-Clearwater, Project No.

4518

BACKGROUND:

The project architect has certified the following portions of the project are substantially complete: Building 5 Part C and D - October 12, 2018; New Roofings - January 25, 2019; Entire Site - February 6, 2019; Building 5 Classroom - February 28, 2019; and Building 7 - February 28, 2019.

These dates establish the beginning of the school district's responsibilities for maintenance, cleaning, and insurance for these portions of the work. Warranties for these portions of the work shall commence per contract terms and the school district is responsible for oversight of warranty claims. A punch list of work to be completed or corrected was made on the date of substantial completion and such work must be complete before final acceptance. A copy of the substantial completion forms are attached.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

- 1. Approve the substantial completions for campus renovations at Pinellas Technical College-Clearwater.
- 2. Do not approve the substantial completions for campus renovations at Pinellas Technical College-Clearwater.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

Portions of the work required under the terms of the contract are substantially complete. The establishment of a date of substantial completion is a requirement of the contract terms.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Craig D. Pollei, A.I.A., Director, Facilities Design and Construction Michael Parkinson, Senior Construction Coordinator John S. Kidwell, A.I.A., Principal, Holmes, Hepner & Associates Architects William Byrne, President, Ajax Building Corporation

Prepared: 4/16/2019 4:06 PM by Jill Piehl

SUBMITTED BY:

Clinton Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Building 5 C and D (PDF)All new roofings (PDF)
- Entire Site (PDF)
- PTC Clw 4518 Bldg. 5 Substantial Completion (PDF)
 PTC Clw 4518 Bldg. 7 Substantial Completion (PDF)



PROJECT: (name and address)
Pinellas Technical College
Clearwater, Florida
Project No. 4518

OWNER: (name and address) The School Board of Pinellas County 11111 Belcher Road

Largo, FL 33773

CONTRACT INFORMATION:

Contract For: General Construction Date:

ARCHITECT: (name and address) Holmes Hepner & Associates Architects 601 S. Boulevard, Suite 101

CONTRACTOR: (name and address) Ajax Building Corporation 109 Commerce Boulevard Oldsmar, Florida 34677 Tampa, Florida 33606

CERTIFICATE INFORMATION: Certificate Number: 011

Date: 10/12/2018

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. (Identify the Work, or portion thereof, that is substantially complete.)

Holmes Hepner &	T	John S. Kidwell,	
Associates Architects	Chum	AIA	10/12/2018
ARCHITECT (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

Building 5 Part C and D, interior only

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: (Identify the list of Work to be completed or corrected.) See attached

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$4,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Name) The School Board of Pinellas County				
OWNER (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE	

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PROJECT: (name and address) Pinellas Technical College Clearwater, Florida Project No. 4518

OWNER: (name and address) The School Board of Pinellas County 11111 Belcher Road

Largo, FL 33773

CONTRACT INFORMATION:

Contract For: General Construction Date: December 6, 2016

ARCHITECT: (name and address) Holmes Hepner & Associates Architects 601 S. Boulevard, Suite 101 Tampa, Florida 33606

CERTIFICATE INFORMATION:

Certificate Number: 010 Date: February 7, 2019

CONTRACTOR: (name and address) Ajax Building Corporation 109 Commerce Boulevard Oldsmar, Florida 34677

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. (Identify the Work, or portion thereof, that is substantially complete.)

All new roofings

Holmes Hepner & Associates Architects

ARCHITECT (Firm Name)

John S. Kidwell,

PRINTED NAME AND TITLE

1/25/2019

DATE OF SUBSTANTIAL COMPLETION

-1.1.

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: (Identify the list of Work to be completed or corrected.)

See attached punch list

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$2,300.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

OWNER (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE	
The School Board of Pinellas County	V			
Name)				
CONTRACTOR (Firm	SIGNATURE / /	PRINTED NAME AND TITLE	DATE /	
Ajax Building Corporation	um V	Bill Byrne, President		

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PROJECT: (name and address) Pinellas Technical College Clearwater, Florida Project No. 4518

OWNER: (name and address) The School Board of Pinellas County 11111 Belcher Road

Largo, FL 33773

CONTRACT INFORMATION:

Contract For: General Construction Date: December 6, 2016

ARCHITECT: (name and address) Holmes Hepner & Associates Architects 601 S. Boulevard, Suite 101 Tampa, Florida 33606

CERTIFICATE INFORMATION:

Certificate Number: 009 Date: February 7, 2019

CONTRACTOR: (name and address) Ajax Building Corporation 109 Commerce Boulevard Oldsmar, Florida 34677

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. (Identify the Work, or portion thereof, that is substantially complete.)

Entire site

Holmes Hepner &
Associates Architects
ARCHITECT (Firm Name)

John S. Kidwell,

AIA PRINTED NAME AND TITLE 2/06/2019

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: (Identify the list of Work to be completed or corrected.) See attached punch list

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$5,800.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Ajax Building Corporation	Thurs	Bill Byrne, President	3/1/19
CONTRACTOR (Firm	SIGNATURE / /	PRINTED NAME AND TITLE	DATE /
Name)			
The School Board of			
Pinellas County	V		
OWNER (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE

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PROJECT: (name and address) Pinellas Technical College Clearwater, Florida Project No. 4518

OWNER: (name and address) The School Board of Pinellas County 11111 Belcher Road

Largo, FL 33773

CONTRACT INFORMATION:

Contract For: General Construction

Date:

ARCHITECT: (name and address) Holmes Hepner & Associates Architects 601 S. Boulevard, Suite 101

Tampa, Florida 33606

CERTIFICATE INFORMATION:

Certificate Number: 012

Date: 2/28/2019

CONTRACTOR: (name and address)

Ajax Building Corporation 109 Commerce Boulevard Oldsmar, Florida 34677

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. (Identify the Work, or portion thereof, that is substantially complete.) Building 5

Holmes Hepner &	
Associates Architects	
ARCHITECT (Firm Nam	0

SIGNATURE

John S. Kidwell AIA

PRINTED NAME AND TITLE

2/28/2019

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: (Identify the list of Work to be completed or corrected.) See attached

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$4,720.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Ajax Building Corporation	WILLIAM	Bill Byrne, President	4.15.19
CONTRACTOR (Firm	SIGNATURÉ / /	PRINTED NAME AND TITLE	DATE
Name)			
The School Board of	1/		
Pinellas County			
OWNER (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE

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PROJECT: (name and address) Pinellas Technical College Clearwater, Florida Project No. 4518

OWNER: (name and address) The School Board of Pinellas County

Largo, FL 33773

11111 Belcher Road

ARCHITECT: (name and address) Holmes Hepner & Associates Architects 601 S. Boulevard, Suite 101 Tampa, Florida 33606

Contract For: General Construction

CONTRACT INFORMATION:

CERTIFICATE INFORMATION:

Certificate Number: 013

Date: 2/28/2019

CONTRACTOR: (name and address) Ajax Building Corporation 109 Commerce Boulevard Oldsmar, Florida 34677

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. (Identify the Work, or portion thereof, that is substantially complete.)

oui	Ia.	ш	g	/	

Holmes Hepner & **Associates Architects ARCHITECT** (Firm Name)

John S. Kidwell,

AIA

PRINTED NAME AND TITLE

2/28/2019

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: (Identify the list of Work to be completed or corrected.) See attached

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$11,270.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



ADOPTED

REQUEST FOR APPROVAL (ID #7330)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Substantial Completion for the Main Student Courtyard as

of February 8, 2019, Which is a Portion of the Project at Tarpon Springs High

School, Project No. 9092

BACKGROUND:

The project architect has certified this portion of the project is substantially complete as of February 8, 2019. This date establishes the beginning of the school district's responsibilities for maintenance, cleaning, and insurance for this portion of the work. Warranties for this portion of the work shall commence per contract terms and the school district is responsible for oversight of warranty claims. A punch list of work to be completed or corrected was made on the date of substantial completion and such work must be complete before final acceptance. A copy of the substantial completion form is attached.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

- 1. Approve the substantial completion for the main student courtyard at Tarpon Springs High School.
- 2. Do not approve the substantial completion for the main student courtyard at Tarpon Springs High School.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

A portion of the work required under the terms of the contract is substantially complete. The establishment of a date of substantial completion is a requirement of the contract terms.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Craig D. Pollei, A.I.A., Director, Facilities Design and Construction Richard Gauvey, Senior Construction Coordinator Rick Rowe, A.I.A., President, Rowe Architects, Inc. Curtis DeLaquil, Senior Project Coordinator, JE Dunn Construction

SUBMITTED BY:

Clinton Herbic, Associate Superintendent, Operational Services

Prepared: 4/12/2019 2:29 PM by Jill Piehl

ATTACHMENTS:

• Tarpon Springs HS 9092 Student Courtyard Substantial Completion (PDF)



PROJECT: (name and address)
1608 Tarpon Springs HS
Project No. 9092
1411 Gulf Road
Tarpon Springs, Florida 34689

OWNER: (name and address)
The School Board of Pinellas County,
Florida
301 4th Street SW
Largo, Florida 33770

CONTRACT INFORMATION:
Contract For: Construction Management

Date: May 09, 2017

CERTIFICATE INFORMATION:

Certificate Number: 002 Date: February 19, 2019

ARCHITECT: (name and address)

CONTRACTOR: (name and address)

Rowe Architects Incorporated J.E. Dunn Construction

100 East Madison Street 5426 Bay Center Drive Suite 200 Suite 150

Tampa, Florida 33602 Tampa, FL 33609

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

The portion of work relating to the Main Student Courtyard.

Rowe Architects Incorporated

ARCHITECT (Firm Name)

SIGNATURE

Rick Rowe AIA, President
PRINTED NAME AND TITLE

February 8th, 2019

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: (Identify the list of Work to be completed or corrected.)

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$20,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

J.E. Dunn Construction	In Igh	CUATIS DE LAQUE, SPM	4/3/19
CONTRACTOR (Firm	SIGNATURE	PRINTED NAME AND TITLE	DATE
Name)			
The School Board of			
Pinellas County, Florida	V.W.		
OWNER (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE

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Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



SCHEDULED

REQUEST FOR APPROVAL (ID # 7340)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment No. 1 to Agreement With Creative Contractors,

Inc. for a Partial Guaranteed Maximum Price (GMP) in the Amount of \$6,922,560 in Connection With the New Construction, Remodeling, and Site

Work at St. Petersburg High School, Project No. 9188

BACKGROUND:

On November 13, 2018, the board approved an agreement with Rowe Architects, Inc. for architectural/engineering design services and construction administration in the amount of \$2,376,486 for the new construction, renovation, remodeling, and site work project at St. Petersburg High School.

On January 15, 2019, the board approved an agreement with Creative Contractors, Inc. for Construction Management (CM) services in the amount of \$81,321.32 for the new construction, renovation, remodeling, and site work at St. Petersburg High School.

A partial GMP has been obtained from the Construction Manager (CM) to perform the Building 4 renovation, MEP Systems package, and reroofing; underground utility/site work and exterior painting of the entire campus at St Petersburg High School. This amendment to agreement is the result of this partial GMP in the amount of \$6,922,560. A copy of the amendment to agreement is attached.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

- 1. Approve the partial GMP and Amendment No. 1 to Agreement with Creative Contractors, Inc. for the new construction, renovation, remodeling, and site work in the amount of \$6,922,560.
- 2. Do not approve the partial GMP and Amendment No. 1 to Agreement with Creative Contractors, Inc. for the new construction, renovation, remodeling, and site work in the amount of \$6,922,560.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

Approval of the amendment to agreement is necessary to proceed with the CM services for the new construction, removation, remodeling, and site work project at St. Petersburg High School.

FINANCIAL IMPACT:

Prepared: 4/22/2019 12:24 PM by Jill Piehl

Page 1

The total estimated project cost is \$32,913,307.32. The cost of this amendment is \$6,922,560. The source of this funding is district capital outlay.

DATA SOURCES:

David Koperski, School Board Attorney
Craig D. Pollei, A.I.A., Director, Facilities Design and Construction
Richard Gauvey, Senior Construction Coordinator
Joseph Maceda, Financial Reporting Analyst, Facilities and Operations
Jerry Siminski, Senior Vice-President, Creative Contracting, Inc.
Rick Rowe, President, Rowe Architects, Inc.

SUBMITTED BY:

Clinton Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

• St. Pete HS CM Amendment to Agreement (PDF)

CONSTRUCTION MANAGEMENT AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT, Amendment No. 1, made and entered into this 23rd day of April, 2019, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and Creative Contractors, Inc., hereinafter referred to as the "Construction Management Firm," or the "CM;"

WITNESSETH:

WHEREAS, on January 15, 2019, the Board and the CM Firm entered into an Agreement ("Agreement") which provided for the CM Firm to furnish preconstruction services for New Construction, Renovation, Remodeling and Site Work at St. Petersburg High School, Project No. 9188, hereinafter referred to as the "Project;" and

WHEREAS, the CM has established a partial GMP for the project in the amount of \$6,922,560 in order to begin site work, start of construction and procurement of direct purchase of materials/equipment;

NOW, THEREFORE, the Board and the CM agree as follows:

- A. The above recitals are true and correct and are incorporated herein as part of this Amendment to Agreement.
- B. That the scope of work will include:
 - 1. Building 4 renovation
 - 2. Underground utility/site work
 - 3. Building 4 MEP Systems package
 - 4. Building 4 reroofing
 - 5. Exterior painting
- C. The CM shall provide construction services required to complete the project in all details in accordance with the partial Guaranteed Maximum Price (GMP) submitted by the CM on April 19, 2019.

Except as specifically modified herein, all terms and conditions of the Agreement dated January 15, 2019, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

COUNTY, FLORIDA			
By: Chairperson			
Attest: Michael A. Grego, Ed.D. Superintendent			
Creative Contractors, Inc. 620 Drew St Clearwater, FL 33755 By:			
Title: Senior Vice President			
Jerry Siminski print or type name			

Approved as to Form:

School Board Attorney

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

DCS @

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 7331)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Selling the District's Surplus Equipment on the

PublicSurplus.com Internet Auction Site

BACKGROUND:

Periodically schools and district sites send surplus property to the district warehouse for storage or for disposal. A district forum has been established for schools and departments to provide the opportunity to obtain this surplus property. District staff evaluates unclaimed surplus property and warehouses property that is deemed useful to the district. Property that is no longer deemed useful, but which may have value to outside parties, is made available to the public through public auctions.

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

ALTERNATIVES:

- 1. Approve the sale of district surplus equipment.
- 2. Do not approve the sale of district surplus equipment.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

The intent of this process is to remove surplus equipment from the district inventory.

FINANCIAL IMPACT:

Selling of the district's surplus equipment on the PublicSurplus.com internet auction site generates revenue for the district.

DATA SOURCES:

Michael Hewett, Director, Maintenance Lynnanne Geist, Director, Food and Nutrition Lou Ann Jourdan, Manager, Budget, FTE and Cost Reporting Brian Lowe, Vehicle Maintenance Specialist Joseph Zihala, Warehouse Coordinator

SUBMITTED BY:

Clinton Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

• Warehouse for Sell Items for Board Approval (PDF)

Prepared: 4/12/2019 2:36 PM by Jill Piehl

Pinellas County Schools Surplus to be Sold at publicsurplus.com

18g # 18g	Property	Item Description	Property	Item Description
011-4052 Folder Adjustable Bar Roper 038-7110 Interactive Whiteboard 016-3068 Delta Scroll Saw 040-0299 Interactive Whiteboard 017-9974 Singer Sewing Machine 040-1998 Bretford Cart for iPADS 017-9975 Singer Sewing Machine 040-7496 Victory Freezer 028-3421 Singer Sewing Machine 040-8002 Maxx Ice Maker 020-0636 Globe Slicer 040-9006 Interactive Whiteboard 025-7325 Autoscrubber 040-9006 Interactive Whiteboard 028-8546 Display Case 041-1884 Interactive Whiteboard 028-8552 Display Case 041-6712 Irover 2 Stand 028-8553 Display Case 041-6722 Interactive Whiteboard 029-2309 Labeler, Heavy Duty 042-8097 Interactive Whiteboard 029-2873 Toro Riding Mower 043-2003 Language Interpretation Sys 030-2334 Personnel Lift Interactive Whiteboard 032-4246 Interactive Whiteboard Interactive Whiteboard 034-5289 Craftsman Planer Compu	Tag #	·	Tag #	·
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035-3636 Interactive Whiteboard 035-4378 Bailey Pug Mill 035-8354 Interactive Whiteboard 036-0281 Interactive Whiteboard 036-0581 Interactive Whiteboard	035-1926	Motorol UHF Repeater		
035-4378 Bailey Pug Mill 035-8354 Interactive Whiteboard 036-0281 Interactive Whiteboard 036-0581 Interactive Whiteboard	035-2347	Kiln		
035-8354 Interactive Whiteboard 036-0281 Interactive Whiteboard 036-0581 Interactive Whiteboard	035-3636	Interactive Whiteboard		
035-8354 Interactive Whiteboard 036-0281 Interactive Whiteboard 036-0581 Interactive Whiteboard	035-4378	Bailey Pug Mill		
036-0281 Interactive Whiteboard 036-0581 Interactive Whiteboard	035-8354	, ,		
	036-0281			
037-5864 Interactive Whiteboard	036-0581	Interactive Whiteboard		
1 1 1	037-5864	Interactive Whiteboard		

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



ADOPTED

REQUEST FOR APPROVAL (ID # 7332)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets

BACKGROUND:

Authorization by the school board is required prior to the disposal of tagged fixed assets which are obsolete. In the case of technology, computers must be over five (5) years old and unrepairable to be sent to surplus for recycling. Schools may keep obsolete equipment that meets their educational needs; however, if repairs are needed, the device will be sent to surplus. Computers sent to surplus are physically checked by onsite district technical support staff. Any computers from recycling that can be reused are pulled from the recycling list and assigned to schools or district sites.

As property tagged assets are replaced throughout the district, removing and disposing of the obsolete equipment results in better management of space at those facilities.

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

ALTERNATIVES:

- 1. Approve the request to dispose of the obsolete tagged fixed assets.
- 2. Do not approve the request to dispose of the obsolete tagged fixed assets.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

Section 274.07, Florida Statutes, requires that authority for the disposal/retirement of property be recorded in the board manual. Rule Chapter 69I-73-005, Florida Administrative Code, provides that the property records should include information on property items disposed of including the date, authority and manner of disposition. The tagged assets listed on the attached schedule are obsolete equipment items from surplus inventory with a disposition code of recycle, cannibalized, or scrapped.

FINANCIAL IMPACT:

Recycling the district's obsolete fixed assets generates revenue for the district.

DATA SOURCES:

Michael Hewett, Director, Maintenance Michael Johannesen, Manager User Support Lou Ann Jourdan, Manager, Budget, FTE and Cost Reporting Joseph Maceda, Financial Reporting Analyst, Facilities and Operations Joseph Zihala, Warehouse Coordinator

Prepared: 4/15/2019 4:36 PM by Jill Piehl

SUBMITTED BY:

Clinton Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Warehouse for Recycle Items (PDF)
- Warehouse Scrap-Cann Items for Board Approval (PDF)

Recycled Property Tagged Items for Board Approval

Property	Item	Property	Item	Property	Item	Property	Item
Tag #	Description	Tag #	Description	Tag #	Description	Tag #	Description
026-7782	Laptop	037-1486	Interact Resp	038-3938	Laptop	038-5223	Laptop
027-1723	Projector	037-2712	Printer	038-3939	Laptop	038-5224	Laptop
028-2309	Radio	037-4504	Printer	038-3940	Laptop	038-5226	Laptop
028-4301	Projector	037-4602	CPU	038-3941	Laptop	038-5228	Laptop
028-6399	Projector	037-4820	Laptop	038-3942	Laptop	038-5229	Laptop
029-3832	Printer	037-5111	Laptop	038-3943	Laptop	038-5230	Laptop
029-9882	Printer	037-5112	Laptop	038-3944	Laptop	038-5232	Laptop
030-3886	Laptop	037-5798	Laptop	038-3946	Laptop	038-5233	Laptop
030-5338	Printer	037-5799	Laptop	038-3947	Laptop	038-5234	Laptop
031-4432	Laptop	037-5801	Laptop	038-3949	Laptop	038-6083	Laptop
031-6001	Projector	037-6150	CPU	038-3950	Laptop	038-6311	Laptop
032-6356	Server	037-6159	CPU	038-3953	Laptop	038-6314	Laptop
032-9620	Laptop	037-6160	CPU	038-3954	Laptop	038-6589	Laptop
033-5309	Laptop	037-6161	CPU	038-3957	Laptop	038-6783	CPU
033-5375	Projector	037-6167	CPU	038-3959	Laptop	038-6955	iPad
033-5389	Projector	037-6842	Laptop	038-3960	Laptop	038-8296	iPad
033-5406	Projector	037-7533	Interact Resp	038-3961	Laptop	038-8599	iPad
033-6797	Laptop	037-7911	Printer	038-3962	Laptop	038-8981	Laptop
033-9625	Laptop	037-8197	Interact Resp	038-3964	Laptop	038-9308	iPad
033-9647	Projector	038-0535	Laptop	038-3965	Laptop	038-9312	iPad
034-1309	Laptop	038-0622	Laptop	038-3966	Laptop	038-9315	iPad
034-4876	Projector	038-0637	Laptop	038-3967	Laptop	038-9320	iPad
035-0362	Printer	038-0663	Laptop	038-5205	Laptop	038-9324	iPad
035-1071	Projector	038-1023	Laptop	038-5206	Laptop	038-9344	iPad
035-1608	Laptop	038-1035	Laptop	038-5207	Laptop	038-9575	Server
035-3234	Projector	038-1038	Laptop	038-5209	Laptop	038-9827	Laptop
035-5543	Laptop	038-1041	Laptop	038-5211	Laptop	038-9849	iPad
035-6056	Response Sys	038-1338	iPad	038-5212	Laptop	038-9850	iPad
035-7485	Laptop	038-2075	CPU	038-5213	Laptop	038-9855	iPad
035-9484	Laptop	038-2647	Laptop	038-5214	Laptop	038-9856	iPad
036-1686	Server	038-2648	Laptop	038-5215	Laptop	038-9874	iPad
036-2235	Interact Resp	038-2649	Laptop	038-5216	Laptop	038-9887	iPad
036-3347	Interact Resp	038-2650	Laptop	038-5217	Laptop	039-0314	Laptop
036-3387	Interact Resp	038-2652	Laptop	038-5219	Laptop	039-0354	Laptop
036-3415	Response Sys	038-2670	Laptop	038-5220	Laptop	039-0417	iPad
037-1485	Interact Resp	038-2725	Laptop	038-5221	Laptop	039-0796	Laptop

Recycled Property Tagged Items for Board Approval

Property	Item	Property	Item	Property	Item	Property	Item
Tag #	Description	Tag #	Description	Tag #	Description	Tag #	Description
039-0816	Laptop	039-6209	Laptop	040-3247	Laptop	040-6927	Laptop
039-0927	iPad	039-6210	Laptop	040-3249	Laptop	040-6934	Laptop
039-2064	Laptop	039-6211	Laptop	040-3994	Laptop	040-6935	Laptop
039-2086	iPad	039-6212	Laptop	040-3996	Laptop	040-6938	Laptop
039-3313	CPU	039-6213	Laptop	040-3997	Laptop	040-7105	Laptop
039-3319	CPU	039-6214	Laptop	040-4002	Laptop	040-7225	Interact Resp
039-3549	CPU	039-6215	Laptop	040-4005	Laptop	040-9065	Laptop
039-3579	CPU	039-6216	Laptop	040-4006	Laptop	040-9236	POS Touch
039-4169	Laptop	039-6217	Laptop	040-4008	Laptop	040-9788	DVR
039-4172	Laptop	039-6218	Laptop	040-4010	Laptop	040-9789	DVR
039-4173	Laptop	039-6219	Laptop	040-4015	Laptop	041-0378	Interact Resp
039-4198	Laptop	039-6220	Laptop	040-4018	Laptop	041-5709	Laptop
039-4199	Laptop	039-6221	Laptop	040-4615	Laptop	041-5715	Laptop
039-4202	Laptop	039-6222	Laptop	040-4618	Laptop	041-5722	Laptop
039-4204	Laptop	039-6223	Laptop	040-4622	Laptop	041-5741	Laptop
039-4298	POS Touch	039-6224	Laptop	040-5098	Laptop	041-5748	Laptop
039-4609	Interact Resp	039-6225	Laptop	040-5099	Laptop	041-5870	CPU
039-4611	Interact Resp	039-6226	Laptop	040-5441	Laptop	041-5886	CPU
039-5565	iPad	039-6227	Laptop	040-5457	Laptop	041-5922	Laptop
039-5636	Laptop	039-6228	Laptop	040-5466	Laptop	041-5925	Laptop
039-5641	Laptop	039-6229	Laptop	040-5475	Laptop	041-5933	Laptop
039-5643	Laptop	039-6726	Laptop	040-5479	Laptop	041-5953	Laptop
039-5644	Laptop	039-7796	Interact Resp	040-5485	Laptop	041-5954	Laptop
039-5645	Laptop	039-8869	Laptop	040-5777	Laptop	041-5956	Laptop
039-5648	CPU	039-8870	Laptop	040-5781	Laptop	041-5957	Laptop
039-5651	CPU	039-8872	Laptop	040-5787	Laptop	041-7288	Laptop
039-5949	iPad	039-8873	Laptop	040-5952	Laptop	041-7755	CPU
039-6200	Laptop	039-8875	Laptop	040-6030	Laptop	041-7759	CPU
039-6201	Laptop	039-8877	Laptop	040-6039	Laptop	041-7765	CPU
039-6202	Laptop	040-1878	Interact Resp	040-6047	Laptop	041-7771	CPU
039-6203	Laptop	040-2159	CPU	040-6056	Laptop	041-7772	CPU
039-6204	Laptop	040-2160	CPU	040-6358	Laptop	041-7777	CPU
039-6205	Laptop	040-2774	Laptop	040-6920	Laptop	041-7778	CPU
039-6206	Laptop	040-2775	Laptop	040-6922	Laptop	041-7779	CPU
039-6207	Laptop	040-2778	Laptop	040-6923	Laptop	041-7783	CPU
039-6208	Laptop	040-3246	Laptop	040-6926	Laptop	042-0328	Laptop

Recycled Property Tagged Items for Board Approval

Property	Item	Property	Item	Property	Item	Property	Item
Tag #	Description	Tag #	Description	Tag #	Description	Tag #	Description
042-0333	Laptop	042-2989	CPU	043-3063	Laptop	043-4843	CPU
042-0346	Laptop	042-2991	CPU	043-3071	Laptop	043-4844	CPU
042-0350	Laptop	042-2994	CPU	043-3081	Laptop	043-4846	CPU
042-0356	Laptop	042-2996	CPU	043-3090	Laptop	043-4853	CPU
042-0361	Laptop	042-2997	CPU	043-3646	CPU	043-4867	CPU
042-0363	Laptop	042-2999	CPU	043-3658	CPU	043-4872	CPU
042-0366	Laptop	042-3002	CPU	043-3668	CPU	043-4889	CPU
042-0376	Laptop	042-3003	CPU	043-3681	CPU	043-4891	CPU
042-0377	Laptop	042-3008	Laptop	043-3723	CPU	043-4893	CPU
042-0390	Laptop	042-3013	Laptop	043-3725	CPU	043-4895	CPU
042-0446	CPU	042-3017	Laptop	043-3729	CPU	043-6784	Laptop
042-0778	CPU	042-3019	Laptop	043-4721	Laptop	300-0787	Netbook
042-0790	CPU	042-3021	Laptop	043-4728	Laptop	300-0805	Netbook
042-0791	Laptop	042-3022	Laptop	043-4739	Laptop	300-3699	iPad
042-0794	Laptop	042-3030	Laptop	043-4743	Laptop	300-3701	iPad
042-0796	Laptop	042-3250	Laptop	043-4745	Laptop	300-3703	iPad
042-0798	Laptop	042-3701	Laptop	043-4755	Laptop	300-3707	iPad
042-0805	Laptop	042-3734	CPU	043-4767	Laptop	300-6839	CPU
042-1490	Laptop	042-6687	Laptop	043-4771	Laptop	300-6847	CPU
042-1494	CPU	042-9222	Laptop	043-4774	Laptop	300-6848	CPU
042-1495	CPU	042-9231	Laptop	043-4777	Laptop	300-6854	CPU
042-1500	CPU	042-9243	Laptop	043-4785	Laptop	300-6857	CPU
042-1531	Laptop	042-9246	Laptop	043-4789	Laptop	300-6862	CPU
042-1537	Laptop	042-9260	Laptop	043-4796	Laptop	300-6864	CPU
042-1541	Laptop	042-9280	Laptop	043-4804	Laptop	300-7570	CPU
042-1561	Laptop	042-9303	Laptop	043-4810	Laptop	300-7573	CPU
042-1564	Laptop	042-9308	Laptop	043-4814	Laptop	300-7576	CPU
042-1567	Laptop	042-9350	Laptop	043-4816	Laptop	300-7577	CPU
042-1953	CPU	042-9352	Laptop	043-4820	Laptop	300-7588	CPU
042-1958	Laptop	043-1414	Laptop	043-4822	Laptop	300-7761	CPU
042-2975	Laptop	043-1422	Laptop	043-4823	CPU	300-7763	CPU
042-2983	CPU	043-1439	Laptop	043-4826	CPU	300-7764	CPU
042-2984	CPU	043-1440	Laptop	043-4828	CPU	300-7765	CPU
042-2985	CPU	043-1449	Laptop	043-4835	CPU	300-8224	CPU
042-2987	CPU	043-1809	Laptop	043-4840	CPU	300-8227	CPU
042-2988	CPU	043-3061	Laptop	043-4842	CPU	300-8232	CPU

Recycled Property Tagged Items for Board Approval

Property	Item	Property	Item	Property	Item	Property	Item
Tag #	Description	Tag #	Description	Tag #	Description	Tag #	Description
300-8236	CPU	302-4076	Laptop	303-4653	Laptop	305-6799	Laptop
300-8243	CPU	302-4077	Laptop	303-4656	Laptop	305-6805	Laptop
300-8244	CPU	302-4080	Laptop	303-5398	iPad	305-6880	Laptop
300-8248	CPU	302-4083	Laptop	303-5765	Laptop	305-6882	Laptop
300-8341	CPU	302-4100	Laptop	303-7287	Laptop	305-6883	Laptop
300-8924	iPad	302-4105	Laptop	303-7300	Laptop	305-6886	Laptop
300-9004	CPU	302-4107	Laptop	303-7308	Laptop	305-6889	Laptop
300-9149	CPU	302-4133	Laptop	303-7315	Laptop	305-7364	Laptop
300-9150	CPU	302-4144	Laptop	303-7317	Laptop	305-8060	CPU
300-9229	CPU	302-4160	Laptop	303-7322	Laptop	305-8094	CPU
300-9230	CPU	302-4161	Laptop	303-7343	Laptop	305-8127	CPU
301-5377	CPU	302-4176	Laptop	303-7350	Laptop	305-8159	CPU
301-6456	iPad	302-5046	Laptop	303-7353	Laptop	305-8226	CPU
301-6470	iPad	302-5049	Laptop	303-7357	Laptop	305-8645	CPU
301-6476	iPad	302-5054	Laptop	303-7364	Laptop	305-9334	CPU
301-6491	iPad	302-5062	Laptop	303-7539	iPad	306-2344	Laptop
301-6617	iPad	302-5069	Laptop	303-7544	iPad	307-0034	Laptop
302-0966	Laptop	302-5073	Laptop	304-0180	Laptop	307-5427	Laptop
302-0985	Laptop	302-5079	Laptop	304-0366	Laptop	307-8888	CPU
302-0987	Laptop	302-5080	Laptop	304-0398	Laptop	307-8907	Netbook
302-1610	Laptop	302-5713	Laptop	304-0418	Laptop	307-8911	Netbook
302-1611	Laptop	302-5828	Laptop	304-3440	Laptop	307-8914	Netbook
302-1614	Laptop	302-5891	Laptop	304-3471	Laptop	307-8925	Netbook
302-1620	Laptop	302-5935	Laptop	304-3473	Laptop	307-8940	Netbook
302-3184	Laptop	302-5936	Laptop	304-6302	CPU	307-8941	Netbook
302-3252	Laptop	302-8488	Laptop	305-0457	CPU	307-8944	Netbook
302-3947	Laptop	302-8495	Laptop	305-0462	CPU	307-8957	Netbook
302-3948	Laptop	302-8870	iPad	305-0463	CPU	307-8958	Netbook
302-3956	Laptop	302-8900	iPad	305-0509	Netbook	307-8960	Netbook
302-3971	Laptop	302-9719	Laptop	305-4971	CPU	307-8961	Netbook
302-3976	Laptop	303-0211	Laptop	305-4972	CPU	307-8963	Netbook
302-3994	Laptop	303-0233	Laptop	305-4974	CPU	307-8976	Netbook
302-4000	Laptop	303-0312	Laptop	305-4975	CPU	307-8980	Netbook
302-4037	Laptop	303-1558	Laptop	305-5249	Laptop	307-8995	Netbook
302-4062	Laptop	303-3758	Laptop	305-6692	Laptop	307-8996	Netbook
302-4065	Laptop	303-4409	iPad	305-6796	Laptop	307-8998	Netbook

Attachment: Warehouse Scrap-Cann Items for Board Approval (7332: Req. Approv. to Recycle, Cannibalize, Scrap Obsolte Fixed Assets)

Scrap/Cannibalized Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description
018-0479	Commercial Vacuum	1 3.9 11	
025-0051	Lift Hydraulic Mobile		
025-4222	Allure Dental Chair		
027-6501	High Jump Pit		
033-9330	GE Washer/Dryer Combo		
038-9483	Laptop Cart		
040-7996	Range Jenn-Aire		
040-7997	Range Jenn-Aire		
040-7998	Range Jenn-Aire		
040-7999	Range Jenn-Aire		
040-8000	Range Jenn-Aire		
040-8001	Range Jenn-Aire		
041-1911	Datamation Cart		

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770



Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID #7320)

Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance With Bid Policies and Statutes

ATTACHMENTS:

• Bids (4-23-19) (PDF)

(School Board Meeting Date)

Key to Bid Categories: CAN = Bid Cancellation, CB = Co-op Bid, CT = Contract Termination, DN = Direct Negotiation, ER = Emergency Ratification, EX = Bid Extension, HPS = Highest Point Score, LRB = Lowest Responsive Bid, PB = Piggy-Back Bid, PS = Professional Services, RA = Revised Award, RB = Re-Award Bid, REJ = Bid Rejection, $\mathbf{RFP} = \text{Request for Proposal}$, $\mathbf{RN} = \text{Bid Renewal}$, $\mathbf{SC} = \text{State Contract}$, $\mathbf{SP} = \text{Sale of Property}$, $\mathbf{SS} = \text{Sole Source}$

BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMEN
9-205-196	Fleet Tracking Software and Equipment, Samsara	LRB	3 yrs.	Transportation Dept. Rick McBride	0378/5590	3299	CDW Government, LLC.	592,050.00	592,050.00	Rationale: This equipme and software GPS Softwar Solution for the District Schould Bus Fleet. The solution will enable the Transportation Department that track vehicles students and driver time at attendance. The equipment control of the first year software cost 162,000.00 to purchased on April 24, 201 The remaining software cost 324,000.00 to purchased in annual installments of 162,000.00 beginning yetwo.

*Key to Fund Sources:

0100: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

**Key to Categorical Sources:

23XX: Referendum Funds

(School Board Meeting Date)

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BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMEN
19-968-176	Site Lighting System Replacement	LRB	N/A	Dixie Hollins H/S Bruce Stott	0379/3801	3500/3021	Himes Electric Company, Inc.	304,175.00	304,175.00	19))
19-968-177	Lighting System Replacement	LRB	N/A	PTC St. Petersburg Bruce Stott	0378/1031	3500/3008	Himes Electric Company, Inc.	138,432.00	138,432.00	Bids (4-23-19))
19-165-168	Dishwashing Machines	LRB	1 yr.	Food & Nutrition Dept. Lynn Geist	0410/5470	9502	Johnson Lancaster Sales, LLC (Groups 1 & 3) W.H. Reynolds Distributors, LLC d/b/a Trimark Strategic Foodservice Design Equipment and Supplies (Group 2)	Varies by Vendor	125,000.00 (estimate)	(4-23-19) (7320 :
19-968-198	Chiller Replacement	LRB	N/A	Starkey E/S Doug Schoel	0379/4331	3500/3038	Bentzel Mechanical, Inc.	116,097.00	116,097.00	Attachment: Bids

*Key to Fund Sources:

0100: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

**<u>Key to Categorical Sources:</u>

23XX: Referendum Funds

(School Board Meeting Date)

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BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMEN
19-205-190	Tablet RAM® MOUNTS Vehicle Mounting Solution	LRB	N/A	Transportation Dept. Rick McBride	0378/5590	3299	CDW Government, LLC.	74,292.00	74,292.00	Rationale: This equipm will be used install iPads the District School Bus Fleet to use conjunction GPS Softwa for Student Tracking and Bus Driver and Attendar
19-968-199	Cooling Tower Replacement	LRB	N/A	Northeast H/S Doug Schoel	0379/2641	3500/3038	Air Mechanical & Service Corporation	40,698.00	40,698.00	and Attenda
19-968-186	Fire Alarm System Replacement	REJ	N/A	Woodlawn E/S Brian Long						Rationale: The only bid was over the estimated budget for the project. This project will left.

*Key to Fund Sources:

0100: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

**<u>Key to Categorical Sources:</u>

23XX: Referendum Funds

(School Board Meeting Date)

<u>Key to Bid Categories:</u> **CAN** = Bid Cancellation, **CB** = Co-op Bid, **CT** = Contract Termination, **DN** = Direct Negotiation, **ER** = Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMEN
19-545-197	Tool Room Lathes	REJ	N/A	Dixie Hollins H/S Robert Hawkins						Rationale: Two respons were receive one was non responsive a one was ove budget. This will be re-bis """
19-165- 184-RN	Appliance Repair Parts & Supplies	RN	1 yr.	Maintenance Dept. Michael Hewett	0100/5370		Parts Town, LLC	150,000.00	150,000.00 (estimate)	19) (7320
19-165- 183-RN	Food Service Equipment, Vulcan	RN	1 yr.	Food & Nutrition Dept. Lynn Geist	0410/5470	9502	Beltram Edge Tool Supply, Inc. d/b/a Beltram Foodservice Group	90,000.00	90,000.00 (estimate)	Bids (4-23-19)
19-422- 227-SC	Office Furniture and Files	SC	N/A	Seminole M/S Seminole H/S Jerry Reynolds	0377/3931 0379/3921	3299/3299 3299/3299	Krueger International	200,375.00	200,375.00	Rationale: Utilizing FL State Contra No. 425-001 1 for furnitue for media ce renovations.

*Key to Fund Sources:

0100: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

**Key to Categorical Sources:

23XX: Referendum Funds

(School Board Meeting Date)

<u>Key to Bid Categories:</u> **CAN** = Bid Cancellation, **CB** = Co-op Bid, **CT** = Contract Termination, **DN** = Direct Negotiation, **ER** = Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMEN
19-968- 192-SS	Sole Source Direct Digital Controls Systems, Standardization Services & Repairs	SS	1 yr.	County Wide Michael Hewett	Various	Various	Automated Building Control Systems, Inc.	425,000.00	425,000.00 (estimate)	Rationale: This vendor the only authorized distributor, s and service provider for KMC contro for Central Florida.
19-480- 226-SS	Sole Source Membership Fees & Curriculum, AVID	SS	1 yr.	Advanced Studies & Academic Excellence Dept. Judy Vigue	0100/6030 0100/6030	2342/6263 2644/4441	AVID Center	190,039.00	190,039.00	Rationale: This vendor non-profit educational corporation; the develope
19-480- 214-SS	Sole Source Instructional Materials	SS	N/A	Mildred Helms ES Shannon Brennan	0100/2431	1526	Pioneer Valley Books	70,555.50	70,555.50	Program. Rationale: This vendor holds the coprights and distribution rights for the materials.

*Key to Fund Sources:

0100: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

**Key to Categorical Sources:

23XX: Referendum Funds

Attachment: Bids (4-23-19) (7320: Bids (4-23-19)

PURCHASING AGENDA SUMMARY April 23, 2019

(School Board Meeting Date)

<u>Key to Bid Categories:</u> **CAN** = Bid Cancellation, **CB** = Co-op Bid, **CT** = Contract Termination, **DN** = Direct Negotiation, **ER** = Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMEN
19-205- 215-SS	Sole Source On-Line Software	SS	1 yr.	High School Language Arts Dept. Jennifer Duda	0100/5230	2644/4801 2342/6266	Turnitin LLC	69,152.50	69,152.50	Rationale: This vendor holds the copyrights a distribution

*Key to Fund Sources:

0100: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

**<u>Key to Categorical Sources:</u>

23XX: Referendum Funds

PURCHASING AGENDA ITEM School Board of Pinellas County, Florida

	Scho	oi Boara of Pineilas Cour	ıty, Fioriaa							
	School Board Med	eting of: Ap	ril 23, 20)19						
Bid No:	19-205-196	Bid Title:		eking Software and at, Samsara						
Original Bid	<i>No:</i> N/A									
Recommend	Recommend approval of this agenda item under the specific category checked below.									
Agenda Iter	n Categories:									
Revised Av	Lowest Responsive Bid									
Contract P	<i>eriod:</i> 04/24/19 thru 0)4/23/22	N/A -	One Time Purchase						
Contract V	Contract Value: \$ 592,050.00									
Contract T	Sype: Estimated Dollar Amount	Firm, Fixed Dollar Amount		Fixed Firm, Fixed Prices Fees or Discounts						
Renewal O	No. of Term Remaining		erm E	Length of None Lach Term						
* Rationale	=	0-months	3	year						
Transportation and the first y to be purchase	n Department to track vehicles, s year software cost of 162,000.00 ed in two annual installments of	students and driver ting to be purchased April 162,000.00 beginning	ne and attenda l 24, 2019. Th	Bus Fleet. This solution will enable the nnce. The equipment cost of 106,050.00 he remaining software cost of 324,000.00						
∐ Reason	for Submittal to Board Unde	r Separate Cover:								
Bidders Solicite	d: <u>111</u> Bids Received: <u>1</u>	Late Bids: 0 Reje	cted Bids: 0	☐ N/A - Bids Not Required						
Submitte			<i>For:</i>	Transportation Department						
	Title: Director, Purchas	sing Department								
Requeste	d By: Rick M	cBride	Buyer:	Mark Shuman, CPPO, CPPB						
_	Title: Director, Transpor	tationDepartment								

Recommended award by vendor as follows: (see attached)

CDW GOVERNMENT, LLC. (V-13489)

MFG PART#	DESCRIPTION	QTY	UNIT COST	TOTAL COST				
LIC-VG-ENT	Samsara License for Vehicle Gateways (36 MOS). License Includes Current and Future Features, Access to the Dashboard, 24/7 Support, Next Day Replacement, and a 5 Year Warranty.	600	\$810.00	\$486,000.00				
VG34-HW-VG34	Samsara Vehicle to Gateway	600	\$129.00	\$77,400.00				
VG34 J939 + ACC BJ939-	Screw Cable	600	\$0.00	\$0.00				
ACC-IDRDR	Samsara ID Card Reader	100	\$199.00	\$19,900.00				
ACC-CARD	Samsara ID Card	3,500	\$2.50	\$8,750.00				
	TOTAL COST: \$592,050.00							

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PURCHASING AGENDA ITEM

	School	Board of Pinellas County, Florid	ida	
	School Board Meet	ing of: April 2	3, 2019	
Bid No:	19-968-176	Bid Title: Site	Lighting System Replace	ement
Original Bid	<i>No:</i> N/A			
Recommend	l approval of this agenda item ur	nder the specific categor	ory checked below.	
Agenda Iten	n Categories:			
□ Lowest Res □ Revised Av □ Renewal of □ Professiona	vard * Highest Point Score Contract Contract/Bid Terminal	Re-Award (partial/whole) ion * Contract Extens		
Contract P	eriod: thru	M M	N/A - One Time Purchase	
Contract V	<i>Salue:</i> \$ 304,175.00			
Contract T	Estimated Dollar Amount	Firm, Fixed Dollar Amount	Firm, Fixed Firm, Fix Unit Prices Fees or I	
Renewal O	No. of Terms Remaining	Length of Each Term	Length of Each Term	_
* Rationale	Reason/	6-months	- year	
Reason	for Submittal to Board Under S	Separate Cover:		
Bidders Solicite	d: <u>125</u> Bids Received: <u>4</u> L	ate Bids: $\underline{0}$ Rejected Bids	ls: 0 N/A - Bids Not Required	
Submitte	d By: Linda M. Balcombe	, CPPO, CPPB	For: Dixie Hollins High Sc.	hool
	Title: Director, Purchasin	g Department		
Requeste	d By: Craig D. F	Pollei B	Suyer: Christine Roney	
_	Title: Director of Facilities	_		
	Construction D	enartment		

Recommended award by vendor as follows:

HIMES ELECTRIC COMPANY INC.

Provide labor and materials to replace the site lighting and related fixtures as per plans and specifications.

Attachment: Bids (4-23-19) (7320: Bids (4-23-19))

PURCHASING AGENDA ITEM

		School Board of Pin	ellas County, Florida	
	School Bo	ard Meeting of	: April 23, 2	2019
Bid No:	19-968-177	Bid T	itle: Lighting	g System Replacement
Original Bid N	No: N/A			
Recommend	approval of this a	genda item under the s	pecific category cl	necked below.
Agenda Item	Categories:			
Revised Awa		Point Score Re-Awar act/Bid Termination *	d (partial/whole) * Contract Extension	Back Bid per 6A-1.012 (6) Sale of Property State Contract per 6A-1.012 (5) * Term: Co-Op Bid Emergency Ratification *
Contract Pe	riod:	thru	N/A	- One Time Purchase
Contract Va	ulue: \$ 138	3,432.00		
Contract Ty		ted Sirm, Fi Amount Dollar A		m, Fixed Firm, Fixed Fees or Discounts
Renewal Op		Remaining	Length of Each Term	Length of None Each Term
* Rationale/I	Reason	0-	monuis	- year
Reason f	for Submittal to B	oard Under Separate	Cover:	
Bidders Solicited	: 125 Bids Receive	ed: $\underline{4}$ Late Bids: $\underline{0}$	Rejected Bids: $\underline{1}$	N/A - Bids Not Required
Submitted	By: Linda	M. Balcombe, CPPO,	CPPB For:	Pinellas Technical College, St. Petersburg Campus
7	Title: Direct	tor, Purchasing Depart	ment	
Requested	! By:	Craig D. Pollei	Buyer	: Christine Roney

Recommended award by vendor as follows:

Title:

HIMES ELECTRIC COMPANY, INC.

Provide labor and materials to install a new lighting system with related equipment as per plans and specifications.

Director of Facilites, Design & **Construction Department**

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

	Sc	hool Board Mee	eting of: Apri	1 23, 20)19				
Bid No:	1								
	Bid No: 19-165-168 Bid Title: Dishwashing Machines Original Bid No: N/A								
Recommend approval of this agenda item under the specific category checked below.									
Agenda Iten	n Categ	ories:							
Revised Av	Lowest Responsive Bid								
Contract P	Period:	04/24/19 thru 0	4/23/20	N/A -	One Time Purchase				
Contract V	⁷ alue:	\$ 125,000.00							
Contract T	Гуре:	Estimated Dollar Amount	Firm, Fixed Dollar Amount		Fixed Firm, Fixed Prices Fees or Discounts				
Renewal O	ptions:	No. of Terms Remaining	Each Tern	n E	ength of None ach Term				
* Rationale	/Reason	4	6-months	1 -	- year				
Reason for Submittal to Board Under Separate Cover:									
Bidders Solicite	ed: <u>120</u>	Bids Received: 8	Late Bids: 0 Rejected	d Bids: <u>4</u>	N/A - Bids Not Required				
Submitte	ed By:	Linda M. Balcomb	oe, CPPO, CPPB	For:	Food and Nutrition Department				
	Title:	Director, Purchas	ing Department						
Requeste	-	Lynn (Buyer:	Jena Grage				
	Title:	Director, Food and N	utrition Department						

Recommended award by vendor as follows: (see attached)

Provide and deliver **dishwashing machines** for the food & nutrition department per bid specifications.

JOHNSON LANCASTER SALES, LLC (V-30818)

Group 1: Champion Industries

DESCRIPTION	EST. QTY.	UNIT PRICE DELIVERED	EXTENDED PRICE DELIVERED
	(A)	(B)	$(\mathbf{C}) = (\mathbf{A} \mathbf{X} \mathbf{B})$
Champion Model 44-Pro High Temperature Rack Conveyer			
Dishwashing Machine.			
208/240 single or three phase	1 ea.	\$12,950.85	\$12,950.85
480 three phase	1 ea.	12,950.85	12,950.85

Options for Champion 44-Pro:

DESCRIPTION	EST. QTY.	UNIT PRICE DELIVERED	EXTENDED PRICE DELIVERED
	(A)	(B)	$(\mathbf{C}) = (\mathbf{A} \mathbf{X} \mathbf{B})$
Booster Heaters Electric: 22 kW (70°F rise) (built-in only)	1 ea.	\$2,373.46	\$2,373.46
Table limit switch	1 ea.	206.39	206.39
Vent cowl, stainless steel with 7" stack and locking damper	2 ea.	594.59	1,189.18
Extended vent hood, stainless steel with 7" stack and locking			
damper	1 ea.	594.59	594.59

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JOHNSON LANCASTER SALES, LLC (V-30818) (Continued)

Group 1: Champion Industries (Continued)

Options for Champion 44-Pro (Continued):

DESCRIPTION	EST. QTY.	UNIT PRICE DELIVERED	EXTENDED PRICE DELIVERED
	Q11.	DELIVERED	DELIVERED
	(A)	(B)	$(\mathbf{C}) = (\mathbf{A} \ \mathbf{X} \ \mathbf{B})$
Two-point electrical connection	1 ea.	0.00	0.00
Vertical clearance through machine: 24	1 ea.	921.38	921.38
Model CCT 90 (90° Corner Conveyor Table)	1 ea.	4,464.37	4,464.37
Splash shields	1 ea.	206.39	206.39

DESCRIPTION	EST. QTY. (A)	UNIT PRICE DELIVERED (B)	EXTENDED PRICE DELIVERED (C) = (A X B)
Champion Model PP-20-SD Pot, Pan and Utensil Washer.			
208/240 single or three phase	1 ea.	\$19,380.82	\$19,380.82
480 three phase	1 ea.	19,380.82	19,380.82

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JOHNSON LANCASTER SALES, LLC (V-30818) (Continued)

Group 1: Champion Industries (Continued)

DESCRIPTION	EST. QTY.	UNIT PRICE DELIVERED (B)	EXTENDED PRICE DELIVERED (C) = (A X B)
Champion Model DH-6000T High Temperature Hood-Type Dishwashing Machine.		, ,	
208/240 single or three phase	1 ea.	\$10,093.36	\$10,093.36
480 three phase	1 ea.	10,093.36	10,093.36

Options for Champion DH-6000T:

DESCRIPTION	EST. QTY.	UNIT PRICE DELIVERED (B)	EXTENDED PRICE DELIVERED (C) = (A X B)
Drain Water Temp Kit	1 ea.	\$562.65	\$562.65

Materials & Supplies:

Bidder (s) shall indicate the percentage discount from manufacturer's list price for parts & materials.

MANUFACTURER	PERCENTAGE		
Champion	20%		

WH REYNOLDS, LLC D/B/A TRIMARK STRATEGIC FOODSERVICE DESIGN EQUPMENT AND SUPPLIES (V-19419)

Group 2: Insinger Machine Company

DESCRIPTION	EST. QTY.	UNIT PRICE DELIVERED	EXTENDED PRICE DELIVERED
	(A)	(B)	$(\mathbf{C}) = (\mathbf{A} \ \mathbf{X} \ \mathbf{B})$
Insinger – Admiral Model 44-4 Single Tank Conveyer			
Dishwashing Machine.			
208/240 single or three phase	1 ea.	\$12,130.00	\$12,130.00
480 three phase	1 ea.	12,130.00	12,130.00

Options for Admiral 44-4:

DESCRIPTION	EST. QTY.	UNIT PRICE DELIVERED	EXTENDED PRICE DELIVERED
	(A)	(B)	$(\mathbf{C}) = (\mathbf{A} \mathbf{X} \mathbf{B})$
Built-in electric booster heater 70 degree rise	1 ea.	\$3,200.00	\$3,200.00
Pressure reduction valve and line strainer	1 ea.	165.00	165.00
Vent cowl collar with adjustable damper controls	2 ea.	170.00	340.00
Rack limit switch	1 ea.	295.00	295.00
Power Loader	1 ea.	4,105.00	4,105.00
Power Unloader	1 ea.	6,075.00	6,075.00
Door activated drain closer	1 ea.	195.00	195.00

Materials & Supplies:

Bidder (s) shall indicate the percentage discount from manufacturer's list price for parts & materials.

MANUFACTURER	PERCENTAGE	
Insinger	25%	

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JOHNSON LANCASTER SALES, LLC (V-30818)

Group 3: MEIKO

DESCRIPTION		UNIT PRICE DELIVERED	EXTENDED PRICE DELIVERED
	(A)	(B)	$(\mathbf{C}) = (\mathbf{A} \mathbf{X} \mathbf{B})$
MEIKO FV 250.2 Front Loading Pot Washer.			
208/240 single or three phase	1 ea.	\$23,395.40	\$23,395.40
480 three phase	1 ea.	23,395.40	23,395.40
Power Vent	1 ea.	2,873.85	2,873.85
Power Vent Adaptor	1 ea.	675.33	675.33

Options for MEIKO FV 250.2:

DESCRIPTION		UNIT PRICE DELIVERED	EXTENDED PRICE DELIVERED
	QTY. (A)	(B)	$(\mathbf{C}) = (\mathbf{A} \mathbf{X} \mathbf{B})$
Built-in liquid detergent and rinse aid pumps	1 ea.	\$467.08	\$467.08
Flanged, bolt-down feet	1 ea.	223.13	223.13
External vent fan control with adjustable delay timer	1 ea.	398.65	398.65
Drain water tempering kit	1 ea.	562.88	562.88
Additional sheet pan insert (holds 11 pans) – increases machine			
capacity to 22 sheet pans per cycle	1 ea.	327.25	327.25

DESCRIPTION	EST. QTY.	UNIT PRICE DELIVERED	EXTENDED PRICE DELIVERED
	(A)	(B)	$(\mathbf{C}) = (\mathbf{A} \mathbf{X} \mathbf{B})$
MEIKO K-44ET Series Hot Water Sanitizing Single Tank Rack			
Conveyor Dishwashing Machine.			
208/240 single or three phase	1 ea.	\$14,351.40	\$14,351.40
480 three phase	1 ea.	14,351.40	14,351.40

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JOHNSON LANCASTER SALES, LLC (Continued)

Group 3: MEIKO (Continued)

Options for MEIKO K-44ET:

DESCRIPTION	EST. QTY.	UNIT PRICE DELIVERED	EXTENDED PRICE DELIVERED
	(A)	(B)	$(\mathbf{C}) = (\mathbf{A} \ \mathbf{X} \ \mathbf{B})$
Built-in electric booster heater 70 degree rise	1 ea.	\$2,353.23	\$2,353.23
Vent cowl, stainless steel with 7" stack and locking damper	2 ea.	407.58	815.16

DESCRIPTION	EST. QTY.	UNIT PRICE DELIVERED	EXTENDED PRICE DELIVERED
	(A)	(B)	$(\mathbf{C}) = (\mathbf{A} \ \mathbf{X} \ \mathbf{B})$
MEIKO FV 130.2 Series Hot Water Sanitizing Pot and Pan Washer.			
208/240 single or three phase	1 ea.	\$17,647.70	\$17,647.70
480 three phase	1 ea.	17,647.70	17,647.70
Power Vent	1 ea.	2,873.85	2,873.85
Power Vent Adaptor	1 ea.	675.33	675.33

Materials & Supplies:

Bidder (s) shall indicate the percentage discount from manufacturer's list price for parts & materials.

MANUFACTURER	PERCENTAGE
MEIKO	15%

Electrical requirements cannot be determined at this time and will be determined at time of purchase.

PURCHASING AGENDA ITEM

	_	School Board of Pinellas	County, Florida	
	School Boar	rd Meeting of: A	April 23, 20)19
Bid No:	19-968-198	Bid Title:	Chiller Re	eplacement
Original Bid	<i>No:</i> N/A			
Recommend	l approval of this ager	nda item under the speci	fic category chec	cked below.
Agenda Iten	n Categories:			
Revised Av	vard * Highest Poir	Bid Termination * Con	rtial/whole) *	State Contract per 6A-1.012 (5) erm: Co-Op Bid
Contract P	eriod:	thru	N/A -	One Time Purchase
~ -				
Contract V	Salue: \$ 116,0	97.00		
Contract T	Estimated Dollar An			Fixed Firm, Fixed Prices Fees or Discounts
Renewal O	I	emaining Each	Term E	ength of None
* Rationale/	/Reason	6-mon	uns -	- year
	Con Codon Maria	al Wales Comments Com		
∐ Keason	for Submittal to Boa	rd Under Separate Cove	er:	
Bidders Solicite	d: 209 Bids Received:	$\underline{5}$ Late Bids: $\underline{0}$	Rejected Bids: <u>0</u>	N/A - Bids Not Required
Submitte	d By: Linda M.	Balcombe, CPPO, CPP	В <i>For:</i>	Starkey Elementary School
		, Purchasing Departmen		
Requeste	d Rv	Craig D. Pollei	Buyer:	Christine Roney
-	· —	or of Facilites, Design &		Christine Rolley

Recommended award by vendor as follows:

BENTZEL MECHANICAL INC.

Provide labor, equipment to remove and replace the two existing chillers with two, 120 ton, air cooled owner furnished chillers as per plans and specifications.

Construction Department

Attachment: Bids (4-23-19) (7320: Bids (4-23-19))

PURCHASING AGENDA ITEM

	School B	oard of Pinellas County, F	Florida		
	School Board Meeti	ng of: April	23, 20	19	
Bid No: 19	9-205-190			M® MOUNTS Vehicle Solution	
Original Bid No:	N/A				
Recommend ap	proval of this agenda item und	der the specific cate	egory chec	ked below.	
Agenda Item C	ategories:				
□ Lowest Response □ Revised Award □ Renewal of Cor □ Professional Section	* Highest Point Score Intract Contract/Bid Termination	Re-Award (partial/who on *	ole) * ktension * Te	k Bid per 6A-1.012 (6) Sale of Property State Contract per 6A-1.012 (5) erm: Co-Op Bid Emergency Ratification *	
Contract Perio	od: thru		N/A - 0	One Time Purchase	
Contract Valu	* 74,292.00				
Contract Type		Firm, Fixed Dollar Amount	Firm,	Fixed Firm, Fixed Prices Fees or Discounts	
Renewal Option	No. of Terms Remaining	Length of Each Term 6-months	E	ength of None	
* Rationale/Red	ason	0-months	-	year	
	vill be used to install iPad Minis lent Tracking and Bus Driver Tir		l Bus Fleet	to use in conjunction with GPS	
Reason for Submittal to Board Under Separate Cover:					
Bidders Solicited: 1	61 Bids Received: 4 La	te Bids: <u>0</u> Rejected	Bids: <u>0</u>	N/A - Bids Not Required	
Submitted B			For:	Transportation Department	
Titl	de: Director, Purchasing	g Department			
Requested B	Sy: Anthony Lang	ghorne	Buyer:	Mark Shuman, CPPO, CPPB	
Titl	Field Operations Transporta	•			

Recommended award by vendor as follows: (see attached)

CDW GOVERNMENT, LLC. (V-13489)

MFG PART#	DESCRIPTION	QTY	UNIT COST	TOTAL COST	
RAM-GDS – SKIN-AP7	Intelliskin® for iPad Mini 4	600	\$29.64	\$17,784.00	
RAM-GDS-DOCKL-V2- AP7U	GDS® Locking Vehicle Dock for Apple iPad Mini 4	600	\$59.66	\$35,796.00	
RAM® Double Ball Mount with RAM-B-101U-225B Backing Plate		600	\$16.74	\$10,044.00	
RAP-S-KNOB3-7U	RAM® Pin-Lock TM Security Knob w/7-Pin Pattern for B Size Socket Arms	600	\$3.67	\$2,202.00	
RAM-GDS-CHARGE- V7BU	GDS® Modular Hardwire Charger w/ Female USB Type A Connector		\$14.11	\$8,466.00	
	TOTAL COST: \$74,292.00				

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Attachment: Bids (4-23-19) (7320: Bids (4-23-19))

PURCHASING AGENDA ITEM

	School	Board of Pinellas County, Florida				
	School Board Meet	ing of: April 23,	2019			
Bid No:	19-968-199	Bid Title: Cooling	Tower Replacement			
Original Bid	<i>No:</i> N/A					
Recommend	l approval of this agenda item u	nder the specific category cl	necked below.			
Agenda Iten	n Categories:					
□ Lowest Responsive Bid □ Request for Proposal □ Reject Bids □ Piggy-Back Bid per 6A-1.012 (6) □ Sale of Property □ Revised Award * □ Highest Point Score □ Re-Award (partial/whole) * □ State Contract per 6A-1.012 (5) □ Renewal of Contract □ Contract/Bid Termination * □ Contract Extension * Term: □ □ Co-Op Bid □ Professional Services per FS 287.055 □ Direct Negotiation per 6A-1.012 (14) □ Emergency Ratification *						
Contract P	eriod: thru	N/A	- One Time Purchase			
Contract V	<i>Salue:</i> \$ 40,698.00					
Contract T	ype: Estimated Dollar Amount		m, Fixed Firm, Fixed Fees or Discounts			
Renewal O	ptions: No. of Terms Remaining	Length of Each Term	Length of Each Term None			
* Rationale/	Reason	6-months	- year			
Reason for Submittal to Board Under Separate Cover:						
Bidders Solicite	d: <u>190</u> Bids Received: <u>5</u> L	ate Bids: $\underline{0}$ Rejected Bids: $\underline{0}$	N/A - Bids Not Required			
Submitte		e, CPPO, CPPB For:	Northeast High School			
	Title: Director, Purchasin	ng Department				
Requeste	d By: Craig D. I	Pollei Buyer	: Christine Roney			
_	Title: Director of Facilit		·			
	Construction D	epartment				

Recommended award by vendor as follows:

AIR MECHANICAL & SERVICE CORPORATION

Provide labor and equipment to remove cooling tower #2 including all associated equipment and install the new owner furnished, cooling tower as per plans and specifications.

Attachment: Bids (4-23-19) (7320: Bids (4-23-19))

PURCHASING AGENDA ITEM

	School Board Meeting of: April 23, 2019				
Bid No:	19-96	8-186	Bid Title:	Fire Alarn	n System Replacement
Original Bid	l No:	N/A			
Recommend	d approva	l of this agenda item	under the specific	c category chec	cked below.
Agenda Iter	m Catego	<u>ries</u> :			
Revised Av	ward * [of Contract	d Request for Propo Highest Point Score Contract/Bid Termi per FS 287.055 Dir	☐ Re-Award (partination * ☐ Contr	al/whole) * cact Extension * To	k Bid per 6A-1.012 (6) Sale of Property State Contract per 6A-1.012 (5) erm: Co-Op Bid Emergency Ratification *
Contract P	Period:	thru		N/A - 0	One Time Purchase
Contract V	Value:	\$ N/A			
Contract T	Гуре:	Estimated [Dollar Amount	Firm, Fixed Dollar Amoun		Fixed Firm, Fixed Prices Fees or Discounts
Renewal O	Options:	No. of Term Remaining	Each 7	Γerm E	ength of None ach Term
* Rationale	e/Reason		6-month	is -	- year
The only bid	der was ov	er the estimated budge	t for this project. T	his project will l	be re-bid.
Reason	for Subn	nittal to Board Under	r Separate Cover.	•	
Bidders Solicite	ed: <u>3</u>	Bids Received: 1	Late Bids: 0 Re	jected Bids: 1	N/A - Bids Not Required
Submitte	ed By:	Linda M. Balcom	be, CPPO, CPPB	For:	Woodlawn Elementary School
	Title:	Director, Purchas	sing Department		
Requeste	ed By:	Craig D	. Pollei	Buyer:	Christine Roney
*	Title:	Director of Facili Construction	lities, Design &		

Recommended award by vendor as follows:

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: April 23, 2019					
Bid No: 19-	545-197	Bid Title: Too	l Room L	athes	
Original Bid No:	N/A				
Recommend appr	oval of this agenda item und	er the specific catego	ory checked	below.	
Agenda Item Cat	egories:				
Revised Award * Renewal of Contr	□ Lowest Responsive Bid □ Request for Proposal □ Reject Bids □ Piggy-Back Bid per 6A-1.012 (6) □ Sale of Property □ Revised Award * □ Highest Point Score □ Re-Award (partial/whole) * □ State Contract per 6A-1.012 (5) □ Renewal of Contract □ Contract/Bid Termination * □ Contract Extension * Term: □ □ Co-Op Bid □ Professional Services per FS 287.055 □ Direct Negotiation per 6A-1.012 (14) □ Emergency Ratification *				
Contract Period	thru		N/A - One	Time Purchase	
Contract Value	\$ N/A				
Contract Type:		Firm, Fixed Dollar Amount	Firm, Fixe		
Renewal Option	No. of Terms Remaining	Length of Each Term	Lengt Each	<u>Cerm</u>	
* Rationale/Reason					
Two responses were received, one was non-responsive and one was over budget. This will be re-bid.					
Reason for Submittal to Board Under Separate Cover:					
Bidders Solicited: 10	Bids Received: $\underline{2}$ Late	e Bids: <u>0</u> Rejected Bio	ds: <u>2</u>	//A - Bids Not Required	
Submitted By			For: Dix	tie Hollins High School	
Title	Director, Purchasing	Department			
Requested By			Buyer: Jas	on O'Toole	
Title	Supervisor - Industria Agribusiness & Public				

Recommended award by vendor as follows:

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida
School Board Meeting of: April 23, 2019
Bid No: 19-165-184-RN Bid Title: Appliance Repair Parts & Supplies
<i>Original Bid No:</i> 17-165-160
Recommend approval of this agenda item under the specific category checked below.
Agenda Item Categories:
□ Lowest Responsive Bid □ Request for Proposal □ Reject Bids □ Piggy-Back Bid per 6A-1.012 (6) □ Sale of Prope □ Revised Award * □ Highest Point Score □ Re-Award (partial/whole) * □ State Contract per 6A-1.012 (5) □ Renewal of Contract □ Contract/Bid Termination * □ Contract Extension * Term: □ □ Co-Op Bid □ Professional Services per FS 287.055 □ Direct Negotiation per 6A-1.012 (14) □ Emergency Ratification *
Contract Period: 05/17/19 thru 05/16/20 N/A - One Time Purchase
Contract Value: \$ 150,000.00
Contract Type: Estimated Dollar Amount Dolla
Renewal Options: No. of Terms Length of Each Term Length of Each Term None
* Rationale/Reason
Reason for Submittal to Board Under Separate Cover:
Bidders Solicited: Bids Received: Late Bids: Rejected Bids: N/A - Bids Not Required
Submitted By: Linda M. Balcombe, CPPO, CPPB For: Maintenance Department
Title: Director, Purchasing Department
Requested By: Michael Hewett Buyer: Jena Grage
Title: Director, Maintenance Department

Recommended award by vendor as follows: (see attached)

Provide & deliver **Appliance Repair Parts & Supplies** on an as needed basis, to the Maintenance Department at the Walter Pownell Service Center.

PARTS TOWN LLC (V-36317)

Item	Manufacture Name	Percentage Discount Off List Price
1.	Accutemp	42%
2.	Alto-Shaam	42%
3.	Atlas Metal	42%
4.	Blodgett	42%
5.	Cambro	37%
6.	Champion Machinery	N/A
7.	Cleveland Range Company	37%
8.	Cres-Cor Crown-X Cart	42%
9.	Duke Manufacturing	42%
10.	Electrolux	42%
11.	Garland Commercial	37%
12.	Globe Slicing Machine	43%
13.	Groen Div./Dover Corp. (GPE)	40%
14.	Hatco Corporation	42%
15.	Insinger Machine Company	40%
16.	Meiko	35%
17.	Nemco	41%
18.	Rational	40%
19.	Salvajor Company	43%
20.	Southbend Range Company	43%
21.	Victory	43%
22.	Vollrath Company	41%
23.	Vulcan Hart	25%

Note: As per email dated October 4, 2018, item no. 6 Champion has been removed from the award and will be purchased on the open market as needed based on the decreased discount percentage available through Parts Town. Parts Town is unable to honor the original awarded discount of 43% and can only provide us with a 31.6% discount for all Champion parts going forward.

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PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: April 23, 2019					
Bid No: 19-	165-183-RN	Bid Title:	Food Serv	ice Equipment, Vulcan	
Original Bid No:	17-165-169				
Recommend appro	oval of this agenda item un	der the specific ca	ntegory chec	ked below.	
Agenda Item Cate	egories:				
☐ Lowest Responsiv.☐ Revised Award * ☐ Renewal of Contra ☐ Professional Service	ct Contract/Bid Terminat	Re-Award (partial/w ion * Contract l	hole) *	State Contract per 6A-1.012 (5)	
Contract Period	: 06/28/19 thru 06/	27/20	N/A - 0	One Time Purchase	
Contract Value:	\$ 90,000.00				
Contract Type: Estimated Dollar Amount Dolla					
Renewal Option	No. of Terms Remaining	Length of Each Terr		ength of None	
* Rationale/Reason					
Reason for Submittal to Board Under Separate Cover:					
Bidders Solicited:	Bids Received: La	nte Bids: Rejecte	ed Bids:	N/A - Bids Not Required	
Submitted By:	Linda M. Balcombe	, CPPO, CPPB	For:	Food and Nutrition Department	
Title:	Director, Purchasin	g Department			
Requested By:	Lynn Ge	eist	Buyer:	Jena Grage	
Title:	Director, Food and Nut	rition Department			

Recommended award by vendor as follows: (see attached)

BELTRAM EDGE TOOL SUPPLY, INC. D/B/A BELTRAM FOODSERVICE GROUP (V-256)

Provide and deliver **Vulcan Food Service Equipment** to the Walter Pownall Service Center, Food Service Warehouse per bid specifications.

BID ITEM NO.	DESCRIPTION	UNIT PRICE
	Vulcan Standard Depth Double Section Electric Convection Oven Model VC55ED	
1.	208/240 volt, single or three phase	\$ 5,609.89
1a.	480 volt, three phase	6,634.87
2.	Vulcan Double Deck Gas Convection Oven Model VC44GD	5,929.48
3.	Vulcan Double Deck Gas Convection Oven Model SG44	9,576.33
4.	Vulcan Gas Convection Steamer Model C24GA6	11,462.84
	Vulcan Floor Series Electric Convection Steamer Model C24EA6	
5.	208/240 volt, single or three phase	11,136.02
5a.	480 volt, three phase	11,593.17
	Vulcan Floor Series Electric Convection Steamer on Cabinet Base Model C24ET6-LWE	
6.	208/240 volt, single or three phase	13,319.37
6a.	480 volt, three phase	13,787.89
7.	SMF620 ScaleBlocker® water treatment system, includes second year warranty	723.99
	Vulcan Floor Series Electric Convection Steamer on Cabinet Base C24ET10-LWE	
8.	208/240 volt, single or three phase	13,990.61
8a.	480 volt, three phase	14,459.14
9.	SMF620 ScaleBlocker® water treatment system, includes second year warranty	723.99

Discount for Balance on Product Line: 55%

Note: Electrical and gas requirements will be determined at time of purchase.

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Attachment: Bids (4-23-19) (7320: Bids (4-23-19))

School Board of Pinellas County, Florida					
School Board Meeting of: April 23, 2019					
Bid No: 19-422-227-SC Bid Title: Office Furniture and Files					
Original Bid No: N/A					
Recommend approval of this agenda item under the specific category checked below.					
Agenda Item Categories:					
□ Lowest Responsive Bid □ Request for Proposal □ Reject Bids □ Piggy-Back Bid per 6A-1.012 (6) □ Sale of Property □ Revised Award * □ Highest Point Score □ Re-Award (partial/whole) * ☑ State Contract per 6A-1.012 (5) □ Renewal of Contract □ Contract/Bid Termination * □ Contract Extension * Term: □ □ Co-Op Bid □ Professional Services per FS 287.055 □ Direct Negotiation per 6A-1.012 (14) □ Emergency Ratification *					
Contract Period: N/A - One Time Purchase					
Contract Value: \$ 200,375.00					
Contract Type: Estimated Dollar Amount Firm, Fixed Unit Prices Fees or Discounts					
Renewal Options: No. of Terms Length of Each Term Length of Each Term None					
* Rationale/Reason					
<u>Utilizing FL State Contract No.425-001-12-1 for media center renovations for Seminole Middle School and Seminole High School.</u>					
Reason for Submittal to Board Under Separate Cover:					
Bidders Solicited: Bids Received: Late Bids: Rejected Bids:					
Submitted By: Linda M. Balcombe, CPPO, CPPB For: Seminole Middle School Seminole High School					
Title: Director, Purchasing Department					

Buyer: Nancy Gaesser

Recommended award by vendor as follows: (see attached)

Jerry Reynolds

General Manager, Operations, Safety,

Security

KRUEGER INTERNATIONAL – KI

Requested By:

Title:

SEMINOLE MIDDLE SCHOOL- Media Center

ITEM#	DESCRIPTION	QTY	UNIT PRICE	TOTAL
ALTCLA	Altus Conference Chair, Upholstered	16	\$278.04	\$4,448.64
CTABLE-73P	C-Table	3	\$237.65	\$712.95
CZBSA244872/F	CZ 24"Adder Telescopic Beam Frame	64	\$177.20	\$11,340.80
CZBSS244872/F	CZ 24" Starter Telescopic Beam Frame	32	\$256.40	\$8,204.80
CZBWR24601MP-74P	CZ Worksurface	96	\$234.40	\$22,502.40
CZMSAP4272	CZ Surface Screen	2	\$1,872.80	\$3,745.60
H23/FC	Hub Armless Lounge 26"x26"	1	\$773.55	\$773.55
H23B/FC	Hub Laminated Back Lounge 26"x26"	2	\$997.52	\$1,995.04
H24T	Hub Laminate Table 26"x26"	4	\$506.25	\$2,025.00
H33/FC	Hub Armless Lounge 26"x39"	2	\$997.52	\$1,995.04
H33/LB/RB/FC	Hub Laminated Back Lounge26"x39"	2	\$1,384.29	\$2,768.58
H43/NC	Hub Armless Lounge 26"x78"	2	\$1,282.23	\$2,564.46
IW418	Intellect Wave Chair	264	\$59.78	\$15,781.92
IWCS24	Intellect Wave Cafe Stool, 24"	16	\$142.10	\$2,273.60
IWCS30	Intellect Wave Cafe Stool, 30"	44	\$148.47	\$6,532.68
IWPD18A	Intellect Wave Task Chair w/Arms	1	\$179.83	\$179.83
PIFR3072H36-74P	Pirouette, Counter Height Table	2	\$448.39	\$896.78
PIFR3072T-74P	Pirouette, Training Table	1	\$437.92	\$437.92
PIFXRD42-74P	Pirouette, Round Table, Low	1	\$388.82	\$388.82
PIFXRD42H42-74P	Pirouette, Round Table, High	3	\$393.24	\$1,179.72
PIFXSQ36H42-74P	Pirouette, Square Table	5	\$325.62	\$1,628.10
PLDM36-74P	Pillar Table, Diamond	21	\$443.94	\$9,322.74
PLDT4872H42-74P	Pillar Table, D-Shape	2	\$816.34	\$1,632.68
RKW364836DR	Rukus Worktable	2	\$1,223.53	\$2,447.06

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RU4201	Rukus Cantilever Desk	26	\$238.63	\$6,204.38
RUX20E	Ruckus Lectern	1	\$471.38	\$471.38
RUX20E	Rukus Lectern w/Modesty Panel	1	\$584.08	\$584.08
S19229873	Boat-Shaped Table w/Bases, Custom	1	\$3,234.49	\$3,234.49
13.3115	Table Ganger Set	21	\$6.86	\$144.06
391511-001	Mobile Bookcases	10	\$1,268.00	\$12,680.00
393081-001	Circulation Desk	1	\$5,914.56	\$5,914.56
	2,841.00			
INSTALLATION:				11,641.71
TOTAL DELIVERED AND INSTALLED:				\$149,494.37

SEMINOLE HIGH SCHOOL- Media Center

ITEM#	DESCRIPTION	QTY	UNIT PRICE	TOTAL
DN5100	Doni Task Chair, Armless	12	\$254.31	\$3,051.72
MP5S/CGL/NC	MyPlace Five S w/Back	4	\$675.22	\$2,700.88
RKU100H18BR	Rukus Stack Chair w/Bookrack	56	\$148.96	\$8,341.76
S19230564	700 Series Desk, Custom	2	\$508.95	\$1,017.90
S19230570	C Table, Custom	4	\$240.59	\$962.36
S19230593	Learn2 Strive Chair, No Arms, Custom	10	\$394.94	\$3,949.40
S19230594	Binder Tower, 44", Custom	2	\$660.60	\$1,321.20
S19230596	Rukus Desk, Custom	56	\$348.88	\$19,537.28
S19230598	700 Series Desk, Modesty Panel, Custom	2	\$667.35	\$1,334.70
S7P/1524HPBF	700 Series Hanging Files Box Ped.	2	\$290.18	\$580.36
SLNAP	Strive Chair, Armless	18	\$100.94	\$1,816.92
T412BF3-74P	Trek Tables, Boat Shaped	1	\$1,699.81	\$1,699.81
		IN	STALLATION:	4,566.59
	TOTAL DELIVE	RED ANI	D INSTALLED:	\$50,880.88

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School Board Meeting of: April 23, 2019					
Bid File No:	19-968-192-SS	Bid File Title:	Sole Source Direct Digital Controls Systems, Standardization Services & Repairs		
Contract Period	<i>d</i> : 05/21/19 thru 05/2	20/20	□ N	/A - One Time Purchase	
Contract Value	\$ 425,000.00				
Contract Type:		Firm, Fixed Dollar Amount		Fixed Firm, Fixed Prices Fees or Discount	
* Rationale/Reas	son				
<u></u>	only authorized distributor and s KMC representative authorized to				
Submitted B			For:	County Wide	
Titl	e: Director, Purchasing	g Department			
Requested B		Michael Hewett		Suyer: Christine Roney	
Titl	e: Director, Maintenance	e Department			

Recommended award by vendor as follows: (see attached)

AUTOMATED BUILDING CONTROL SYSTEMS, INC.

KMC's building automation hardware, software and equipment is currently installed in 99% of schools within the district.

Uniformity of product and service district wide. KMC's building automation hardware and software is currently installed in 129 schools within the district as well as the administration building and Walter Pownall Service Center. These same components are used for monitoring and alarming service coolers and freezers throughout the district as well as wireless food trucks that serve the county cafeterias.

These same components are used for monitoring and alarming all coolers and freezers throughout the district as well as 10 wireless food trucks that serve the county cafeterias

The KMC operators' software used by Pinellas County School board, Win Control and Total Control, communicate with the facility's KMD hardware using a proprietary protocol. No other controls manufacturer has the ability to interface with KMC Controls' proprietary software and hardware. No other controls manufacturer can interface and or service the KMC District's servers.

KMC control products are backward compatible and have been for the twenty (20) year duration of the contract with Pinellas County School Board. Backward compatibility makes maintenance and troubleshooting easier for Pinellas County School Board technicians. Over the last 25 years, KMC has been proactive in making new products with additional features and faster processors backward compatible with existing hardware and will continue with the same philosophy in the future. This will allow the School Board to keep up with the latest technology without adding additional expense in replacing hardware and training personnel.

Cross Training for service, maintenance and programming of all installed systems is offered locally through Automated Building Control Systems. All school board technicians are currently trained, certified and proficient in the installation and maintenance of KMC Controls software and hardware.

Automated Building Control Systems, Inc. located at 4108 West Alva Street, Tampa, Florida 33614 is the sole authorized distributor and service center for KMC Controls for the entire Central Florida area and the only KMC representative authorized to sell and service product for the Pinellas County School Board.

KMC & ABC streamlined procurement and project execution through defined labor rates that are adjusted for annual inflation and discount multipliers. This policy has been offered to the school district for over twenty years and remains intact. The cost of each individual project is determined by the scope and size of that project based upon established pricing.

	Constant Multiplier	Labor Rate
Automated Building	.5	\$95.00/hour
Control Systems, Inc.		

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School Board of Pinellas County, Florida

School Board Meeting of: April 23, 2019

Bid File No: Bid File Title: Sole Source Membership 19-480-226-SS Fees & Curriculum, AVID

07/01/19 thru 06/30/20 Contract Period: N/A - One Time Purchase

Contract Value: \$ 190,039.00

Contract Type: Estimated Firm, Fixed Firm, Fixed Firm, Fixed **Dollar Amount** Dollar Amount **Unit Prices** Fees or Discounts

This vendor is a non-profit educational corporation and the developer of the AVID Program.

Linda M. Balcombe, CPPO, CPPB Advanced Studies & Submitted By: For:

Academic Excellence

Department

Title: Director, Purchasing Department

Requested By: Judith Vigue Linda Balcombe Buyer:

Director, Advanced Studies & Academic

Excellence Department

Recommended award by vendor as follows:

AVID CENTER

<u>DESCRIPTION</u>	$\overline{\mathbf{QTY}}$	UNIT PRICE	TOTAL	
AVID District Leadership	1	4,000.00	4,000.00	
AVID Membership fees for Secondary Schools	36	2,629.00	94,644.00	
AVID Licensing fees for Elementary Schools	25	2,629.00	65,725.00	
AVID Secondary Library	1	4,590.00	4,590.00	
AVID Weekly Subscription for select schools	34	440.00	14,960.00	
Elementary Curriculum Package	6	920.00	5,520.00	
Freight	1	600.00	600.00	
GRAND TOTAL:			\$190,039.00	

^{*} Rationale/Reason

AVID Center Quote



Quote #: Q-10060 PO Box 2942 Largo, FL 33779 Quote Prepared For:

The School Board of Pinellas County

AVID Representative: Karen Thomas

Phone: 7009

Email: kthomas@avid.org

District P	roducts			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID District Leadership Year 2	\$4,000.00	\$0.00	\$4,000.00
1	AVID District Leadership Year 1	\$6,000.00	\$6,000.00	\$0.00
		District Produ	cts SUBTOTAL:	\$4,000.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Α	zalea Elementary Scho	ool SUBTOTAL:	\$2,629.00

alea M	iddle School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Azalea Middle Scho	ool SUBTOTAL:	\$3,069.0

Bardmoo	r Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
1	Elementary Digital Library Set - 4 Licenses	\$300.00	\$300.00	\$0.00
	Bardmo	oor Elementary Scho	ool SUBTOTAL:	\$2,629.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Bay Point Middle Scho	ool SUBTOTAL:	\$3,069.00

Bear Cree	ek Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Bear C	Creek Elementary Scho	ool SUBTOTAL:	\$2,629.00

ementary School			
PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Blanton Elementary Scho	ol SUBTOTAL:	\$2,629.00
	AVID Membership Fees Elementary School	AVID Membership Fees Elementary School \$3,025.00 AVID Weekly Elementary \$575.00	AVID Membership Fees Elementary School \$3,025.00 \$0.00

Boca Cieg	ga High School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$440.00	\$0.00
		Boca Ciega High Scho	ool SUBTOTAL:	\$2,629.00

Carwise I	Middle School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Carwise Middle Scho	ool SUBTOTAL:	\$3,069.00

Clearwater Fundamental Mid Sch			
QTY PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE

1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	•	Clearwater Fundamental Mid S	ch SUBTOTAL:	\$3,069.00

QTY	PRODUCT NAME		DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Clearwater High Scho	ool SUBTOTAL:	\$3,069.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Countryside High Scho	ool SUBTOTAL:	\$3,069.00

Dixie Hol	lins High School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Dixie Hollins High Scho	ool SUBTOTAL:	\$3,069.00
		·		

Dunedin	Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Dui	nedin Elementary Scho	ool SUBTOTAL:	\$2,629.00

Dunedin l	Dunedin High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE	
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00	
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00	

2019 - 2020 The School Board of Pinellas County Drafted: 02/27/2019

Dunedin High School SUBTOTAL:	\$3,069.00

Dunedin	Highland Middle School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	Dunedi	n Highland Middle Scho	ool SUBTOTAL:	\$3,069.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		East Lake High Scho	ool SUBTOTAL:	\$3,069.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
1	Secondary Digital Library Set - 8 Licenses	\$750.00	\$750.00	\$0.00
	East L	ake MS-Acad Engineeri	ng SUBTOTAL:	\$3,069.00

Eisenhower Elementary School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
1	Elementary Curriculum Set	\$920.00	\$0.00	\$920.00
1	Shipping & Handling	\$75.00	\$0.00	\$75.00
1	Elementary Digital Library Set - 4 Licenses	\$300.00	\$0.00	\$0.00
	Eisenh	ower Elementary Scho	ol SUBTOTAL:	\$3,624.00

Frontier E	Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00

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1	Elementary Digital Library Set - 4 Licenses	\$300.00 Frontier Elementary Sch	\$300.00 pol SUBTOTAL:	\$0.00 \$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00

Garrison-	Jones Elem School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Garrisor	n-Jones Elem Scho	ool SUBTOTAL:	\$2,629.00

DRODUCT NAME	LIMIT DDICE	DISCOUNT	EVERNDED DRICE
PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	Gibbs High Scho	ool SUBTOTAL:	\$3,069.00
		AVID Membership Fees Secondary \$3,999.00 AVID Weekly Secondary \$575.00	AVID Membership Fees Secondary \$3,999.00 \$0.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Secondary Library Package	\$4,590.00	\$0.00	\$4,590.00
1	Shipping & Handling	\$150.00	\$0.00	\$150.00
1	Secondary Digital Library Set - 8 Licenses	\$750.00	\$0.00	\$0.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$0.00
	James	B Sanderlin IB World S	ch SUBTOTAL:	\$7,369.00

John Hop	kins Middle School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		John Hopkins Middle Scho	ool SUBTOTAL:	\$3,069.00

John M Sexton Elementary Sch						
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE		

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1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
1	Elementary Curriculum Set	\$920.00	\$0.00	\$920.00
1	Shipping & Handling	\$75.00	\$0.00	\$75.00
1	Elementary Digital Library Set - 4 Licenses	\$300.00	\$0.00	\$0.00
	John M	Sexton Elementary Sch S	SUBTOTAL:	\$3,624.00

Kings Hig	hway Elementary Sch			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Kings F	lighway Elementary S	ch SUBTOTAL:	\$2,629.00

Lakewoo	d High School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Lakewood High Scho	ool SUBTOTAL:	\$3,069.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Largo High Scho	ol SUBTOTAL:	\$3,069.00

rgo Middle	e School			
QTY F	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1 /	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1 /	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Largo Middle Scho	ool SUBTOTAL:	\$3,069.00
		Largo Middle Scho	ool SUBTOTAL:	

Lealman Avenue Elem School						
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE		

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1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Lealman Avenue Elem School SUBTOTAL:			\$2,629.00

Madeira	Beach Fund School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	•	Madeira Beach Fund Scho	ool SUBTOTAL:	\$3,069.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	Mea	adowlawn Middle Scho	ol SUBTOTAL:	\$3,069.00

Morgan F	Fitzgerald Middle Sch			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	r	Morgan Fitzgerald Middle S	ch SUBTOTAL:	\$3,069.00

			ghts Elementary School	New Heig
DED PRIČE	ISCOUNT EXTEN	UNIT PRICE	PRODUCT NAME	QTY
\$2,629.00	\$0.00	\$3,025.00	AVID Membership Fees Elementary School	1
\$0.00	\$0.00	\$575.00	AVID Weekly Elementary	1
\$2,629.00	SUBTOTAL:	s Elementary Scho	New Height	
_	\$0.00	\$575.00	AVID Weekly Elementary	1

Northeas	t High School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$440.00	\$0.00

Northeast High School SUBTOTAL:	\$2,629.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
1	Elementary Curriculum Set	\$920.00	\$0.00	\$920.00
1	Shipping & Handling	\$75.00	\$0.00	\$75.00
1	Elementary Digital Library Set - 4 Licenses	\$300.00	\$0.00	\$0.00
	North	nwest Elementary Scho	ool SUBTOTAL:	\$3,624.00

Oak Grov	re Middle School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	Oa	ak Grove Middle Scho	ool SUBTOTAL:	\$3,069.00

Orange (Grove Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
1	Elementary Curriculum Set	\$920.00	\$0.00	\$920.00
1	Shipping & Handling	\$75.00	\$0.00	\$75.00
1	Elementary Digital Library Set - 4 Licenses	\$300.00	\$0.00	\$0.00
	Orange (Grove Elementary Scho	ol SUBTOTAL:	\$3,624.00
	-	•		

Osceola F	- -undamental High Sch			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	Os	ceola Fundamental High S	ch SUBTOTAL:	\$3,069.00

Osceola Middle School			
QTY PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE

1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Osceola Middle School S	SUBTOTAL:	\$3,069.00

Palm Har	bor Middle School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	Palı	m Harbor Middle Scho	ool SUBTOTAL:	\$3,069.00

Palm Har	bor University HS			_
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	I	Palm Harbor University	HS SUBTOTAL:	\$3,069.00
			A	

Central Elem School			
PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
Pine	ellas Central Elem Scho	ool SUBTOTAL:	\$2,629.00
	PRODUCT NAME AVID Membership Fees Elementary School AVID Weekly Elementary	PRODUCT NAME UNIT PRICE AVID Membership Fees Elementary School \$3,025.00 AVID Weekly Elementary \$575.00	PRODUCT NAME UNIT PRICE DISCOUNT AVID Membership Fees Elementary School \$3,025.00 \$0.00

Pinellas F	Park High School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Pinellas Park High Scho	ool SUBTOTAL:	\$3,069.00

Pinellas P	ark Middle School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00

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Pinellas Park Middle School SUBTOTAL:	\$3,069.00

Ponce De	Leon Elem School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Ponce	De Leon Elem Scho	ool SUBTOTAL:	\$2,629.00

Ridgecre	st Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
1	Elementary Curriculum Set	\$920.00	\$0.00	\$920.00
1	Shipping & Handling	\$75.00	\$0.00	\$75.00
1	Elementary Digital Library Set - 4 Licenses	\$300.00	\$0.00	\$0.00
	Ridge	crest Elementary Scho	ool SUBTOTAL:	\$3,624.00
				L

Safety Ha	arbor Middle School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Safety Harbor Middle Scho	ool SUBTOTAL:	\$3,069.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
1	Elementary Digital Library Set - 4 Licenses	\$300.00	\$300.00	\$0.00
	Sar	n Jose Elementary Scho	ool SUBTOTAL:	\$2,629.00

Sandy Lar	Sandy Lane Elementary School					
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE		
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00		

1	AVID Weekly Elementary		\$575.00	\$0.00	\$0.00
		Sandy Lane	Elementary Scho	ool SUBTOTAL:	\$2,629.00

Sawgrass	Lake Elem School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Sa	wgrass Lake Elem Scho	ool SUBTOTAL:	\$2,629.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Seminole High Scho	ool SUBTOTAL:	\$3,069.00

Seminole	Middle School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
		Seminole Middle Scho	ool SUBTOTAL:	\$3,069.00

Seventy-I	Fourth St Elem School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Sevent	ty-Fourth St Elem Scho	ool SUBTOTAL:	\$2,629.00

St Petersburg High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
	St F	Petersburg High Scho	ool SUBTOTAL:	\$3,069.00

Starkey E	lementary School			
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
		Starkey Elementary Scho	ool SUBTOTAL:	\$2,629.00

Tarpon S	prings High School				
QTY	PRODUCT NAME		UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary		\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary		\$575.00	\$0.00	\$440.00
		Tarpon S	Springs High Scho	ool SUBTOTAL:	\$3,069.00

prings Middle School			
PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
AVID Weekly Secondary	\$575.00	\$0.00	\$440.00
Tarı	pon Springs Middle Scho	ool SUBTOTAL:	\$3,069.00
	AVID Membership Fees Secondary AVID Weekly Secondary	PRODUCT NAME UNIT PRICE AVID Membership Fees Secondary \$3,999.00 AVID Weekly Secondary \$575.00	PRODUCT NAME UNIT PRICE DISCOUNT AVID Membership Fees Secondary \$3,999.00 \$0.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.0
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.0
	Thurgood Marshall Fundmntl MS SUBTOTAL:			

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$0.00	\$2,629.00
1	AVID Weekly Secondary	\$575.00	\$0.00	\$440.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
1	Elementary Curriculum Set	\$920.00	\$0.00	\$920.00
1	Shipping & Handling	\$75.00	\$0.00	\$75.00
1	Elementary Digital Library Set - 4 Licenses	\$300.00	\$0.00	\$0.00
	Wes	stgate Elementary Scho	ool SUBTOTAL:	\$3,624.00

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,025.00	\$0.00	\$2,629.00
1	AVID Weekly Elementary	\$575.00	\$0.00	\$0.00
	Wood	dlawn Elementary Scho	ool SUBTOTAL:	\$2,629.00

TOTAL: \$190,039.00

plus all applicable taxes

This Quote is applicable from July 01, 2019 to June 30, 2020. The AVID Center Standard Terms and Conditions, attached hereto (the "Terms and Conditions") are incorporated in and made a part of this Quote.

The terms of this Quote shall control in the event of a conflict with any of the provisions of the Terms and Conditions.

Additional Comments:

N/A

AVID Standard Terms and Conditions

This AVID College Readiness System Services and Products Agreement ("Agreement") is entered into by and between AVID Center, a California non-profit corporation ("AVID Center") and The School Board of Pinellas County ("Client").

Article I. Definitions

- 1.1. AVID College Readiness System Services and Products Agreement ("Agreement"): The Agreement consisting of these AVID Standard Terms and Conditions, Quote(s), Exhibit(s), and any other applicable, incorporated addenda.
- 1.2. <u>AVID College Readiness System</u>: The AVID College Readiness System consists of AVID Elementary, AVID Secondary, and AVID *for* Higher Education. Client may choose to implement (order) one or more of these components of the AVID College Readiness System as indicated on Quote(s).
- (a) AVID Elementary is a foundational component for elementary sites (grades K-8), designed as an embedded, sequential academic skills resource. It is intended for non-elective, multi-subject, multi-ability level classrooms.
- (b) AVID Secondary consists of the AVID Elective class as the core and content area teachers using AVID strategies as school-wide implementation.
- (c) AVID for Higher Education works with postsecondary institutions to support students with the goal of increasing academic success, persistence and completion rates.
- 1.3. <u>AVID Materials</u>: Any material, in any medium, printed or electronic, produced by AVID Center as a resource for Client's implementation of AVID Elementary, AVID Secondary, or AVID for Higher Education.
- 1.4. <u>AVID Member Site</u>: Any Client that implements (orders membership corresponding to) AVID Elementary and/or AVID Secondary, or AVID for Higher Education.
- 1.5. <u>AVID Methodologies</u>: Those methodologies that, when combined, form the core of AVID Elementary, AVID Secondary, or AVID *for* Higher Education.
- 1.6. <u>AVID Programs</u>: Other AVID offerings that are supplementary to AVID Elementary, AVID Secondary, or AVID for Higher Education (with the corresponding program indicated in parentheses in this Paragraph). Some of the specific AVID Programs are further defined in a corresponding Exhibit. This list is subject to change without notice: AVID Excel (AVID Secondary); AVID Summer Bridge (AVID Secondary); AVID Weekly (versions for each: AVID Elementary, AVID Secondary, AVID for Higher Education. AVID Elementary and AVID for Higher Education subscriptions are included as part of membership; AVID Secondary subscriptions are included in Middle School and High School Libraries, if so ordered by Client).
- 1.7. <u>Service and Product Exhibits</u>: The language in this Agreement that relate specifically to a corresponding service or product ordered on the Quote(s).

- 1.8. <u>Payment Terms</u>: The terms of when payment is due as listed in this Agreement.
- 1.9. Quote: The order document that is fully incorporated into this Agreement.

Article II. Period of Agreement

2.1. <u>Term:</u> The term of this Agreement shall remain in effect indefinitely, unless earlier terminated as provided herein, but each Quote shall be in effect only during period stated in the Quote ("Term"). Upon expiration of a Quote, these AVID Center Standard Terms and Conditions shall remain in effect for the duration of the Term.

Article III. <u>Licenses and Proprietary Rights</u>

- 3.1. <u>Copyright License</u>: Subject to Client's performance of all the provisions of this Agreement, AVID Center hereby grants to Client a non-transferable license, without the right to sublicense, to distribute, reproduce, and display the AVID Materials and AVID Methodologies solely to implement AVID Elementary and/or AVID Secondary, or AVID for Higher Education as ordered on Quote(s), during the period listed in the corresponding Exhibit, and for no other purpose.
- (a) Client may distribute, reproduce, and display the AVID Materials only to appropriate staff and students of the AVID Member Sites listed in Quote(s), for the sole purpose of implementing the specified AVID service or product at the AVID Member Sites and for no other purpose. Client will not permit any of the AVID Materials or AVID Methodologies to be used by anyone other than the AVID Member Sites.
- (b) Further, Client will only distribute, display, photocopy, reproduce or otherwise duplicate, those AVID Materials and AVID Methodologies corresponding to the specific AVID service or product listed for each AVID Member Site in Quote(s). [For example, if Quote(s) specifies both AVID Elementary and AVID Secondary membership at ABC School Site, but only specifies AVID Elementary membership at XYZ School Site, Client will not distribute, display, photocopy, reproduce, duplicate, or otherwise make available the AVID Secondary Materials and Methodologies to XYZ School Site.]
- (c) Client and any AVID Member Sites will not distribute, display, photocopy, reproduce or otherwise duplicate, all or any part of the AVID Materials or AVID Methodologies to anyone other than the AVID Member Sites without AVID Center's prior written consent.
- (d) Should Client wish to make any of the AVID Materials or AVID Methodologies accessible to its AVID Member Sites through the Internet, it will do so on a password-protected website, and it will ensure that only appropriate staff and

students of the AVID Member Sites are allowed access to the website.

- (e) Should Client wish to make electronic versions of any of the AVID Materials or AVID Methodologies available for download by its AVID Member Sites, it will ensure that only appropriate staff and students of the AVID Member Sites are allowed access to those materials, and it will require that those staff and students agree not to distribute, reproduce, display, or transfer those materials to anyone other than appropriate staff and students of the AVID Member Sites before downloading those materials.
- (f) Client and any AVID Member Sites shall not modify or otherwise alter the AVID Materials or AVID Methodologies in any way, or create or distribute any derivative works of the AVID Methodologies or the AVID Materials in any way. Client also agrees not to use or adopt the AVID Methodologies or AVID Materials with respect to any educational or other program except solely to implement AVID under the provisions of this Agreement.
- (g) Client and any AVID Member Sites acknowledge that they do not have the right to sell, sublicense, transfer, or lease any of the AVID Materials or AVID Methodologies to any person or entity.
- 3.2. Trademark License: Subject to Client's performance of all the provisions of this Agreement, AVID Center hereby grants to Client during the Term a non-exclusive, nontransferable, indivisible license, without the right to sublicense, to use the AVID trademarks (collectively "AVID Trademarks"), (a) only as they are incorporated in the AVID Materials, and (b) only on advertising flyers and written promotional materials created by Client or the AVID Member Sites listed in Quote(s) in order to promote and implement AVID at those AVID Member Sites. Client agrees that it will use its best efforts to use the AVID Trademarks in a professional manner in order to preserve and enhance AVID Center's substantial goodwill associated with the AVID Trademarks. Client agrees that it or its AVID Member Sites will not use any of the AVID Trademarks as a corporate or business entity name, as a fictitious business name or as a trade name, and will not use any name in such capacity that is confusingly similar to the AVID Trademarks. Client further acknowledges and agrees that it and its AVID Member Sites cannot modify or otherwise alter any of the AVID Trademarks or use any other designs or logos in conjunction with its use of the AVID Trademarks. Client cannot use the AVID Trademarks for any educational or other program other than to implement AVID at the Member Sites listed in Quote(s) consistent with the above license. Client and its AVID Member Sites will always use the proprietary symbol ® immediately adjacent to the respective AVID Trademarks as noted above with respect to their use of the AVID Trademarks. If Client or its Member Sites desire to use or place the AVID Trademarks on any products, things, or other merchandising items in order to promote AVID, it must first seek and obtain permission from AVID Center by completing AVID Center's Request to Use AVID Center Trademark Form and complying with any of AVID Center's conditions for approval. Any such additional uses of the AVID Trademarks approved by AVID Center shall also be subject to

the terms of this license and the other provisions of this Article

- 3.3. <u>Rights Reserved</u>: Notwithstanding anything to the contrary in this Agreement, all rights not specifically granted in this Agreement to Client shall be reserved and remain always with AVID Center.
- 3.4. Proprietary Rights: The parties agree that AVID Center shall solely own and have exclusive worldwide right, title and interest in and to the AVID Trademarks, AVID Materials and AVID Methodologies, to all modifications. enhancements and derivative works thereof, and to all United States and worldwide trademarks, service marks, trade names, trade dress, logos, copyrights, rights of authorship. moral rights, patents, know-how, trade secrets and all other intellectual and industrial property rights related thereto ("Intellectual Property Rights"). Client shall not challenge, contest or otherwise impair AVID Center's ownership of the AVID Trademarks, AVID Materials or AVID Methodologies, or any of AVID Center's applications or registrations thereof, or the validity or enforceability of AVID Center's Intellectual Property Rights related thereto. Client also agrees not to submit any applications or otherwise attempt to register for itself or others any of the AVID Trademarks, AVID Materials or **AVID Methodologies.**
- 3.5. <u>Enforcement</u>: The parties agree that except to the limited extent expressly set forth in Paragraphs 3.1 and 3.2 above, AVID Center will be irreparably harmed and money damages would be inadequate compensation to AVID Center in the event Client breaches any material provision of Article III. Accordingly, all of the provisions of this Agreement shall be specifically enforceable by injunctive and other relief against Client without the requirement to post a bond, in addition to any other remedies available to AVID Center, for Client's breach of any provision of this Agreement.
- 3.6. <u>Proprietary Notices</u>: Client agrees not to remove, alter or otherwise render illegible any trademark, copyright or other proprietary right notices or other identifying marks from the AVID Materials or any permitted copies thereof.
- 3.7. Infringement: Client agrees to notify AVID Center of any conduct or actions on the part of third parties of which it becomes aware that might be deemed an infringement or other violation of AVID Center's rights in the AVID Trademarks, AVID Materials or AVID Methodologies. In such an event, AVID Center shall have the sole right to bring an action for infringement or other appropriate action with respect thereto. AVID Center shall exclusively control the prosecution and settlement of any such action. Client agrees to fully cooperate with AVID Center in any such action and provide AVID Center with all information and assistance reasonably requested by AVID Center.
- 3.8. <u>Compliance with Laws</u>: Client agrees that the AVID Trademarks, AVID Materials and AVID Methodologies will be used in accordance with all applicable laws and regulations and in compliance with any regulatory or governmental agency that has jurisdiction over Client and its educational programs.

- Data Collection: On at least an annual basis. according to the timeline established by AVID Center, Client shall collect data pertaining to student demographics, course enrollment, site characteristics and related outcomes specified by AVID Center and provide that data to AVID Center via their secure web portal. Client shall also submit such individual student academic and disciplinary data concerning AVID participants as AVID Center may specify. AVID Center's data collection process conforms to the privacy protections specified in the federal Family Educational Rights and Privacy Act (FERPA). AVID Center will maintain as confidential any personally identifiable student information or information that is privileged or confidential under federal or state law and that is conspicuously marked by Client as "privileged" or "confidential" before Client delivers to AVID Center. AVID Center will destroy all individual student data when it is no longer needed for reporting purposes. Client reserves the right to withhold, revise, and/or edit certain confidential data such as student names, Social Security numbers and any other information the disclosure of which would violate FERPA. AVID Center agrees not to use any of the data collected under this section in a manner that would violate, or cause Client to violate, any applicable provision of FERPA.
- 3.10. <u>Sole Source</u>: AVID Center affirms that it is the sole source of the AVID College Readiness System to which competition may be precluded due to the existence of a patent, copyright, secret process, or monopoly. AVID Center's sole source development includes intellectual property—copyrights and trademarks—in the AVID Materials, licensing for reproduction of student activity sheets associated with the curriculum, technical assistance, training to teachers and administrators, and coordination of the AVID College Readiness System through consultation, data collection, and certification processes.

Article IV. Compensation

4.1. <u>Quotes—Invoicing and Payment</u>: AVID Center will invoice Client upon execution of this Agreement and payment is due net 30. Should Client issue Purchase Order(s), the terms and conditions of this Agreement shall control for all Purchase Orders; no terms and conditions on Purchase Orders will apply to any part of this Agreement.

Article V. Status of Parties

5.1. Independent Contractors: AVID Center and Client are independent contractors and their relationship is that of a licensor and licensee. This Agreement is not intended to create a relationship of employment, agency, partnership, joint venture, or similar arrangement between the parties. Neither party shall have any power or authority to bind or commit the other party in any respect, contractually or otherwise. In no event shall either party, or any of its respective officers, agents, or employees, be considered the officers, agents, or employees of the other party.

Article Vi. Authority

6.1. <u>AVID Center Authority</u>: AVID Center represents that the person signing this Agreement is authorized to enter into this Agreement on behalf of the non-profit AVID Center and to

bind AVID Center to perform all of its obligations under this Agreement.

6.2. <u>Client Authority</u>: Client represents that it has obtained all necessary approvals and taken all necessary steps to enter into this Agreement. The person signing on behalf of Client represents that he or she has the authority to enter into this Agreement on behalf of Client and to bind Client to perform all of its obligations under this Agreement.

Article VII. <u>Termination</u>

- 7.1. Termination for Cause: Subject to the last sentence of this Paragraph 7.1, either party has the right to terminate this Agreement at any time if the other party is in material breach of any warranty, term, condition or covenant of this Agreement and (i) fails to cure that breach within thirty (30) days of receiving notice from the non-breaching party which specifies such material breach and demands cure thereof, or (ii) fails to provide the non-breaching party assurance that the breach will be cured within a longer period of time which is acceptable to the non-breaching party. In the case of a breach by Client that is not cured as described above, AVID Center shall have the right to terminate Client's right to conduct all or part of an AVID product or service at one or more specific AVID Member Sites, by giving written notice to Client of the sites so terminated, without terminating this Agreement with respect to the other products or services at the particular AVID Member Site and/or other AVID Member Site(s) subject to this Agreement. Any termination under this Paragraph 7.1 will become effective automatically upon expiration of the cure period in the absence of a cure or mutually agreed-upon resolution. Notwithstanding the foregoing, any material breach by Client, which is further defined as a breach of any of the provisions of Article III, shall be deemed non-curable and AVID Center shall have the right to immediately terminate this Agreement upon such material breach by Client.
- 7.2. <u>Termination Without Cause</u>: Notwithstanding Paragraph 7.1 above, either party may terminate this Agreement upon thirty (30) days prior written notice to the other party.
- 7.3. <u>Cessation of Use</u>: Upon termination or expiration of this Agreement: (a) the licenses in Article III shall automatically terminate and revert to AVID Center, (b) Client shall thereafter immediately discontinue AVID in all of its school sites and cease using the AVID Materials, AVID Methodologies, or AVID Trademarks in any way, and (c) Client shall pay any unpaid balances to AVID Center and remain liable for its obligations or other actions that accrued or occurred prior to the termination date.
- 7.4. <u>Cumulative Remedies</u>: All rights and remedies conferred herein shall be cumulative and in addition to all of the rights and remedies available to each party at law, equity or otherwise. In addition, Paragraphs 3.3, 3.4, 3.5, 3.6, 4.1, and all of the provisions of Articles VII and VIII shall survive the termination or expiration of this Agreement.

Article VIII. General Provisions

8.1. <u>Governing Law and Venue</u>: Term intentionally deleted by mutual consent of Client and AVID Center.

- 8.2. <u>Entire Agreement</u>: All Quotes, Exhibits, and other addenda to this Agreement are fully incorporated herein. This Agreement, including all addenda, constitutes the entire agreement between the parties regarding this subject matter hereof and supersedes all prior oral or written agreements or understandings regarding this subject matter. This Agreement can only be amended by a written document signed by both parties.
- 8.3. <u>Limitation of Liability</u>: NEITHER PARTY SHALL BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, WHETHER FORESEEABLE OR NOT, THAT ARE IN ANY WAY RELATED TO THIS AGREEMENT, THE BREACH THEREOF, THE USE OR THE INABILITY TO USE THE AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS, THE RESULTS GENERATED FROM THE USE OF THE AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS, LOSS OF GOODWILL OR PROFITS AND/OR FROM ANY OTHER CAUSE WHATSOEVER.
- 8.4. <u>Force Majeure:</u> Neither party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.
- 8.5. <u>Severability</u>: If any provision of this Agreement is judicially determined to be invalid, void or unenforceable, the remaining provisions shall remain in full force and effect.
- 8.6. <u>Attorney Fees</u>: In the event a dispute arises regarding this Agreement and a legal proceeding is brought by either party, each party shall be responsible for paying their own attorney fees regardless of the outcome or resolution of the dispute.
- 8.7. <u>No Assignment, Delegation or Transfer</u>: Client acknowledges that the favorable terms of this Agreement were granted solely to Client, and that the substitution of any party by Client would destroy the intent of the parties. Accordingly, Client shall have no right to assign, delegate, transfer or otherwise encumber this Agreement or any portion thereof without AVID Center's prior written consent, which can be withheld in its sole discretion.
- 8.8. Notice: All notices, requests or other communications under this Agreement shall be in writing, shall be sent to the designated representatives of the parties and shall be deemed to have been duly given on the date of service if sent by facsimile or electronic mail, or on the day following service if sent by overnight air courier service with next day delivery and with written confirmation of delivery, or five (5) days after mailing if sent by first class, registered or certified mail, return receipt requested.
- 8.9. <u>Counterparts</u>: This Agreement may be executed in several counterparts that together shall be originals and constitute one and the same instrument.
- 8.10. <u>Waiver</u>: The failure of a party to enforce any of its rights hereunder or at law or in equity shall not be deemed a waiver or a continuing waiver of any of its rights or remedies 2019 2020 The School Board of Pinellas County Drafted: 02/27/2019

against the other party, unless such waiver is in writing and signed by the party to be charged.

8.11. Facsimile and Electronic Signatures: The parties hereto (i) each agree to permit the use, from time to time and where appropriate under the circumstances, of signatures sent via facsimile or electronically in a .pdf file or other digital format in order to expedite the transaction(s) contemplated by this Agreement; (ii) each intend to be bound by its respective signature sent by that party via facsimile or electronically in a .pdf file or other digital format; (iii) are each aware that the other, and the other's agents and employees, will rely on signature pages sent via facsimile or electronically in a .pdf file or other digital format; and (iv) each acknowledge such reliance and waive any defenses to the enforcement of this Agreement or of other documents effecting the transactions contemplated by this Agreement based on the signature page being a facsimile, .pdf copy or other digital format. The parties covenant to each other that each time they send a signature page via facsimile or electronically in a .pdf file or other digital format; they will in a timely manner send the other party the countersigned signature page(s).

Article IX. Services and Products Exhibits

9.1 AVID District Leadership Training: ADL Training: AVID provides AVID District Leadership (ADL) Training as part of the ADL fee. ADL Training sessions are designed to prepare and support the AVID District Director. The five sessions are taken in sequential order over a two-year period at various facilities throughout the country (the Client should periodically check www.avid.org for listings). The District Director is to maintain a portfolio and additionally participate in online and webhosted meetings coordinated by AVID Center. ADL Training is for district-level personnel responsible for start-up and quality assurance of the AVID College Readiness System as described above. ADL includes small-group trainings which consist of methodologies. understanding the AVID role responsibilities of the District Director; and learning about our online resources, data collection, certification, and continued professional learning.

The ADL Training Schedule is split into two years as follows:

	Training Level	Time
Year 1:	Summer Institute/Session 1	3 days, summer
	Session 2	3 days, fall
	Session 3	3 days, spring
Year 2:	Summer Institute/Session 4	3 days, summer
	Session 5	3 days, fall

(a) <u>Summer Institute</u>: The District Director leads the district's AVID site team facilitation at the AVID Summer Institute. The District Director may

- attend any additional Summer Institutes other than when they attend for Sessions 1 and 4 as part of their ongoing training; therefore, any such Summer Institute registration fee for the District Director is included in the total ADL price.
- (b) Materials: After attending ADL Session 1, the District Director will be provided with a sample set of all Elementary, Middle Level and High School curriculum, materials, and supplemental materials needed for district support.
- (c) AVID National Office & Divisional Support: AVID Center will provide support from our national office and divisional/state offices. This support will consist of phone calls, emails, and district visits at the discretion of AVID Center.
- 9.2 <u>AVID Secondary Membership/Curriculum:</u> "AVID Members" or "AVID Member Sites" are those school sites listed on the Quote as implementing one or more AVID programs—Secondary, or Elementary/Secondary. Annual membership runs concurrently with the Term of AVID Standard Terms and Conditions.
- (a) AVID College Readiness System and Materials: Client is entitled to implement the applicable AVID program(s) only at the AVID Member Sites listed on the Quote, and to use the licensed AVID trademarks, libraries, and student materials for the AVID Member Sites' AVID College Readiness System pursuant to the provisions of this Exhibit and the AVID Standard Terms and Conditions.
- (b) AVID Center Support for Secondary: AVID Center agrees to provide support to Client for its Secondary AVID Member Sites through the District Director and in conjunction with AVID Center's national and/or divisional offices. Membership for Client and AVID Member Sites implementing the Secondary Program includes support from AVID Center's national and/or divisional offices in the following ways:
- Access to training for the AVID site team(s) and AVID elective teacher(s) through AVID Summer Institute;
- Access to training for the District Director through AVID District Leadership Training (ADL), divisional/state meetings and Summer Institute;
- Access to other quality continuing professional learning trainings or services such as AVID Path to Schoolwide Trainings, AVID Weekly, AVID Roadtrip Nation Experience, and others;
- Access to the resources available through the passwordprotected MyAVID portal website;
- Coordination with Client's District Director to collect, report, and analyze data from Client and AVID Member Sites;
- Review the quality of implementation through the certification processes;

- Access to ongoing AVID College Readiness System development through various divisional workshops and online offerings;
- Permission to use the AVID Trademarks as described in the Standard Terms and Conditions;
- Assistance in disseminating information about AVID to Client's potential new AVID middle school and high school sites.
- (c) <u>AVID Reports:</u> AVID Center agrees to provide Client with access to reports on AVID data collected by Client.
- (d) AVID Summer Institute: AVID Center agrees to provide Client and its listed AVID Member Sites access to AVID Summer Institute. Client and its listed AVID Member Sites may attend strands at AVID Summer Institutes including the Implementation strands appropriate for their level of implementation (i.e. Secondary). Planning districts and sites are restricted from attending any of the Implementation strands offered but can attend all other strands offered for their program level.
- (e) <u>Licensing Benefits</u>: Membership includes a license to use the AVID Trademarks to promote the AVID Member Sites' implementation of the AVID College Readiness System, to use and implement the AVID Methodologies, and to copy the student activity sheets from the AVID Materials for educational purposes relating to AVID, all pursuant to the provisions of this Exhibit. Licensing runs concurrently with the Term of this Exhibit.
- (f) Annual Membership/License Fee: Client agrees to pay AVID Center an annual membership/license fee based on the total number of AVID Member Sites in Client's AVID program according to the pricing schedule set forth on the Quote.
- (g) AVID Secondary Methodology: Client agrees to implement AVID according to AVID guidelines and teaching methodologies (collectively "AVID Methodologies") set forth in the AVID publications, guidebooks, and materials (collectively "AVID Materials") or otherwise established by AVID Center, as the same may be modified and/or updated by AVID from time to time at AVID's discretion. Client will implement the AVID Methodologies in the AVID elective class and in academic subject area classes. Client will not materially deviate from the AVID Methodologies without the prior written consent of the Chief Executive Officer of AVID Center. Client is responsible for each of its AVID Member Sites' compliance with this Exhibit.
- (h) AVID Secondary Student Selection: Client agrees to select students for AVID in accordance with the selection criteria established in the AVID Methodologies. AVID Methodologies may be modified and/or updated by AVID from time to time at AVID's sole discretion. Any modifications or updates will be made available to the Client and its AVID Member Sites via the MyAVID portal.
- (i) <u>AVID Secondary Staff Training:</u> Client agrees to provide, at its expense, ongoing training for site coordinators and AVID site teams at AVID Member Sites.

- **AVID Summer Institute:** Client agrees to ensure that each secondary site in their initial year of implementing AVID Secondary will send a minimum of eight (8) participants (unless AVID agrees to a lesser number on the Quote) to an AVID Summer Institute. The AVID District Director attends at no additional cost and shall not be included in the minimum number of participants required per site team. AVID Center recommends sending a site team that includes the principal, counselor, AVID coordinator, and core subject area teachers. AVID Center recommends AVID Member Sites implementing the second year of the Secondary program send teams of at least five (5) members and encourages AVID Member Sites to continue to send teams to its Summer Institute in subsequent years to maintain and enhance the quality of AVID at their sites. The AVID Summer Institute registration pricing is listed on the Quote, if ordered. Client understands that travel, lodging, per diem costs and any other costs are not included in the price of the registration.
- (k) Professional Learning: Client agrees to conduct AVID professional learning for its AVID Member Sites based on AVID's national model of providing site coordinator workshops and site team conferences. Agenda for professional learning sessions will be based on school needs, on AVID's national model for coordinator workshops, on topics and agendas provided in training materials, and on the content areas related to educational reform initiatives in public schools in Client's state.
- (I) AVID Curriculum Library: The AVID teachers and students benefit from the classroom strategies and activities provided in the AVID Curriculum Library. Each type of Curriculum Library—Middle School or High School consists of a set of AVID publications and materials.
- (m) <u>Curriculum Library:</u> To ensure proper implementation of AVID Secondary, Client agrees to purchase at least one (1) complete AVID Curriculum Library for each AVID Member Site newly implementing AVID Secondary, as listed on the Quote. AVID Curriculum Library prices are set forth on the Quote, if ordered. Client shall be entitled to use an AVID Secondary library only at the AVID Member Sites for which the materials were originally purchased. AVID libraries are non-transferable. Client and its individual AVID Member Sites agree to ensure that each AVID classroom has adequate AVID curriculum materials. The use of the AVID Curriculum Libraries, which are part of the AVID Materials, will also be subject to the provisions of the AVID Standard Terms and Conditions.
- (n) Curriculum Shipment(s): If ordered on the Quote, AVID Center will ship curriculum libraries upon full execution of the AVID College Readiness System Services and Products Agreement, once materials are in stock, upon Client provision of purchase order or form of payment (unless indicated otherwise on the Quote) and in accordance with the delivery date requested by Client as indicated on the Quote as the "Requested Delivery Date". Curriculum will be shipped to the addresses listed on the Quote as provided by Client. Client confirms that this date and location reflect the best time and location for receipt of shipment. Client should allow a few weeks on either

- side of the Requested Delivery Date as unforeseen circumstances may occur in the supply chain. Please allow additional time if Requested Delivery Date is within three (3) weeks of AVID Center's receipt of a fully executed copy of this Agreement and purchase order or form of payment. The Requested Delivery Date is provided for Client's convenience only. AVID Center's collection and Client's provision of such date does not constitute an affirmation of fact or promise, nor does it create an obligation of law or in equity on behalf of AVID Center if materials do not arrive within the given timeframe. Client agrees that AVID Center makes no remedial promise and does not expressly intend to create a warranty or guarantee for any loss or damage, whether material or immaterial, arising from the late or early shipment of materials. AVID Center will send curriculum via standard ground delivery service. Any request by the Client to expedite shipping will be at the expense of the Client and subject to availability of the item(s) ordered.
- 9.3 <u>AVID Elementary Membership/Curriculum:</u> "AVID Members" or "AVID Member Sites" are those school sites listed on a Quote as implementing one or more AVID programs—Elementary, or Elementary/Secondary. Annual membership runs concurrently with the Term of this Exhibit.
- (a) <u>AVID College Readiness System and Materials</u>: Client is entitled to implement the applicable AVID program(s) only at the AVID Member Sites listed on the Quote, and to use the licensed AVID trademarks, libraries, and student materials for the AVID Member Sites' AVID College Readiness System pursuant to the provisions of this Exhibit.
- (b) <u>AVID Center Support for AVID Elementary</u>: AVID Center agrees to provide support to Client for its Elementary AVID Member Sites through the District Director and in conjunction with AVID Center national and/or divisional offices. AVID Elementary support includes:
- Access to training for the AVID Elementary site team(s) through AVID Summer Institute;
- Access to training for the District Director at AVID Summer Institute and through the AVID District Leadership Training;
- Access to coaching visits for implementation guidance;
- AVID Center technical assistance for the District Director;
- Coordination with Client's District Director to collect, report, and analyze data from AVID Member Sites;
- Permission to use the AVID Trademarks as described in the AVID Standard Terms and Conditions;
- Elementary AVID Weekly for each AVID Member Site listed on the Quote as implementing the Elementary program; and
- Assistance in disseminating information about AVID to school sites interested in implementing AVID Elementary.
- (c) <u>AVID Reports</u>: AVID Center agrees to provide Client with reports on AVID data collected by Client.
- (d) <u>AVID Summer Institute</u>: AVID Center agrees to provide Client and its listed AVID Member Sites access to AVID Summer Institute. Client and its listed AVID Member Sites

may attend strands at AVID Summer Institutes including the Implementation strands appropriate for their level of implementation (i.e. Elementary). Planning districts and sites are restricted from attending any of the Implementation strands offered but can attend all other strands offered for their program level.

- (e) <u>Licensing Benefits</u>: Membership includes a license to use the AVID Trademarks to promote the AVID Member Sites' implementation of the AVID College Readiness System, to use and implement the AVID Methodologies, and to copy the student activity sheets from the AVID Materials for educational purposes relating to AVID, all pursuant to the provisions of this Exhibit. Licensing runs concurrently with the Term of this Exhibit.
- (f) <u>Annual Membership/License Fee</u>: Client agrees to pay AVID Center an annual membership/license fee based on the total number of AVID Member Sites in Client's AVID program according to the pricing schedule set forth on the Quote.
- (g) AVID Elementary Methodology: AVID Elementary classrooms will embed the AVID Methodologies across the curriculum and school day as designated in the implementation resources. Client will not materially deviate from the AVID Methodologies without the prior written consent of the Chief Executive Officer of AVID Center.
- (h) <u>AVID Elementary Staff Training</u>: Client agrees to provide at its expense, ongoing training for all AVID Elementary administrators, classroom teachers and staff through AVID Summer Institute.
- (i) AVID Summer Institute: All AVID Member Sites in Year 1 of implementing the AVID Elementary program will send a minimum of four (4) participants (unless AVID agrees to a lesser number on the Quote) to an AVID Summer Institute. The AVID Elementary site team will include a site administrator and lead teachers. The AVID District Director attends at no additional cost and shall not be included in the minimum number of participants required per site team. The AVID Summer Institute registration pricing is listed on the Quote, if ordered. Client understands that travel, lodging, per diem costs and any other costs are not included in the price of the participant registration.
- (j) <u>AVID Curriculum Library</u>: The AVID teachers and students benefit from the classroom strategies and activities provided in the AVID Curriculum Library. The Elementary Curriculum Package consists of a set of AVID publications and materials.
- (k) <u>Curriculum Library</u>: To ensure proper implementation of AVID Elementary, Client agrees to purchase at least one (1) complete AVID Elementary Curriculum Package for each AVID Member Site newly implementing AVID Elementary, as listed on the Quote. Curriculum Library prices are set forth on the Quote, if ordered. Client shall be entitled to use the AVID Elementary Curriculum Package only at the AVID Member Sites for which the materials were originally purchased. The AVID Elementary Curriculum Package is non-transferable. Client and its AVID Member Sites agree to ensure that each AVID classroom has adequate AVID materials. The use of the Curriculum Library, which is part of the AVID Materials, will

also be subject to the provisions of the AVID Center Standard Terms and Conditions.

(I) Curriculum Shipment(s): If ordered on the Quote, AVID Center will ship curriculum libraries upon full execution of the AVID College Readiness System Services and Products Agreement, once materials are in stock, upon Client provision of purchase order or form of payment (unless indicated otherwise on the Quote) and in accordance with the delivery date requested by Client, if provided. Curriculum will be shipped to the addresses listed on the Quote as provided by Client, Client confirms that this date and location reflect the best time and location for receipt of shipment. Client should allow a few weeks on either side of the Requested Delivery Date as unforeseen circumstances may occur in the supply chain. Please allow additional time if Requested Delivery Date is within three (3) weeks of AVID Center's receipt of a fully executed copy of this Agreement and purchase order or form of payment. The Requested Delivery Date is provided for Client's convenience only. AVID Center's collection and Client's provision of such date does not constitute an affirmation of fact or promise, nor does it create an obligation of law or in equity on behalf of AVID Center if materials do not arrive within the given timeframe. Client agrees that AVID Center makes no remedial promise and does not expressly intend to create a warranty or guarantee for any loss or damage, whether material or immaterial, arising from the late or early shipment of materials. AVID Center will send curriculum via standard ground delivery service. Any request by the Client to expedite shipping will be at the expense of the Client and subject to availability of the item(s) ordered.

AVID Center,

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates below their signatures, but such dates shall not alter the Term of this Agreement as specified herein:

	a California Non-Profit Corporation 501(c)(3)		The School Board of Pinellas County
Signature: Print Name:		Signature: Print Name:	
Title:		Title:	
Date:		Date:	
	AVID Center		

AVID Center 9797 Aero Drive, Suite 100 San Diego, CA 92123 Employer ID # 33-0522594

Approved As To Form:

School Board Attorneys Office

S	School Board Meeti	ng of: April	23, 201	19
Bid File No:	19-480-214-SS	Bid File Title:	Sole S Mater	Source Instructional ials
Contract Period	thru		⊠ N	/A - One Time Purchase
Contract Value	\$ 70,555.50			
Contract Type:	Estimated Dollar Amount	Firm, Fixed Dollar Amount	Firm, Unit l	Fixed Firm, Fixed Fees or Discounts
* Rationale/Reas	on			
This vendor holds to	the copy rights and distribution	rights for these materi	ials	
Submitted By	y: Linda M. Balcombe.	, СРРО, СРРВ	For:	Mildred Helms Elementary School
Title	Director, Purchasin	g Department		
Requested By			Buyer:	Christine England
Title	e: Principal, Mildred He Schoo	-		

Recommended award by vendor as follows: (see attached)

PIONEER VALLEY BOOKS

Quantity	SKU	ISBN	Title	Educ. Price	Discount	Total
1	POSER-		POSTER-	2.00	100%	\$0.00
	Wild		Wild About			
			Reading			
2	LFP-	978-1-	Literacy	\$2,850.00	10.00%	5,130.00
	Kinder-CP	60343-171-	Footprints			
		2	Kindergarten			
			Kit for the			
	I ED	050.1	Classroom	#2.77 0.00	10.000/	5.005.00
3	LFP-	978-1-	Literacy	\$2,550.00	10.00%	6,885.00
	Second-CP	60343-173-	Footprints			
		6	Second			
			Grade Kit for the			
			Classroom			
2	LFP-Third-	978-1-	Literacy	\$2,025.00	10.00%	\$3,645.00
2	CP	60343-174-	Footprints	\$2,023.00	10.0070	\$5,045.00
	CI	3	Third Grade			
			Kit for the			
			Classroom			
2	LFP-Fourth-	978-1-	Literacy	\$2,025.00	10.00%	\$3645.00
_	CP	60343-325-	Footprints	φ2,023.00	10.0070	φ20.2.00
		9	Fourth Grade			
			Kit for the			
			Classroom			
2	LFP-K4-		Literacy	\$12,400.00	10.00%	\$22,320.00
	Complete-		Footprints			
	CP		K-4			
			Complete			
			Collection			
			for the			
			Classroom			
3	ETW-		Class Pack:	\$1,555.00	10.00%	\$4,198.50
	Bundle-		Explore the			
	Lower-cp		World			
			Lower Level			
			Bundle	4		
2	ETW-		Class Pack:	\$1,200.00	10.00%	\$2,160.00
	Bundle-		Explore the			
	Upper-cp		World			
			Upper-Level			
2	DCC - ···		Bundle	\$705.00	10.000/	¢1 412 00
2	PSCcp		Class-Pack:	\$785.00	10.00%	\$1,413.00
			Photo Set Collection			
			Conection			
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Quantity	SKU	ISBN	Title	Educ. Price	Discount	Total
2	TR6cp		Class-Pack:	\$185.00	10.00%	\$333.00
			Traditional			
			Tales Set 6 –			
			Cultural			
			Classics			
2	TR7cp		Classic-	\$185.00	10.00%	\$333.00
			Pack:			
			Traditional			
			Tales Set 7			
2	TR8		Traditional	\$185.00	10.00%	\$333.00
			Tales Set 8			
			(Class Pack)			
20	RES-		Next Step	\$40.00	10.00%	\$720.00
	Forward		Forward in			
			Guided			
			Reading, The	** ***		+= -0.0 0.0
4	LFP-Fifth-		Literacy	\$2,400.00	20.00%	\$7,680.00
	Sixth-CP		Footprints			
			Upper			
			Grades (5/6)			
			Kit for the			
2	I ED IDI		Classroom	¢4,000,00	20.000/	¢11.760.00
3	LFP-IPL-		Literacy	\$4,900.00	20.00%	\$11, 760.00
	INT		Footprints Partner for			
			Intervention			
			Kit 1			
			KIL I	0	uoted Subtotal	\$70,555.50
						\$70,333.30
				Qu	Oueted Tax	
					Quoted Tax	\$0.00
					Quoted Total	\$70,555.50

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School Board of Pinellas County, Florida

School Board Meeting of: April 23, 2019 Bid File No: Bid File Title: 19-205-215-SS Sole Source On-Line Software 07/07/19 thru 07/06/20 Contract Period: N/A - One Time Purchase Contract Value: \$69,152.50 Contract Type: Estimated Firm, Fixed Firm, Fixed Firm, Fixed **Dollar Amount Dollar Amount Unit Prices** Fees or Discounts * Rationale/Reason This vendor holds the copyrights and distribution rights for this on-line software. Submitted By: Linda M. Balcombe, CPPO, CPPB High School Language For: Arts Department Director, Purchasing Department Title: Jennifer Duda Requested By: Clair Stapleton Buyer: 9-12 Language Art Specialist Title:

Recommended award by vendor as follows:

TURNITIN LLC (V-22635)

PRODUCT NAME	PRODUCT DESCRIPTION	QTY	LIST PRICE	PERCENT DISCOUNT	ANNUAL PRICE	TOTAL
Turnitin FBS With Intergration	Turnitin FBS: Originality Checking, Feedback, and Integration	1,600	5.00	45.00	2.75	\$4400.00
Turnitin FBS Campus Fee	Turnitin FBS Campus Fee	16	695.00	28.78	495.00	7,920.00
Turnitin FBS	Turnitin FBS: Originality Checking and Feedback	22,535	4.50	44.44	2.50	56,337.50
Turnitin FBS Campus Fee	Turnitin FBS Campus Fee	1	695.00	28.78	495.00	495.00
-	-					\$69,152.50

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



ADOPTED

REQUEST FOR APPROVAL (ID # 7323)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment No. 4 to Agreement With JE Dunn Construction

Company for Preconstruction and Construction Services in Connection With the New Veterinary Science Building in the Amount of \$364,746.09 at Richard O.

Jacobson Technical High School at Seminole, Project No. 9141

BACKGROUND:

On February 28, 2017, the board approved an Agreement with Rañon & Partners, Inc. for the new construction, renovation, and remodel project in the amount of \$832,675 for design services and an estimated total project cost of \$10,500,000.

On May 9, 2017, the board approved an Agreement with JE Dunn Construction Company to furnish Construction Management (CM) services which included preconstruction (design) phase services, scheduling, cost estimating, and value engineering for new construction, renovation and remodel in the amount of \$61,799.

On May 24, 2017, the board approved an Agreement with Rañon & Partners, Inc. for the new construction, renovation, and remodel project in the amount of \$260,839, resulting in a total Project Architect/Engineer (PA/E) fee of \$1,093,514. This amendment included a redesign fee to the scope of the project for the reallocation and removal of spaces throughout the campus.

On September 26, 2017, the board approved Amendment No. 1 with JE Dunn Construction Company to release a construction allocation in the amount of \$2,374,850.90 resulting in a Partial GMP of \$2,436,649.90 for the CM to begin site work, mobilization of construction compound, site clearing of trees, installation of temporary construction site fencing, demolishing existing buildings, provide for miscellaneous general requirements, and profit and overhead.

On November 15, 2017, the board approved Amendment No. 2 with JE Dunn Construction Company to release a construction allocation in the amount of \$5,695,080.55 resulting in a Partial GMP of \$8,131,730.45 for the CM to begin construction of Building 1, which included the building structure and the mechanical, electrical, and plumbing equipment, the completion of new roads and sidewalks, to purchase materials and equipment, and provide for miscellaneous general requirements and profit and overhead.

On January 16, 2018, the board approved Amendment No. 3 with JE Dunn Construction Company for the Guaranteed Maximum Price (GMP) of \$13,742,352.84 and an updated total project cost of \$15,588,470.71. The original budget estimate increased as the result of additional mechanical work associated with existing Building 3, unforeseen site mitigation, and an unforeseen need of a site nutrient filter. Additional cost increases can be attributed to an elevated construction market. Amendment No. 3 released a construction allocation to the CM to

Prepared: 4/16/2019 11:00 AM by Jill Piehl

provide contracts for the primary subcontractors to purchase materials and equipment in the amount of \$5,610,622.38.

In November 2018, the Richard O. Jacobson Foundation donated funding for the design and construction of a new Veterinary Science Building.

On January 15, 2019, the board approved Amendment No. 2 to Agreement with Rañon & Partners, Inc., which increased the scope of the project to include the design of a new Veterinary Science Building. This amendment resulted in an additional estimated construction cost of \$3,000,000 and increased the PA/E fee in the amount of \$255,585.

Amendment No. 4 will compensate the CM in the amount of \$364,746.09 (for preconstruction services in the amount of \$18,154.09; and construction services, CM administrative and staffing in the amount of \$346,592).

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

- 1. Approve the amendment with JE Dunn Construction Company for construction services for the new Veterinary Science Building at Richard O. Jacobson Technical High School at Seminole.
- Do not approve the amendment with JE Dunn Construction Company for construction services for the new Veterinary Science Building at Richard O. Jacobson Technical High School at Seminole.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

Approval of Amendment No. 4 to Agreement with JE Dunn Construction Company will allow the CM to initiate preconstruction and construction services in advance of the actual construction of the Veterinary Science Building.

FINANCIAL IMPACT:

The financial impact of this amendment is \$364,746.09. The entire cost of the Veterinary Science Building project will be funded by the Richard O. Jacobson Foundation donation through the Pinellas Education Foundation.

DATA SOURCES:

David Koperski, School Board Attorney
Craig D. Pollei, A.I.A., Director, Facilities Design and Construction
Richard Gauvey, Senior Construction Coordinator
Joseph Maceda, Financial Reporting Analyst, Facilities and Operations
Jake Nellis, Vice President, JE Dunn Construction Company

SUBMITTED BY:

Clinton Herbic, Associate Superintendent, Operational Services

Updated: 4/16/2019 11:00 AM by Cathy Hunt

ATTACHMENTS:

• Jacobson Technical HS 9141 Amendment to Agreement 4 (2) (PDF)

CONSTRUCTION MANAGEMENT AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT, Amendment No. 4, made and entered into this 23rd day of April, 2019, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and JE Dunn Construction Company, hereinafter referred to as the "Construction Management," or the "CM;"

WITNESSETH:

WHEREAS, on May 9, 2017, the Board and the CM entered into an Agreement ("Agreement") which provided for the CM to furnish preconstruction and construction phase services for new construction, renovation, remodel in the amount of \$61,799 for Richard O. Jacobson Technical High School at Seminole formally known as "Career Academies of Seminole" and "Pinellas Technical High School at Seminole", Project No. 9141, hereinafter referred to as the "Project;" and

WHEREAS, on September 26, 2017, the Board approved Amendment No. 1 for a Partial GMP for the CM to begin site work, start construction, and procurement of direct purchase of materials/equipment in the amount of \$2,436,649.90 and

WHEREAS, on November 15, 2017, the Board approved Amendment No. 2 for a Partial GMP for the CM to begin construction of Building 1 and the completion of new roads and sidewalks in the amount of \$5,695,080.55 and

WHEREAS, on January 16, 2018, the Board approved Amendment No. 3 to increase the construction schedule from 10 months to 14 months and the GMP for the project in accordance with the Contract Documents in the amount of \$13,742,352.84, and

NOW, THEREFORE, the Board and the CM agree as follows:

A. The above recitals are true and correct and are incorporated herein as part of this Amendment to Agreement.

- B. The CM shall provide preconstruction, and construction phase services for the new construction of the Veterinary Technical Building at Richard
 O. Jacobson Technical High School, Project No. 9141.
- C. For such construction services the Board shall pay the CM the amount of \$364,746.09 for: (1) Pre-construction services in the amount of \$18,154.09; (2) Construction Services and CM administrative and staffing in the amount \$346,592.00.

Except as specifically modified herein, all terms and conditions of the Agreement dated May 9, 2017, shall remain in full force and effect.

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IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

COUNTY, FLORIDA
By:
Chairperson
Attest:
Michael A. Grego, Ed.D. Superintendent
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JE Dunn Construction Company
5426 Bay Center Drive, Suite 150 Tampa, FL 33609
By: Jake Leen
() la B
Title: VICE PREDENT
LAKE NELLIS
print or type name

Approved as to Form:

School Board Attorney

04/23/19 05:00 PM

Regular School Board Meeting

301 Fourth Street SW Largo, FL 33770

Pinellas County Schools



SCHEDULED

REQUEST FOR APPROVAL (ID # 7341)

April 23, 2019

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Naming Gibbs High School Gymnasium the Freddie Dyles

Gymnasium

BACKGROUND:

The principal of Gibbs High School, Mr. Reuben Hepburn, has made the request that the gymnasium be named after Freddie Dyles. Mr. Hepburn followed all of the procedures that were outlined to the School Board in the February 19, 2019, School Board Workshop.

Mr. Freddie Dyles was an educator and highly accomplished basketball coach at Gibbs High School who began his three-decade career in 1964. He coached Gibbs to a state championship in the all-black basketball conference in 1966. The next year, Gibbs joined the Florida High School Athletic Association and won a state championship. Gibbs won another state championship in 1969. Coach Dyles ended his career as the winningest coach in the state's history with 647 victories and remained as such until being surpassed by one of his former players, Dan Wright, in 2010. Coach Dyles' basketball teams offered some of the most exciting games in the county and the state. Gibbs drew crowds well into the thousands. On December 30, 1967, at the Bayfront Center in St. Petersburg, the attendance reached close to 10,000 and constituted the largest crowd to ever watch a high school basketball game in Florida. Coach Dyles was able to secure a win against a talented team from Clearwater High School.

Coach Dyles, who passed away in 1999, left a longstanding legacy and his memory is revered by the Gladiator community.

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

ALTERNATIVES:

- 1. Approve the recommendation to name Gibbs High School gymnasium the Freddie Dyles Gymnasium.
- 2. Do not approve the recommendation to name Gibbs High School gymnasium the Freddie Dyles Gymnasium.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

This naming of the gymnasium for Coach Freddie Dyles will memorialize the work and dedication of a life-long educator and coach and be an historical reminder of Gibbs High School's longstanding tradition of athletic excellence.

FINANCIAL IMPACT:

Prepared: 4/22/2019 5:03 PM by Cathy Hunt

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There is no financial impact to the district.

DATA SOURCES:

Reuben Hepburn, Principal, Gibbs High School

SUBMITTED BY:
Patricia Wright, Area Superintendent, Area 4